


ANNUAL REPORT
OF THE
TOWN OFFICIALS

TOWN OF MILLBURY
FY 2003





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DEDICATION

The fiscal year 2003 Town of Millbury Annual Report is dedicated to the memory of Edward A. Plante and his forty (40) years of service to government and community.

Edward A. Plante served his community with dignity and compassion as:

- Elected Cemetery Commissioner from 1964 until his death in March 1983
- Auxiliary Police Officer from 1943 to 1949
- Special Police Officer from 1947 to 1978
- Public Works Council from 1976 to 1983
- Clerk of the Works – Millbury Housing Authority, Colonial Drive Elderly Project
- Member of the Millbury Old Timers
- Member of St. Brigid's Men's Club

At their September 23, 2003 meeting the Millbury Board of Selectmen unanimously adopted and presented to the family of Edward A. Plante a resolution to dedicate and name the new bridge on Water Street, at the entrance of Central Cemetery, as the Edward A. Plante Memorial Bridge.

On April 18, 2004 the Millbury community and members of the Plante family gathered at the bridge to the Central Cemetery to participate in a dedication ceremony that gave recognition from a grateful community to Edward A. Plante for his countless efforts in providing comfort and dignity to those who have gone before us.

The Millbury Board of Selectmen

E. Bernard Plante, Chairman
George A. D'Auteuil, Sr., V. Chairman
Joseph F. Coggans, Jr., Clerk
Michael O. Moore
Kenneth I. Schold

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IN MEMORIAM

EDWARD H. SANTON, JR.

May 15, 2002

Former Police Officer

Former Special Police Officer

BERNADINE A. LEMOINE

Died October 6, 2002

Former Election Worker

Former Member Veterans Memorial Committee

JUNE R. COTE

Died November 5, 2002

Former Election Worker

Former Member Personnel Study Committee

Former Member School Building Committee

Former Member Board of Appeals

Former Member Conservation Commission

Former Member Bylaw Study Committee

Former Member Council on Aging

STANLEY W. WILCZYNSKI

Died November 21, 2002

Former Highway Employee

Former Sealer of Weights and Measures

Former Member Finance Committee

ROSE M. DETOMA

Died December 12, 2002

Former Member Council on Aging

BEATRICE R. TESSIER

Died December 17, 2002

Former Election Worker

Special Police School Duty

RUTH M. KUPCINSKAS

Died January 12, 2003

Former Crossing Guard

LEON A. WOODWARD

Died January 16, 2003

Former Member Board of Assessors

Former Election Worker

RAYMOND ROACH, SR.

Died January 23, 2003

Former Member Planning Board

Former Member Playground Committee

Former Member Municipal Office Building Committee

Former Member Conservation Commission

THOMAS L. DUNFORD

Died April 3, 2003

Former Veterans Agent

Former Burial Agent

Former Veterans Graves Officer

Former Member Fuel Crisis Committee

Former Member Cable T.V. Oversight Committee

Former Member Fields Committee

Former Member Youth Activities Task Force

RONALD F. BREWER, SR.

Died September 8, 2003

Former Member Housing Authority

Former Member Parks Commission

Former Special Police

Former Member Local Housing Partnership/

Fair Housing Committee

CLAIRE E. MATSON

Died September 17, 2003

Former Election Worker

RICHARD F. PHELAN

Died October 4, 2003
Former Member Housing Authority
Former Member Finance Committee

RICHARD N. KENARY

Died January 6, 2004
Former Library Trustee
Former Member Jaws of Life Committee

HALFRED H. CHAMBERS

Died January 12, 2004
Former Member Council on Aging

RICHARD J. DWINELL

Died February 14, 2004
Former Special Police Officer
Former Constable
Former Member Housing Authority
Former Member Board of Selectmen
Former Member New Town Hall Building Committee
Former Member Playground Committee
Former Poll Worker
Former Member School Building Needs Committee
Former Fire Alarm Superintendent
Former Member Task Force Remodel Millbury Center
Former C.D. Auxiliary Firefighter
Former Member Transfer Station Study Committee
Former Member Solid Waste Disposal Committee
Former Member Housing Partnership Committee

PETER MCDONOUGH

Died February 26, 2004
Former Member Parks Commission
Former Member Special Police

PHILIP J. DAY, SR.

Died February 27, 2004

Former Member Auxiliary Police

Former Member Special Police

Former Constable

Former Member Democratic Town Committee

Former Member Fire Department Needs Committee

Former Civil Defense Director

Former Member Jaws of Life Committee

Former Member Fuel Crisis Planning Committee

Former Member Dorothy Pond Restoration Committee

WAYNE R. SCLAR

Died March 1, 2004

Former Member School Committee

Former Charter Commission

TOWN OF MILLBURY STATISTICS

| | |
|---|--|
| TOWN: | Millbury |
| COUNTY: | Worcester |
| LOCATION: | East Central Massachusetts bordered by Worcester on the north, Grafton on the east, Sutton on the South, and Oxford and Auburn On the West. Approximately 43 miles from Boston, 37 miles from Providence, Rhode Island and 178 miles from New York City. |
| GOVERNMENT: | Settled in 1704 Incorporated June 11, 1813 Open Town Meeting, Selectmen form of Government Divided into four precincts |
| POPULATION: | 1985 – 11,486 1990 – 12,228 1995 - 12,228 2000 – 12,784 |
| REGISTERED VOTERS: | 8,006 |
| LAND AREA: | 15.84 Square miles |
| DENSITY: | 1985 - 725 persons per sq. mile; 1990 - 711 persons per sq. mile; 1995 - 771 persons per sq. mile; 2000 - 807 persons per sq. mile; |
| ELEVATION AT MILLBURY CENTER | 471 feet above mean sea level |
| ROADS: | State – 5.85 miles Town – 72 miles Mass.Tpke. – 4.42 miles |
| ANNUAL TOWN MEETING: | May 4, 2004 (First Tuesday In May) |
| ANNUAL TOWN ELECTION: | April 27, 2004 (Last Tuesday in April) |

FEDERAL AND STATE OFFICIALS

Currently Serving Millbury

UNITED STATE SENATORS

Edward M. Kennedy (D)

John F. Kerry (D)

REPRESENTATIVE IN CONGRESS

Second Congressional District

Richard E. Neal(D) Springfield

GOVERNOR'S COUNCILLOR

Seventh Councillor District

Dennis McManus(D) Worcester

SENATOR IN GENERAL COURT

Second Worcester Middlesex

Guy William Glodis (D)Auburn

REPRESENTATIVE IN GENERAL COURT

Seventh Worcester Representative District

Paul K. Frost (R) Auburn

DISTRICT ATTORNEY

John J. Conte

Middle District Worcester

REGISTER OF PROBATE AND INSOLVENCY

Stephen Abraham

Worcester

SHERIFF

John M. Flynn

Worcester

TREASURER

Michael J. Donoghue

Worcester

TOWN OFFICERS

ELECTED

SELECTMEN - 3 YEARS

| | |
|-----------------------------|-------------|
| Joseph F. Coggans, Jr. | April, 2004 |
| Michael O. Moore | April, 2004 |
| E. Bernard Plante, Chairman | April, 2005 |
| George A. D'Auteuil, Sr. | April, 2006 |
| Kenneth I. Schold | April, 2006 |

BOARD OF ASSESSORS - 3 YEARS

| | |
|-------------------------------------|-------------|
| Michael John Ragaini | April, 2004 |
| Walter T. Hagstrom, Chairman | April, 2005 |
| Dennis J. Piel | April, 2006 |
| Paula Aspinwall, Assistant Assessor | |

SCHOOL COMMITTEE - 3 YEARS

| | |
|--------------------------|-------------|
| Alan K. Marble | April, 2004 |
| Leslie M. Vigneau | April, 2004 |
| Jay P. Hanratty | April, 2005 |
| Thomas J. Clawson | April, 2006 |
| Jane Pojani, Chairperson | April, 2006 |

RE-DEVELOPMENT AUTHORITY - 5 YEARS

| | |
|---------------------------------|-------------|
| Elizabeth A. Army, State Member | March, 2003 |
| William J. Cammuso, Chairman | April, 2004 |
| **Leonard F. Mort | April, 2005 |
| Ben Miles | April, 2006 |
| Jeffrey R. Lemoine | April, 2007 |

BOARD OF HEALTH - 3 YEARS

| | |
|--------------------------|-------------|
| Thomas G. Brown | April, 2004 |
| James M. Morin, Chairman | April, 2005 |
| Armand O. White | April, 2006 |

HOUSING AUTHORITY – 5 YEARS

| | |
|--------------------------------------|-------------|
| Barbara F. Blavackas | April, 2004 |
| Robert F. White | April, 2005 |
| Ronald F. Brewer | April, 2006 |
| Richard J. Dwinell | April, 2008 |
| William P. Bedord- State Member | April, 2006 |
| Janet L. Cassidy, Executive Director | |

PLANNING BOARD – 3 YEARS

| | |
|--|-------------|
| Roger J. Raymond | April, 2004 |
| **Kenneth I. Schold | April, 2005 |
| ***Raymond Nietupski | April, 2005 |
| **Joan D. Raymond | April, 2005 |
| ****Richard Gosselin, Associate Member | April, 2005 |
| Donald Allaire | April, 2006 |
| Leonard F. Mort | April, 2006 |

LIBRARY TRUSTEES – 3 YEARS

| | |
|---------------------|-------------|
| **Thomas M. Reilly | April, 2004 |
| ***Paul Anderson | April, 2004 |
| Elaine Loehman | April, 2004 |
| ****Joan A. Wackell | April, 2004 |
| Ann Thurlow | April, 2005 |
| Paul DiCicco | April, 2005 |
| Carol F. Burke | April, 2006 |
| Leah E. Devine | April, 2006 |

MODERATOR – 3 YEARS

| | |
|--------------------|-------------|
| Thomas J. Fox, Jr. | April, 2006 |
|--------------------|-------------|

BLACKSTONE VALLEY REGIONAL SCHOOL COMMITTEE – 4 YEARS

| | |
|--------------------------|----------------|
| Chester P. Hanratty, Jr. | November, 2006 |
|--------------------------|----------------|

APPOINTMENTS BY THE BOARD OF SELECTMEN

TOWN MANAGER

Raymond W. Houle, Jr.

December, 2003

TOWN COUNSEL

Kopelman & Paige, P.C.

June, 2004

BOARD OF REGISTRARS OF VOTERS

Antone Ponte

June, 2006

Everett H. Grahn

June, 2006

Jerilyn Stead

June, 2006

Frances M. Gauthier, Ex-Officio Clerk

BOARD OF APPEALS

Leonard Mort

June, 2004

Harold Proodian

June, 2005

Richard P. Valentino, Chair

June, 2005

Paul M. Nigosian

June, 2006

Alan Garden

June, 2006

Jeffrey R. Lemoine – Alternate

June, 2006

Vacancy – Alternate

June, 2006

CONSERVATION COMMISSION

Donald R. Flynn

June, 2004

Margaret A. Lavallee

June, 2004

Richard P. Luikey, Chair

June, 2005

Robert J. Luikey

June, 2006

Anthony Cameron

June, 2006

HISTORICAL COMMISSION

Cynthia K. Burr, Chair

June, 2004

Vacancy

June, 2004

Vacancy

June, 2004

Christopher P. Mahan

June, 2005

Bruce Nichols

June, 2005

Armand O. White

June, 2006

Vacancy

June, 2006

INDUSTRIAL DEVELOPMENT FINANCE AUTHORITY

Armand A. Desorcy

April, 2004

J. Todd Miles

June, 2004

E. Bernard Plante

April, 2005

Vacancy

June, 2006

Vacancy

June, 2006

POLICE CHIEF

Richard L. Handfield

Indefinite Term

SPECIAL POLICE OFFICERS

| | | |
|------------------------|--------|-------------------|
| E. Bernard Plante | | Selectman |
| George A. D'Auteuil | | Selectman |
| Joseph F. Coggans, Jr. | | Selectman |
| Michael O. Moore | | Selectman |
| Kenneth I. Schold | | Selectman |
| Raymond W. Houle, Jr. | | Town Manager |
| Patricia Rutherford | Matron | Police Department |
| Sheryll Davis | Matron | Police Department |
| Kimberly Anger | Matron | Police Department |
| Jessica Balsavich | Matron | Police Department |
| Francene Melanson | | Police Department |
| Lori Prue | Matron | Police Department |
| Joan D. Raymond | Matron | Police Department |
| Patricia Gibson | Matron | Police Department |
| Todd E. Army | | Police Department |
| Frederick J. McConaghy | | Police Department |
| Gerard Kelly | | Police Department |
| Timothy O'Leary | | Police Department |
| Douglas T. Raymond | | Police Department |
| Curt R. Rudge | | Police Department |
| Paul D. Russell | | Police Department |
| Arthur E. Allard | | Police Department |
| Kevin Richard | | Police Department |
| George R. Valery | | Police Department |
| William Wilkinson | | Police Department |
| Glen Parath | | Police Department |

BOARD OF FIRE ENGINEERS

| | |
|--|------------|
| David J. Rudge, Fire Chief | June, 2004 |
| Mark T. Auclair, 1 st Assistant | June, 2004 |
| Matthew Belsito, 2 nd Assistant | June, 2004 |
| Philip Day, Jr., 3 rd Assistant | June, 2004 |
| Jeffrey A. Dore, 4th Assistant | June, 2004 |

FOREST FIRE WARDEN

| | |
|----------------|------------|
| David J. Rudge | June, 2004 |
|----------------|------------|

COUNCIL ON AGING

| | |
|----------------------------|------------|
| Stanley Stickney | June, 2004 |
| Betty A. Hamilton | June, 2004 |
| Lorraine Hayes | June, 2004 |
| Aldona Karsok | June, 2005 |
| Everett H. Grahn | June, 2005 |
| Helen Mankevitch | June, 2005 |
| Harold Ostrowski, Chairman | June, 2006 |
| Gertrude Ellis | June, 2006 |
| Steve Walinsky | June, 2006 |
| Stuart D. Mulhane | June, 2007 |
| Richard S. Townsend | June, 2007 |

APPOINTED BY THE MODERATOR

FINANCE COMMITTEE

| | |
|------------------------------|-----------|
| Michael Chludenski | May, 2004 |
| Janet E. Grahn | May, 2004 |
| Vacancy | May, 2004 |
| J. Bruce Arrington, Chairman | May, 2005 |
| Edmund A. Hachey | May, 2005 |
| Vacancy | May, 2005 |
| Kathleen Foster | May, 2006 |
| Marcia J. Landry | May, 2006 |
| Lee Beaudoin | May, 2006 |

SCHOOL BUILDING COMMITTEE

| |
|--|
| Chester P. Hanratty, Jr. |
| Irene M. Hughes |
| Ben Miles |
| Stephen D. Widen |
| Heather M. Harris-Keddy, Vice-Chairman |
| Linda Diane Lachance, Chairperson |
| Frank J. Piscitelli |

APPOINTMENTS BY THE TOWN MANAGER

TOWN CLERK

Deborah S. Plante

Judith G. Brink, Asst. Town Clerk

COLLECTOR/TREASURER

Denise Marlborough

FINANCE DIRECTOR

Gerald J. Bleau

DEPARTMENT OF PLANNING AND DEVELOPMENT DIRECTOR

Michael P. Davolio

DEPARTMENT OF PUBLIC WORKS DIRECTOR

Joseph Chase

PARKS COMMISSION

Ronald J. Marlborough

April, 2004

Arthur M. Corey

April, 2004

Norman L. Gonyea

April, 2005

Randolph G. Mogren, Jr., Chairman

April, 2005

John H. Dufresne

April, 2006

CEMETERY COMMISSION

Kenneth J. Carrignant

April, 2004

Raymond L. Ledoux, Jr.

April, 2005

Richard F. Plante

April, 2006

CONSTABLES

John D. Dupre

April, 2004

Todd E. Army

April, 2004

Anthony R. Baroni

April, 2004

Timothy O'Leary

April, 2004

Brian W. Stowell

April, 2004

William C. Wilkinson

April, 2004

TREE WARDEN

Ronald Despres

April, 2005

Harold F. Army, Deputy

April, 2005

Carl J. Ward, Asst. Tree Warden

April, 2004

SEWERAGE COMMISSION

| | |
|---------------------|-------------|
| Frank J. Gagliardi | April, 2004 |
| Happy Erickson, Jr. | April, 2005 |
| Gary C. Nelson | April, 2006 |

ANIMAL CONTROL OFFICERS

| | |
|-------------------------|-------------|
| Maura O'Connor | April, 2005 |
| Jay O'Connor, Assistant | April, 2005 |

ASA WATERS MANSION

Catherine Elliott, Function Co-ordinator/Manager

ASA WATERS TASK FORCE

| | |
|----------------------------------|-------------|
| Armand O. White | April, 2004 |
| Sandra J. Cristo, Chairperson | April, 2004 |
| Cherise Edmond | April, 2005 |
| Linda A. Pothier | April, 2005 |
| Grace M. Laflash | April, 2006 |
| Carol A. Vulter | April, 2006 |
| Jeffrey A. Dore, First Alternate | April, 2005 |

CERTIFIED WEIGHER

| | | |
|-------------------|---------------------|-------------|
| Roger Sabourin | Wheelabrator | April, 2004 |
| Gordan Acker | Wheelabrator | April, 2005 |
| Daniel Robertson | Wheelabrator | April, 2005 |
| Paul Bastardi | Granger Lynch Corp. | April, 2006 |
| Michael Small | Granger Lynch Corp. | April, 2006 |
| Patrick Thibodeau | Wheelabrator | April, 2006 |
| Henry Kadyswiski | Wheelabrator | April, 2006 |

CERTIFIED WEIGHER AND MEASURER OF WOOD AND BARK

| | |
|-------------------|-------------|
| Ronald A. Despres | April, 2006 |
|-------------------|-------------|

COMMISSION OF DISABILITIES

| | |
|------------------|-------------|
| Bradman Turner | April, 2006 |
| Kristen Stowe | April, 2006 |
| Michael Kennedy | April, 2004 |
| Kent Stowe | April, 2005 |
| Saraswathi Reddy | April, 2005 |

CULTURAL ARTS COUNCIL

| | |
|-----------------------|-------------|
| Muriel Funka | Sept., 2008 |
| Lyric Morgan-O'Connor | Sept., 2008 |

DOROTHY POND RESTORATION COMMITTEE

| | |
|--------------------|-------------|
| Beverly J. Schold | April, 2004 |
| Philip J. Day, Sr. | April, 2004 |
| Gary A. Pothier | April, 2005 |
| Kenneth I. Schold | April, 2006 |
| Jeffrey W. Gardner | April, 2006 |
| Karen M. Champagne | April, 2006 |

EMERGENCY MANAGEMENT AGENCY

| | |
|--------------------------------|-------------|
| Robert A. Beausoleil, Director | April, 2004 |
|--------------------------------|-------------|

FAIR HOUSING COMMITTEE/LOCAL HOUSING PARTNERSHIP

| | |
|----------------------|-------------|
| James A. Schiff | April, 2004 |
| James F. Fitzpatrick | April, 2005 |
| Joan Raymond | April, 2006 |

BUILDING INSPECTOR AND ZONING AGENT

| | |
|------------------------|-------------|
| **James Willand | April, 2005 |
| Glenn Hand | April, 2006 |
| Hugh Dignam, Assistant | April, 2004 |

DRIVEWAY AND HIGHWAY OPENING PERMIT INSPECTOR

| | |
|-----------------|-------------|
| Michael Davolio | April, 2004 |
|-----------------|-------------|

WIRING INSPECTOR

| | |
|---------------------------------------|-------------|
| Vincent J. Cormier | April, 2006 |
| Richard Bemis, Asst. Wiring Inspector | April, 2005 |

PLUMBING AND GAS INSPECTOR

| | |
|--------------------|-------------|
| Gregory Gauthier | April, 2004 |
| Brian Gasco, Asst. | April, 2006 |

PONDS AND LAKES COMMISSION

| | |
|--------------------|-------------|
| Everett H. Grahm | April, 2004 |
| Gary Pothier | April, 2004 |
| Roy M. Ahlen | April, 2005 |
| Roger L. Thornburg | April, 2005 |
| Robert H. Clark | April, 2006 |

CABLE TV COMMITTEE

| | |
|---------------------------------|-------------|
| Paul DiCicco, Chairman | April, 2004 |
| Robert D. Sullivan | April, 2004 |
| Frank Irr, Coordinator | April, 2005 |
| Elizabeth R. Thurlow | April, 2005 |
| Jeffrey E. Briddon | April, 2006 |
| Kevin Krassapoulos, Coordinator | April, 2006 |

VETERANS SERVICES AND BENEFITS

Phillip Buso, Veterans Agent and Burial Agent

*Thomas Dunford, Veterans Graves Officer

April, 2005

SAFETY COMMITTEE

Robert Murray

Patricia Ashcraft

Steven Kosiba

Jayne Davolio

Terrie O'Brien

Cindy Allard

Frank Stachura

WORCESTER REGIONAL TRANSIT AUTHORITY

Veronica Wood

April, 2005

LEGEND:

- * Died in Office
- ** Resigned
- *** Appointed to fill vacancy
- **** Elected to fill vacancy
- ***** Retired from Office

REPORT OF THE BOARD OF SELECTMEN

ATTENDANCE RECORD - (July 1, 2002 to July 1, 2003)

| | Number of Meetings Held | Number Meetings Attended |
|------------------------|------------------------------------|-------------------------------------|
| E. Bernard Plante | 35 | 35 |
| George A. D'Auteuil | 35 | 35 |
| Joseph F. Coggans, Jr. | 35 | 35 |
| Michael O. Moore | 35 | 35 |
| William J. Cammuso | 35 | 27 |
| Kenneth I. Schold | 35 | 8 |

The Annual Town Election was held on Tuesday, April 28, 2003. Mr. George A. D'Auteuil was re-elected and Mr. Kenneth I. Schold was elected to his first term. On Tuesday, May 13, 2003, the Board reorganized. Mr. E. Bernard Plante was elected as Chairman, Mr. George A. D'Auteuil was elected as Vice Chairman, and Mr. Joseph F. Coggans was elected as Clerk. Mr. Cammuso departed the Board at the end of April and we wish him well in his future endeavors.

During the past fiscal year, many of our committed and dedicated employees and dear friends departed with the Early Retirement Incentive Program. We thank them for their years of service and wish them well.

During the past fiscal year, the Board of Selectmen were dedicated and committed in continuing to meet the challenges of building a stronger industrial and commercial tax base for Millbury. Development and growth in Millbury continues to progress with projects such as the Shoppes at Blackstone Valley, Brierly Pond, Cordis Mills and the Route 146 Interchange. We look forward to working with the community and other Boards as new projects are underway such as the tie-in to the Upper Blackstone and old projects come to completion such as the Water Street Bridge.

The Board of Selectmen continue their efforts in developing a strategy for open space and recreational needs for the Butler Farm and Little Dorothy Pond and will continue to work toward planning and guiding our community.

In closing, the Board of Selectmen also like to thank all of the hard working and dedicated employees of the Town of Millbury. We thank all the many volunteers and members of the many Boards, Committees, and Commissions who offer their time and efforts to help make Millbury a strong community.

Respectfully submitted,
E. Bernard Plante
George A. D'Auteuil
Joseph F. Coggans, Jr.
Michael O. Moore
Kenneth I. Schold

REPORT OF THE TOWN CLERK

To the Honorable Citizens of Millbury, Board of Selectmen, and Town Manager.

It is with great pride and privilege that I submit to you my very first Town Report. In addition to the following information, this office provides to you the "In Memoriam" "Town Statistics", "Federal and State Officials" "Town Officers" and "Appointments" all of which appear in the front pages of this Annual Town Report.

The Clerk's Office has seen many changes since my appointment as Acting Town Clerk in November of 2002, and as Town Clerk in January, 2003, under the direction of Ray Houle, Town Manager. Office Renovation with an Open Door Policy; Computerization; and Cross Training; are among the very positive. I am extremely fortunate to have the office staff of Judy Brink and Jayne Davolio, as they have displayed the cooperation, commitment, and dedication to make these changes possible. Though the office has seen change, I can assure you that the duties and responsibilities of the Town Clerk under Massachusetts Generals Laws remain in tact and with the firm hand as was with Frances M. Gauthier, who was able to teach me a great deal in a very short period of time. She continues to make herself available when I need her expert advice. I wish to thank her very much.

In the next year, Judy, Jayne, and I will continue to focus on customer service. Soon, a great deal of information about the services provided by your Town Clerk's Office will be available on the Town's Website. Please, do not hesitate to visit or call the office anytime. We are always available to assist you as best we can.

As a life-long resident and taxpayer, it is as important to me as it is to you to keep current service fees at a minimum. One way to do that is to make sure we are collecting monies owed to the Town. With the support of the Treasurer/Collector, Police Chief, and Town Manager, the office was able to set up a computer program to track parking tickets. The system, installed by Kelly & Ryan, at absolutely no cost to the taxpayer, is tied into the Registry of Motor Vehicles and insures that we will not only receive payment of parking tickets, but receive those monies promptly. Another way to keep fees at a minimum is to seek out new revenue. This coming year we will research any additional services that we may be able to provide.

It has been my pleasure to serve as the Ex Officio-member of the Board of Registrars, having the opportunity to meet and work with Everett Grahn, Jerilyn Stead, and Antone Ponte. They are, without a doubt, a great trio of Registrars. Their knowledge and experience has helped me tremendously.

I can not say enough about our Town's Poll Workers. They make themselves available for more than Twelve (12) tiring hours at each Election and have a lot of responsibility. Many have done this year after year. They truly amaze me and deserve much appreciation from this community.

TOWN ELECTION – POLL WORKERS

| | |
|-----------------------|------------------------|
| Veronica A. Wood | Elizabeth A. Pichierri |
| Aldona R. Karsok | Helen F. White |
| Ruth E. Grundstrom | Marie Kosiba |
| Christina J. Erickson | Filomena Piscitelli |
| Rita M. Paluses | Carol Ann Army |
| Claire R. Morin | Rosanna M. Tabor |
| Joan B. Caforio | Barbara F. Blavackas |
| Ferol A. Hagstrom | Barbara Stansbury |
| Eva R. Donovan | Doris E. Bianculli |
| Carherine T. Marchand | Helen M. Carrignan |
| Ellen F. Rigatti | Eleanor C. Powers |
| Aquilina Boire | Shirley A. Huchowski |

VITAL STATISTICS (10 CALENDAR YEAR COMPARISON)

| <u>YEAR</u> | <u>BIRTHS</u> | <u>MARRIAGES</u> | <u>DEATHS</u> |
|--------------------|----------------------|-------------------------|----------------------|
| 1992 | 176 | 83 | 146 |
| 1993 | 185 | 87 | 143 |
| 1994 | 155 | 78 | 144 |
| 1995 | 154 | 92 | 132 |
| 1996 | 144 | 88 | 145 |
| 1997 | 146 | 52 | 180 |
| 1998 | 147 | 76 | 207 |
| 1999 | 130 | 83 | 222 |
| 2000 | 137 | 85 | 196 |
| 2001 | 113 | 63 | 179 |
| 2002 | 132 | 47 | 201 |
| *2003 | 73 | 29 | 89 |

*Recordings from January thru June, 2003

FEES COLLECTED – JULY 1, 2002 THRU JUNE 30, 2003

| | |
|------------------------------------|----------|
| Attestations | 74.90 |
| Birth Certificates | 2,874.00 |
| Business Certificates | 1,300.00 |
| Bylaws | 1,840.00 |
| Cemetery Deeds Recorded | 10.00 |
| Certificates of Registration | 509.20 |
| Class I,II, III Licenses | 900.00 |
| Coin Operated Machines/Pool Tables | 720.00 |
| Common Victualler | 875.00 |

| | |
|----------------------------------|----------------------------|
| Death Certificates | 4,495.00 |
| Dog Licenses | 9,946.00 |
| Drainlayer Licenses | 1,200.00 |
| Junk Dealer License | 500.00 |
| Maps | 440.00 |
| Marriage Certificates/Intentions | 2,005.00 |
| Miscellaneous | 1,696.10 |
| Parking Fines | 925.00 |
| Raffle Permits | 80.00 |
| Street Listings | 502.00 |
| Subdivision Rules & Regs | 360.00 |
| Transfer Station Stickers | 19,327.50 (May & June, 03) |
| Variances | 6,303.07 |
| Voter Certificates | 15.00 |

TOTAL: 56,897.77

**FEES COLLECTED FOR THE COMMONWEALTH OF MASSACHUSETTS
DIVISION OF FISHERIES AND WILDLIFE**

| | |
|------------------------------|------------------|
| Licenses, Stamps and Permits | 11,001.55 |
|------------------------------|------------------|

In closing, on behalf of all the staff in the Clerk's Office, I wish to thank the Town Manager, Department Heads, Boards and Commissions, and all the employees for their cooperation and assistance throughout the year.

Respectfully submitted,
Deborah S. Plante,
TOWN CLERK

REPORT OF THE REGISTRARS OF VOTERS

To the Honorable Citizens of Millbury, Board of Selectmen, and Town Manager, five special registration sessions were held during the year, in addition to daily registration in the Town Clerk's Office.

To date, the breakdown of Registered Voters by political party and precinct is as follows:

| | <u>Prec. 1</u> | <u>Prec. 2</u> | <u>Prec. 3</u> | <u>Prec. 4</u> | <u>Total</u> |
|------------------------------|----------------|----------------|----------------|----------------|--------------|
| Democrat | 680 | 642 | 671 | 732 | 2725 |
| Green Party USA | | 1 | | | 1 |
| Inter. 3 rd Party | 1 | 2 | 4 | | 7 |
| Libertarian | 5 | 11 | 12 | 10 | 38 |
| Mass Green | 3 | 4 | | 3 | 10 |
| Reform | | | | 3 | 3 |
| Republican | 213 | 291 | 233 | 202 | 939 |
| Unenrolled | 1006 | 1252 | 976 | 1049 | 4283 |
| TOTALS: | 1907 | 2202 | 1894 | 2003 | 8006 |

The following are the results of the votes cast at the Annual Town Election, April 29, 2003:

| | <u>Prec. 1</u> | <u>Prec. 2</u> | <u>Prec. 3</u> | <u>Prec. 4</u> | <u>Total</u> |
|---------------------------|----------------|----------------|----------------|----------------|--------------|
| SELECTMEN (3 YRS.) | | | | | |
| Blanks | 88 | 118 | 116 | 85 | 407 |
| William Cammuso | 175 | 207 | 196 | 189 | 767 |
| *George A. D'Auteuil, Sr. | 276 | 309 | 279 | 204 | 1068 |
| *Kenneth I. Schold | 213 | 266 | 242 | 236 | 957 |
| Richard P. Valentino | 113 | 144 | 125 | 82 | 464 |
| Write-in | 1 | | 2 | 2 | 5 |
| TOTALS: | 866 | 1044 | 960 | 798 | 3668 |

| | <u>Prec. 1</u> | <u>Prec. 2</u> | <u>Prec. 3</u> | <u>Prec. 4</u> | <u>Total</u> |
|------------------------------------|----------------|----------------|----------------|----------------|--------------|
| SCHOOL COMMITTEE (3 YRS.) | | | | | |
| Blanks | 267 | 276 | 296 | 211 | 1050 |
| *Thomas J. Clawson | 285 | 365 | 329 | 278 | 1257 |
| *Jane Pojani | 314 | 401 | 334 | 308 | 1357 |
| Write-in | | 2 | 1 | 1 | 4 |
| TOTALS: | 866 | 1044 | 960 | 798 | 3668 |
| BOARD OF ASSESSORS (3 YRS.) | | | | | |
| Blanks | 30 | 57 | 35 | 40 | 162 |
| *Dennis J. Piel | 263 | 290 | 314 | 248 | 1115 |
| Joseph B. Hall | 140 | 175 | 131 | 111 | 557 |
| TOTALS: | 433 | 522 | 480 | 399 | 1834 |
| BOARD OF HEALTH (3 YRS.) | | | | | |
| Blanks | 99 | 130 | 119 | 91 | 439 |
| *Armand O. White | 332 | 390 | 359 | 307 | 1388 |
| Write-in | 2 | 2 | 2 | 1 | 7 |
| TOTALS: | 433 | 522 | 480 | 399 | 1834 |
| MODERATOR (3 YRS.) | | | | | |
| Blanks | 76 | 97 | 97 | 73 | 343 |
| *Thomas J. Fox, Jr. | 357 | 423 | 383 | 326 | 1489 |
| Write-in | | 2 | | | 2 |
| TOTALS: | 433 | 522 | 480 | 399 | 1834 |
| PLANNING BOARD (3 YRS.) | | | | | |
| Blanks | 186 | 222 | 172 | 160 | 740 |
| *Donald G. Allaire | 285 | 305 | 323 | 258 | 1171 |
| Raymond M. Nietupski | 201 | 226 | 238 | 211 | 876 |
| *Leonard F. Mort | 194 | 291 | 227 | 169 | 881 |
| TOTALS: | 866 | 1044 | 960 | 798 | 3668 |

| | <u>Prec. 1</u> | <u>Prec. 2</u> | <u>Prec. 3</u> | <u>Prec. 4</u> | <u>Total</u> |
|--------------------------------|----------------|----------------|----------------|----------------|--------------|
| PLANNING BOARD (2 YRS.) | | | | | |
| Blanks | 107 | 153 | 129 | 91 | 480 |
| *Richard F. Gosselin, Jr. | 326 | 368 | 350 | 308 | 1352 |
| Write-in | | 1 | 1 | | 2 |
| TOTALS: | 433 | 522 | 480 | 399 | 1834 |

| | | | | | |
|-----------------------------------|------------|------------|------------|------------|-------------|
| HOUSING AUTHORITY (5 YRS.) | | | | | |
| Blanks | 83 | 114 | 91 | 72 | 360 |
| *Richard J. Dwinell | 350 | 408 | 387 | 327 | 1472 |
| Write-in | | | 2 | | 2 |
| TOTALS: | 433 | 522 | 480 | 399 | 1834 |

| | | | | | |
|---------------------------------|------------|-------------|------------|------------|-------------|
| LIBRARY TRUSTEE (3 YRS.) | | | | | |
| Blanks | 268 | 323 | 289 | 226 | 1106 |
| *Carol F. Burke | 311 | 372 | 350 | 299 | 1332 |
| *Leah E. Devine | 287 | 347 | 318 | 272 | 1224 |
| Write-in | | 2 | 3 | 1 | 6 |
| TOTALS: | 866 | 1044 | 960 | 798 | 3668 |
| *ELECTED | | | | | |

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RECOUNT – MAY 14, 2003

| | | | | | |
|------------------------------------|------------|-------------|------------|------------|-------------|
| PLANNING BOARD (3 YR. SEAT) | | | | | |
| Blanks | 182 | 222 | 174 | 155 | 733 |
| * Donald G. Allaire | 287 | 305 | 322 | 259 | 1173 |
| Raymond M. Nietupski | 201 | 226 | 237 | 214 | 878 |
| * Leonard F. Mort | 196 | 291 | 227 | 174 | 884 |
| TOTALS: | 866 | 1044 | 960 | 798 | 3668 |

Respectfully submitted,
Everett Grahn
Jerilyn Stead
Antone Ponte

Deborah S. Plante, Ex-Officio Clerk

EMPLOYEE WAGES
Calendar Year: 1/1/03-12/31/03

| Last Name | Department | YTD Gross Wages |
|------------------------|---|------------------------|
| DUNFORD, THOMAS | Member, Board of Selectman | \$250.00 |
| CAMMUSO, WILLIAM J. | Member, Board of Selectman | \$1,250.00 |
| SCHOLD, KENNETH I | Member, Board of Selectman | \$2,000.00 |
| COGGANS, JOSEPH | Clerk, Board of Selectmen | \$3,000.00 |
| MOORE, MICHAEL O | Member, Board of Selectman | \$3,000.00 |
| D'AUTEUIL, GEORGE A. | Vice Chairman, Board of Selectmen | \$3,600.00 |
| PLANTE, E BERNARD | Chairman, Board of Selectmen | \$4,200.00 |
| GUILLETTE, DOROTHY M | Secretary, Town Manager | \$11,275.42 |
| ELLIOT, CATHERINE T | Asa Waters Mansion Director/Coordinator | \$12,106.10 |
| JOHNSON, KAREN L | Secretary, Town Manager | \$17,017.70 |
| DAILEY, MARGARET F | Town Hall Floater | \$28,095.90 |
| TRIPALDI, MONIQUE | Administrative Assistant to Town Manager | \$36,621.92 |
| HOULE, JR., RAYMOND W | Town Manager | \$78,874.25 |
| KALIL, KIM M | Head Clerk Finance Department | \$28,017.99 |
| BLEAU, GERALD | Finance Director | \$60,467.60 |
| ROSE, MARY F | Head Clerk Treasurer/Collector | \$4,712.82 |
| ARMY, ROSALYN | Tax Collector Head Clerk | \$5,706.72 |
| BROUSSEAU, SHERRI A. | Town Collector Clerical | \$15,421.98 |
| PLANTE, EVELYN | Treasurer/Collector | \$16,166.58 |
| BOYES, SANDRA F | Head Clerk Treasurer/Collector | \$21,488.65 |
| GIBSON, MAUREEN | Assistant Treasurer/Collector | \$33,646.21 |
| MARLBOROUGH, DENISE M. | Treasurer/Collector | \$42,415.95 |
| RAGAINI, MICHAEL J. | Board of Assessor | \$2,400.00 |
| HAGSTROM, WALTER | Board of Assessor | \$2,400.00 |
| PIEL, DENNIS J. | Board of Assessor | \$2,400.00 |
| MAY, JOYCE J | Assessors Clerk | \$5,762.01 |
| MOROSKI, JEAN | Assessors Clerk | \$14,085.79 |
| BOIRE, MARIE C | Assessors Clerk | \$29,253.29 |
| ASPINWALL, PAULA | Principal Assessor | \$45,850.98 |
| PONTE, ANTONE | Board of Registrars | \$300.00 |
| GRAHN, EVERETT H | Board of Registrars | \$300.00 |
| GAUTHIER, FRANCES M | Town Clerk | \$11,935.40 |
| DAVOLIO, JAYNE MARIE | Town Clerk Office Head Clerk | \$29,590.30 |
| BRINK, JUDITH | Deputy Town Clerk | \$32,120.64 |

| | | |
|------------------------|--------------------------------------|-------------|
| PLANTE, DEBORAH S | Town Clerk | \$42,490.07 |
| MERTON, ROBERT A | Maintenance Town Hall | \$791.82 |
| GONYEA, NORMAN L. | Head of Maintenance Town Hall | \$14,159.36 |
| BURKE, CHARLES J. | Maintenance Town Hall | \$17,566.57 |
| DAY JR, PHILIP J | Head of Maintenance Town Hall | \$30,559.48 |
| DEAN, SUSAN M. | Town Planner Clerical | \$16,383.63 |
| DAVOLIO, MICHAEL | Director of Planning and Development | \$19,214.59 |
| DIPRETE, MEGAN T. | Director of Planning and Development | \$33,853.75 |
| O'CONNOR, SHAUNA M | Police Department Reserve Officer | \$144.00 |
| BRISTOL, JASON F | Police Department Reserve Officer | \$240.00 |
| ALLARD, ARTHUR E. | Police Department Reserve Officer | \$448.00 |
| RUDGE, CURT R | Police Department Reserve Officer | \$448.00 |
| RICHARD, KEVIN E. | Police Department Reserve Officer | \$512.00 |
| ANGER, KIMBERLY A. | Police Department Reserve Officer | \$618.00 |
| O'NEIL , DANIEL S | Police Department Reserve Officer | \$654.00 |
| MELANSON, FRANCINE | Police Department Reserve Officer | \$748.00 |
| VALERY, GEORGE | Police Department Reserve Officer | \$1,064.00 |
| RICHARD, RONALD E | Police Department Reserve Officer | \$1,313.89 |
| BENNES, JUSTIN L | Police Department Reserve Officer | \$2,487.00 |
| OLEARY, TIMOTHY | Police Department Reserve Officer | \$3,286.26 |
| PARATH, GLEN R | Police Department Reserve Officer | \$3,499.13 |
| RAYMOND, DOUGLAS T. | Police Department Reserve Officer | \$6,700.00 |
| RUSSELL, PAUL D | Police Department Reserve Officer | \$8,064.00 |
| MORRISSEY, MATTHEW W | Police Department Reserve Officer | \$9,442.29 |
| O'BRIEN, JONATHAN T | Police Department Reserve Officer | \$9,651.00 |
| KELLEY, GERARD | Police Department Reserve Officer | \$15,605.08 |
| DESJARDIN, CINDY | Public Safety Dispatcher | \$17,149.23 |
| MCCONAGHY, FREDERICK J | Police Department Reserve Officer | \$18,061.71 |
| GIBSON, PATRICIA L | Public Safety Dispatcher | \$25,869.88 |
| RAYMOND, JOAN D | Police Department Head Clerk | \$29,253.28 |
| RUTHERFORD, PATRICIA A | Public Safety Dispatcher | \$37,620.83 |
| DAVIS, SHERYLL | Public Safety Dispatcher | \$40,613.29 |
| PRUE, LORI A | Public Safety Dispatcher | \$40,792.94 |
| GUYAN JR, ROBERT J | Police Officer | \$45,130.58 |
| PISCITELLI III, FRANK | Police Officer | \$46,345.34 |
| WARPULA, ANDREA M | Police Officer | \$47,678.84 |
| DALY, DANIEL J | Police Officer | \$51,117.24 |
| O'BRIEN, RICHARD P | Police Officer | \$60,024.47 |
| FORTUNATO, NICHOLAS J | Police Officer | \$66,783.25 |
| BURNETT, LINDA S. | Police Officer | \$66,929.24 |
| HANLON III, JOHN J. | Police Officer | \$67,317.09 |

| | | |
|------------------------|----------------|--------------|
| BELLIVEAU, ANTHONY J. | Police Officer | \$69,978.28 |
| WOODS, KEVIN C | Police Officer | \$70,597.78 |
| MCFAUL, STEPHEN A. | Police Officer | \$73,186.27 |
| HALL, THOMAS E | Police Officer | \$74,237.24 |
| OLIVERI, NICOLE M. | Police Officer | \$78,390.85 |
| LEMOINE, PAUL J | Police Officer | \$79,006.88 |
| MOORE, MARK S | Police Officer | \$83,458.69 |
| LEWOS, BRIAN | Police Officer | \$87,639.76 |
| WEBB, STEPHEN | Police Officer | \$87,830.08 |
| HANDFIELD, RICHARD L | Police Chief | \$94,747.25 |
| DESORCY, DONALD P | Police Officer | \$104,161.98 |
| PAJALA, KATHRYN A | Safety Officer | \$475.54 |
| KOSIBA, MARIE | Safety Officer | \$542.30 |
| COPPELLOTTI, ROBIN D | Safety Officer | \$1,182.81 |
| LOUIS, IRENE | Safety Officer | \$1,460.47 |
| RUSSELL, DARLENE M. | Safety Officer | \$1,576.57 |
| BUTLER, BARBARA | Safety Officer | \$1,720.70 |
| MCKINSTRY, TINA M | Safety Officer | \$2,434.73 |
| SOUTHWICK, SANDRA A | Safety Officer | \$2,865.47 |
| BEAUSOLEIL, ANN | Safety Officer | \$2,880.84 |
| LEBEL, RITA | Safety Officer | \$2,943.82 |
| BEAUSOLEIL, ROBERT A. | Safety Officer | \$3,629.11 |
| BEAUCAGE, TODD W | Firefighter | \$184.10 |
| THOMPSON, WILLIAM B | Firefighter | \$197.25 |
| RAFFA, ANDREW A | Firefighter | \$381.35 |
| STROM, MARK C | Firefighter | \$398.97 |
| LEAVENS, JOHN F. | Firefighter | \$457.16 |
| WRIGHT, MARTYN | Firefighter | \$677.14 |
| ERHARTIC, SEAN P | Firefighter | \$740.95 |
| DAY, BRIAN | Firefighter | \$891.45 |
| STRZELECKI, VINCENT V. | Firefighter | \$904.08 |
| STEVENS IV, WILLIAM A. | Firefighter | \$1,629.66 |
| COUTURE, STEVEN | Firefighter | \$1,693.27 |
| KING, RYAN F. | Firefighter | \$1,775.65 |
| COUTURE, MICHAEL M.R. | Firefighter | \$1,784.60 |
| KRUMSIEK, THOMAS M | Firefighter | \$1,856.41 |
| LAVALLEE, TOM C | Firefighter | \$1,914.75 |
| SIEBENHAAR, GORDON W. | Firefighter | \$2,062.21 |
| KNISKERN, MICHAEL T | Firefighter | \$2,138.30 |
| BOUCHER, RYAN X | Firefighter | \$2,147.62 |
| SHILINSKY, JASON | Firefighter | \$2,159.60 |

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|------------------------|-------------------------|-------------|
| SILVER, ROBERT | Firefighter | \$2,182.13 |
| PAPPAS, MICHAEL P. | Firefighter | \$2,182.39 |
| LAVALLEE, RICHARD A | Firefighter | \$2,308.42 |
| BALKUS, PETER | Firefighter | \$2,342.93 |
| SCIASCIA, MICHAEL | Firefighter | \$2,385.42 |
| WARD, JAMES | Firefighter | \$2,405.08 |
| KRUMSIEK, MATTHEW P | Firefighter | \$2,424.85 |
| COPPOLA, BRIAN M | Firefighter | \$2,618.52 |
| HAYNES, BRIAN | Firefighter | \$2,674.63 |
| HOBIN JR, RAYMOND E | Firefighter | \$2,704.01 |
| DAY, CHRISTOPHER M | Firefighter | \$2,712.29 |
| STRZELECKI, TED | Firefighter | \$2,978.36 |
| BROCK, STEPHEN P | Firefighter | \$3,030.31 |
| CADRIN, JASON D. | Firefighter | \$3,053.27 |
| LACROSSE, KEITH E | Firefighter | \$3,126.74 |
| CLUETT, TIMOTHY S | Firefighter | \$3,146.98 |
| GASCO, BRIAN K | Firefighter | \$3,176.14 |
| KRUMSIEK, MICHAEL | Firefighter | \$3,227.57 |
| NICHOLSON, ALBERT L. | Firefighter | \$3,357.92 |
| STOWELL, BRIAN W | Firefighter | \$3,363.38 |
| KRUMSIEK, ANDREW D. | Firefighter | \$3,383.02 |
| KRUMSIEK, ANTHONY M | Firefighter | \$3,801.25 |
| KING, DAVID F | Firefighter | \$3,892.17 |
| STACHURA, FRANK E. | Firefighter | \$3,930.20 |
| O'CONNELL, THOMAS P. | Firefighter | \$4,004.57 |
| PEARE, RAY P | Firefighter | \$4,005.20 |
| NEWLANDS, KEITH | Firefighter | \$4,072.02 |
| KING, FRANCIS B | Firefighter | \$4,228.35 |
| LAHAIR, ROBERT S. | Firefighter | \$4,279.28 |
| KOSIBA, STEVEN M | Firefighter | \$4,425.92 |
| HAMILTON, RICHARD P | Firefighter | \$4,706.20 |
| KOSIBA JR, JOSEPH | Firefighter | \$4,915.46 |
| STRZELECKI, VINCENT F. | Firefighter | \$5,282.39 |
| PISCITELLI, STEVEN | Firefighter | \$5,301.62 |
| ADAMS, MARK | Firefighter | \$5,316.38 |
| DORE, JEFFREY | Board of Fire Engineers | \$5,590.94 |
| DAY JR, PHILIP J | Board of Fire Engineers | \$5,995.82 |
| BOUTHILLETTE, PETER A | Board of Fire Engineers | \$7,191.47 |
| AUCLAIR, MARC | Board of Fire Engineers | \$7,401.88 |
| BELSITO, MATTHEW R | Board of Fire Engineers | \$7,549.53 |
| RUDGE, DAVID | Fire Chief | \$24,394.00 |

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|------------------------|--|-------------|
| MARKEY, REGINA A | Fire Department Head Clerk | \$30,420.43 |
| DIGMAN, HUGH | Assistant Building Inspector | \$467.00 |
| GASCO, BRIAN K | Assistant Building Inspector | \$1,067.00 |
| MORT, JEFFREY J | Assistant Building Inspector | \$1,067.00 |
| WILLAND, JAMES C | Building Inspector | \$9,000.00 |
| CORMIER, VINCENT | Electrical Inspector | \$15,319.00 |
| HAND, GLENN D | Building Inspector | \$16,450.00 |
| GAUTHIER, GREGORY | Plumbing Inspector | \$18,820.00 |
| ALLARD, CYNTHIA L | Building Department Head Clerk | \$30,005.59 |
| BROWN, THOMAS | Board of Health Inspector | \$1,733.29 |
| WHITE, ARMAND O | Board of Health Inspector | \$1,733.29 |
| MORIN, JAMES M | Board of Health Inspector | \$1,733.42 |
| BRINDISI, DEREK S | Board of Health Inspector | \$18,956.96 |
| O'BRIEN, THERESE H | Board of Health Head Clerk | \$30,469.55 |
| ROBINSON, CLYDE M | Transfer Station Worker | \$1,639.76 |
| CHASE, RICHARD L. | Highway Division/Transfer Station | \$6,881.48 |
| MADORE, NORMA E | Transfer Station Worker | \$38,874.52 |
| GILPATRIC, JAMES R | Transfer Station Worker | \$44,202.16 |
| GAGLIARDI, FRANK J. | Sewer Commissioner | \$1,039.92 |
| ERICKSON, HAROLD | Sewer Commissioner | \$1,039.92 |
| NELSON, GARY C | Sewer Commissioner | \$1,539.96 |
| RICHARDS, SHARON H | Sewer Department Clerk | \$4,209.98 |
| WESTERMAN, JAMES | Waste Water Treatment Worker | \$8,672.66 |
| DEVOE, EVELYN R | Sewer Department Clerk | \$10,848.30 |
| LECLAIRE, ERIC | Waste Water Treatment Worker | \$37,483.61 |
| STACHURA, FRANK | Waste Water Treatment Worker | \$42,933.00 |
| PISCITELLI, JAMES L | Waste Water Treatment Worker | \$49,771.46 |
| LANGE, JOHN B | Superintendent of Sewers | \$53,552.20 |
| BEDARD, JULES J | Tree Department | \$462.50 |
| MORIN, FRANCIS M | Tree Department | \$462.50 |
| DEPRES, RONALD | Tree Department | \$4,570.00 |
| MORIN, EDWARD J. | Tree Department/Transfer Station Worker | \$12,923.67 |
| OLEARY, VICKI | Parks & Recreation Clerk | \$1,936.55 |
| RICHARDS, RAY | Parks | \$5,645.79 |
| HARTIGAN, ROBERT JAMES | Parks and Recreation Department of Labor | \$16,617.49 |
| WARD, CARL J | Foreman of Parks and Recreation | \$54,843.90 |
| WIDEN, CAROL A. | Council on Aging | \$11,353.43 |
| BEAUDOIN, FRANCIS R. | Council on Aging Custodian | \$12,739.51 |
| FOOTE, SUSAN J. A. | Council on Aging, Clerical | \$15,372.88 |

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|------------------------|-----------------------------|-------------|
| CONNOR, JUDITH A | Director, Council on Aging | \$44,484.10 |
| BUSO, PHILLIP D | Veteran's Agent | \$13,168.48 |
| RODOPOULOS, JASON | Highway Division | \$11,560.84 |
| LEWOS, DIANE E | DPW Head Clerk | \$30,464.85 |
| TARCKINI JR, EMIL C. | Highway Division | \$36,688.23 |
| BERTHIAUME, WILLIAM | Transfer Station Worker | \$36,844.04 |
| ROY, ROBERT J | Highway Division | \$47,507.06 |
| BEAUMIER, LEE F | Highway Division | \$48,373.71 |
| KOSIBA JR, JOSEPH | Highway Division | \$49,215.91 |
| MURRAY, MICHAEL H. | Highway Division | \$52,510.55 |
| ARMY, LARRY | Highway Division | \$55,362.12 |
| MURRAY, ROBERT K. | Highway Division | \$56,946.72 |
| HAMILTON, RICHARD P | Highway Division | \$57,947.42 |
| CHASE, JOSEPH | Director of Public Works | \$63,722.28 |
| TOLOMEO, DYLAN L | Public Library | \$233.10 |
| TRIPALDI, STEPHANIE A | Public Library | \$1,452.99 |
| BRINDISI, JILL M | Public Library | \$2,245.32 |
| ARMY, IRENE A | Public Library | \$4,403.28 |
| VALERO, ELIZABETH A | Public Library | \$6,490.80 |
| POPHAM, BETHANY A | Public Library | \$6,949.32 |
| DAHROOGE, JOSEPH M | Public Library | \$6,961.98 |
| SINACOLA, ALENA ROSE | Public Library | \$8,508.68 |
| RAWINSKI, DENNIS | Public Library Custodian | \$12,189.71 |
| THURLOW, LYNN | Public Library | \$13,572.12 |
| COUTURE, DOROTHY M | Public Library | \$14,441.96 |
| FESCHAREK, ANNE | Public Library | \$14,566.44 |
| AUBIN, ELIZABETH | Public Library | \$24,426.75 |
| GUILLORY, MARIE | Public Library | \$25,173.54 |
| PERLOW, MITCHELL L | Public Library , Director | \$50,828.29 |
| TANGUAY, ADAM | Central Cemetery Worker | \$180.00 |
| SPANG, PAUL | Central Cemetery Worker | \$650.16 |
| WOELFEL, ADAM R | Central Cemetery Worker | \$3,732.40 |
| PLANTE, RICHARD F | Central Cemetery Worker | \$3,966.00 |
| RICHARDS, BRYAN G | Central Cemetery Worker | \$4,391.50 |
| LEDOUX JR, RAYMOND L | Central Cemetery Worker | \$11,801.20 |
| CARRIGNANT, KENNETH J. | Central Cemetery Worker | \$13,347.60 |
| STONE , TERENCE | School Department Custodian | \$16.00 |
| POISANT, JOHN A | School Department Custodian | \$46.00 |
| DESCHENES, GARRETT H | School Department Custodian | \$72.00 |
| WALL, JASON J | School Department Custodian | \$375.88 |
| O'DONNELL, RYAN C | School Department Custodian | \$465.00 |

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|------------------------|-----------------------------|-------------|
| BELLIVEAU, JORDAN R | School Department Custodian | \$662.64 |
| MORRISSEY, NEAL D | School Department Custodian | \$759.51 |
| LOPEZ, MITCHELL | School Department Custodian | \$3,258.00 |
| GODBOUT, RAYMOND E | School Department Custodian | \$3,519.00 |
| PICARD, GILBERT | School Department Custodian | \$3,795.00 |
| GAUTHIER, CANDY | School Department Custodian | \$3,998.40 |
| KNISKERN, HENRY E | School Department Custodian | \$7,144.50 |
| GALLACHER, THOMAS | School Department Custodian | \$7,435.00 |
| MUSCATELL, CLARENCE | School Department Custodian | \$7,932.84 |
| ARSENAULT, ROBERT E | School Department Custodian | \$7,985.13 |
| WILKINSON, WILLIAM | School Department Custodian | \$15,786.68 |
| WILSON, RICHARD | School Department Custodian | \$16,463.68 |
| GAGNE, DANIEL L | School Department Custodian | \$21,111.50 |
| RISOTTI, ANN L | School Department Custodian | \$34,860.48 |
| DION, DIANE A | School Department Custodian | \$35,172.48 |
| DEMPSEY, ERIC W | School Department Custodian | \$37,467.36 |
| HIGGINBOTTOM, PAMELA J | School Department Custodian | \$37,493.16 |
| POTTER, JOHN R. | School Department Custodian | \$37,553.28 |
| GONYEA, MARK | School Department Custodian | \$37,655.86 |
| VALLEE, DAVID A | School Department Custodian | \$37,923.18 |
| BERNARD, TIMOTHY S | School Department Custodian | \$38,820.21 |
| DOOLITTLE, JAMES A | School Department Custodian | \$41,185.28 |
| PRUNIER, FRANCIS | School Department Custodian | \$41,197.82 |
| DEMPSEY, JEFFREY | School Department Custodian | \$41,468.88 |
| KOSIBA, STEVEN M | School Department Custodian | \$41,873.85 |
| MARTIN, WILLIAM J. | School Department Custodian | \$57,750.37 |
| BOTT, PAMELA J | School Department Cafeteria | \$18.00 |
| BOUFFARD, JEANNINE M | School Department Cafeteria | \$84.00 |
| HAYNES, LINDA | School Department Cafeteria | \$214.00 |
| DIONNE, LEE-ANN | School Department Cafeteria | \$244.00 |
| CHARPENTIER, KAREN | School Department Cafeteria | \$276.00 |
| ZAKLOW, CAROLYN J | School Department Cafeteria | \$288.00 |
| CARPENTER, MARIE F. | School Department Cafeteria | \$364.00 |
| BRONZO, KATHLEEN L | School Department Cafeteria | \$408.00 |
| BABCOCK , LAURIE | School Department Cafeteria | \$566.00 |
| STODDARD, CHRISTINE M | School Department Cafeteria | \$970.00 |
| IANNICCHERI, NICOLE R | School Department Cafeteria | \$1,030.00 |
| CHIRAS, LORI A | School Department Cafeteria | \$1,377.03 |
| DAY, TRACY A | School Department Cafeteria | \$1,524.57 |
| MURRAY, JENNIFER L | School Department Cafeteria | \$1,576.41 |
| SMITH-LAW, CHERYL A | School Department Cafeteria | \$2,089.60 |

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| PERRY, SANDRA L | School Department Cafeteria | \$2,408.59 |
| STOKOWSKI, SHEILA | School Department Cafeteria | \$2,629.67 |
| FRAZIER, JULIE A | School Department Cafeteria | \$2,881.41 |
| HUGHES, DIANE L | School Department Cafeteria | \$3,090.16 |
| FEDORCZUK, CHERYL A | School Department Cafeteria | \$3,625.22 |
| HANKS, PAMELA M | School Department Cafeteria | \$4,197.14 |
| WILKINSON, PAULETTE R.M. | School Department Cafeteria | \$4,282.02 |
| HOUDE, MARGARET M | School Department Cafeteria | \$7,171.45 |
| GAULIN, JOANNE | School Department Cafeteria | \$8,757.48 |
| LAFLASH, MICHELE | School Department Cafeteria | \$8,882.72 |
| GVAZDAUSKAS, MARINA | School Department Cafeteria | \$8,887.17 |
| IWANIUK, LORI M | School Department Cafeteria | \$9,442.43 |
| ROGERS, MAUREEN | School Department Cafeteria | \$11,501.00 |
| BURMER, BARBARA | School Department Cafeteria | \$11,967.48 |
| HAIRYES, LOIS A. | School Department Cafeteria | \$12,238.49 |
| SULHAM, ELEANOR J | School Department Cafeteria | \$15,940.06 |
| BENGTSON, CYNTHIA | School Department Cafeteria | \$16,062.13 |
| COPPOLA, SUSAN | School Department Cafeteria | \$16,159.32 |
| ADAMS, KATHY J | School Department Cafeteria | \$16,581.65 |
| FOX, THOMAS J | Town Moderator | \$200.00 |
| GASPIE, SANDRA M. | Secretary, Finance Committee | \$1,795.00 |
| JOYCE, LINDA | Secretary | \$3,465.00 |
| PAQUETTE, ANDREA V. | Conservation Commission Clerical | \$16,716.16 |
| KINASH, MEREDITH | School Department Clerical | \$139.40 |
| BAGLEY, KELLEY A | School Department Clerical | \$236.92 |
| EBERT, JENNIFER | School Department Clerical | \$735.00 |
| DESPRES, CLAIRE A | School Department Clerical | \$939.70 |
| DEVINE, LEAH E | School Department Clerical | \$1,106.00 |
| SMARRA, ELIZABETH | School Department Clerical | \$1,494.90 |
| MCQUADE, PAUL J | School Department Clerical | \$1,934.55 |
| WOOD, LYNNE M | School Department Clerical | \$2,439.55 |
| PISCITELLI, JESSIE J | School Department Clerical | \$2,444.19 |
| DESROSIERS, MONIQUE C | School Department Clerical | \$2,520.02 |
| SWENSON, BRETT N | School Department Clerical | \$2,749.75 |
| BELSITO, KELLY M | School Department Clerical | \$2,774.06 |
| CASTILLO, PATRICIA A | School Department Clerical | \$2,800.28 |
| WHITE , AMANDA L | School Department Clerical | \$2,952.63 |
| DECILLIS, KATHLEEN | School Department Clerical | \$2,955.60 |
| VILANDRE, DAVID A | School Department Clerical | \$3,000.00 |
| SERVANT, KEITH R. | School Department Clerical | \$3,000.00 |

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| RODWILL, ANN MARIE | School Department Clerical | \$3,036.00 |
| DZIOKONSKI, BARBARA J | School Department Clerical | \$3,337.50 |
| PUTRUS, RITA V | School Department Clerical | \$3,863.04 |
| DIPILATO, CYNTHA R | School Department Clerical | \$3,983.16 |
| FISHER, VIRGINIA A. | School Department Clerical | \$3,987.90 |
| HEARNS, VIRGINIA S | School Department Clerical | \$4,235.36 |
| PARSLEY, ANN | School Department Clerical | \$4,260.00 |
| ZALESKI, JUDITH A | School Department Clerical | \$4,381.00 |
| BASTARACHE, JUDITH | School Department Clerical | \$4,513.60 |
| HIPPERT, LORI ANN H | School Department Clerical | \$4,812.50 |
| ARSENAULT , SHANNON B | School Department Clerical | \$5,131.84 |
| VASSAR, CHERYL | School Department Clerical | \$5,287.17 |
| HANNEN, GILDA A | School Department Clerical | \$5,312.50 |
| MARKIEWICZ, KATIE M | School Department Clerical | \$5,339.02 |
| PLANTE, LINDA J. | School Department Clerical | \$5,697.00 |
| MICHALAK, SANDRA | School Department Clerical | \$5,789.34 |
| MILLETTE, MICHELE R | School Department Clerical | \$5,892.84 |
| GIOVANNINI, MARGARET E | School Department Clerical | \$6,001.62 |
| CARRANO, JOHN A | School Department Clerical | \$6,495.14 |
| SMITH, AMY B | School Department Clerical | \$6,681.46 |
| DECOTEAU, ANN M | School Department Clerical | \$7,211.84 |
| MUZZY, DIANNE I | School Department Clerical | \$7,503.25 |
| CONDON, LINDA A | School Department Clerical | \$7,773.63 |
| LENNON, MADELINE E. | School Department Clerical | \$7,919.11 |
| WIBERG, ANN | School Department Clerical | \$7,931.07 |
| BOWKER, JUDITH | School Department Clerical | \$7,959.48 |
| MOSELEY, LYNN A | School Department Clerical | \$8,011.64 |
| PLANTE, AMY E. | School Department Clerical | \$8,287.20 |
| PULASKI, TINA | School Department Clerical | \$8,359.08 |
| ABDELNOUR, MELISSA M | School Department Clerical | \$8,525.00 |
| BORJESON, SARA | School Department Clerical | \$8,639.65 |
| DUPRE, CAROL A | School Department Clerical | \$8,978.05 |
| FANNING, ERIN | School Department Clerical | \$9,383.80 |
| LAMSON, KAREN | School Department Clerical | \$9,445.70 |
| GAETANI, LORI | School Department Clerical | \$9,752.43 |
| DEAN, NAFEESA | School Department Clerical | \$9,785.45 |
| BICKFORD, KAREN D | School Department Clerical | \$9,983.75 |
| LAFRANCE, AMY E | School Department Clerical | \$10,077.68 |
| GUSTAFSON, PENNY | School Department Clerical | \$10,245.28 |
| BERNARD, MARY C | School Department Clerical | \$10,640.45 |
| MCCAUSLAND, MAUREEN T | School Department Clerical | \$10,803.72 |

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| CAMMUSO, ANN MARIE | School Department Clerical | \$10,810.53 |
| MAZZONE, ROBIN | School Department Clerical | \$10,942.62 |
| FARBMAN, MARLENE G | School Department Clerical | \$12,099.75 |
| MILES, SUSAN S. | School Department Clerical | \$12,214.91 |
| KING, GAIL M. | School Department Clerical | \$12,355.19 |
| BEAUCAGE, JEAN | School Department Clerical | \$12,615.20 |
| O'BRIEN, MARY F | School Department Clerical | \$13,159.65 |
| ANDERSON, KATHY J | School Department Clerical | \$13,451.25 |
| WOOL, MARIE-ELLEN | School Department Clerical | \$13,483.35 |
| FARBER, BRENDA S | School Department Clerical | \$13,952.64 |
| DESROSIERS, MICHELLE M | School Department Clerical | \$13,989.50 |
| L'HEUREUX, SANDRA A. | School Department Clerical | \$14,093.50 |
| KEENAN, JUDITH | School Department Clerical | \$14,717.14 |
| SLOAN, KEVIN M | School Department Clerical | \$15,127.50 |
| TROTTIER, TAWNYA R | School Department Clerical | \$15,324.23 |
| ROBBINS, MICHAEL R | School Department Clerical | \$15,366.91 |
| SEPUKA, MELISSA L | School Department Clerical | \$15,488.75 |
| BROWN, MARGARET | School Department Clerical | \$15,924.63 |
| REIDY, ROSEMARY | School Department Clerical | \$15,965.08 |
| DAHLSTROM, MICHAEL | School Department Clerical | \$16,537.80 |
| AUBREY, LYNNE A | School Department Clerical | \$16,952.48 |
| THULIN, HELEN E. | School Department Clerical | \$17,007.00 |
| BULLETT, MARY | School Department Clerical | \$17,011.32 |
| WALL, KRISTIN | School Department Clerical | \$17,813.86 |
| WRIGHT, TERESA C. | School Department Clerical | \$18,180.70 |
| DAVIS, ROBERT P | School Department Clerical | \$18,502.50 |
| RICHARDS, DEBRA M. | School Department Clerical | \$18,927.43 |
| LANE, DONNA | School Department Clerical | \$19,363.69 |
| DUNN, DEBORAH | School Department Clerical | \$19,380.74 |
| SARFIELD, LINDA A | School Department Clerical | \$21,645.45 |
| BILLE, KIMBERLY A. | School Department Clerical | \$21,765.79 |
| VARIN, JENNIFER E. | School Department Clerical | \$21,903.50 |
| BELLEROSE, JOAN M | School Department Clerical | \$22,231.50 |
| HESTER, BEVERLY | School Department Clerical | \$22,773.75 |
| TEMAN, STANLEY | School Department Clerical | \$23,051.08 |
| BOURGET, RONALD | School Department Clerical | \$24,212.16 |
| BURKE, COREY J | School Department Clerical | \$26,836.51 |
| LEGERE, GAIL P. | School Department Clerical | \$27,392.70 |
| SCHROEDER, CAROL | School Department Clerical | \$28,837.90 |
| ANDERSON, VALERIE L | School Department Clerical | \$29,577.75 |
| PISCITELLI, LORI J. | School Department Clerical | \$30,659.54 |

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| O'TOOLE, PAMELA J. | School Department Clerical | \$32,123.85 |
| O'BRIEN, JAMES E | School Department Substitute Teacher | \$60.00 |
| COFSKE, KELLY M | School Department Substitute Teacher | \$60.00 |
| ZALNERAITIS, JOHANNA | School Department Substitute Teacher | \$60.00 |
| CURNEN, ROBERT | School Department Substitute Teacher | \$60.00 |
| PISCIONE, MICHAEL A | School Department Substitute Teacher | \$60.00 |
| WOELFEL, MELISSA A | School Department Substitute Teacher | \$60.00 |
| VIRES, TARA M | School Department Substitute Teacher | \$60.00 |
| QUILIAM, ROBYN J | School Department Substitute Teacher | \$60.00 |
| CHIONCHIO, CATHERINE R | School Department Substitute Teacher | \$90.00 |
| WILBUR, SUSAN A | School Department Substitute Teacher | \$120.00 |
| WILLAR, CHRISTINE M | School Department Substitute Teacher | \$120.00 |
| MCLEOD., KERRY | School Department Substitute Teacher | \$120.00 |
| DEVINE, PETER | School Department Substitute Teacher | \$120.00 |
| CORBIN, LISA | School Department Substitute Teacher | \$120.00 |
| MASSAD, VIOLET | School Department Substitute Teacher | \$120.00 |
| WENC, RACHEL L | School Department Substitute Teacher | \$120.00 |
| THOMAS, BONNIE M | School Department Substitute Teacher | \$180.00 |
| MCKEON, SEAN F | School Department Substitute Teacher | \$180.00 |
| WEINER, JONATHAN J | School Department Substitute Teacher | \$180.00 |
| BILODEAU, ANDRE J | School Department Substitute Teacher | \$180.00 |
| WINSLOW, KRISTEN L | School Department Substitute Teacher | \$180.00 |
| VISBECK, LANA | School Department Substitute Teacher | \$180.00 |
| SANTORO, ELIZABETH | School Department Substitute Teacher | \$210.00 |
| MCCORISON, DIANE | School Department Substitute Teacher | \$225.00 |
| KERINS, KATHLEEN | School Department Substitute Teacher | \$240.00 |
| FRAZIER, JENIFER L | School Department Substitute Teacher | \$240.00 |
| BRACERO, KATHY | School Department Substitute Teacher | \$240.00 |
| DAUPHINAIS, CHRISTINE A | School Department Substitute Teacher | \$240.00 |
| PERRO, SUSAN P | School Department Substitute Teacher | \$240.00 |
| BORIA, NICOL K | School Department Substitute Teacher | \$240.00 |
| BENGTON, KIMBERLY I | School Department Substitute Teacher | \$300.00 |
| CURRIER, BARBARA K | School Department Substitute Teacher | \$300.00 |
| HONEGGER, TRULIE L | School Department Substitute Teacher | \$300.00 |
| SAURIOL, KELLY | School Department Substitute Teacher | \$300.00 |
| STAPIEN, SARAH | School Department Substitute Teacher | \$300.00 |
| HEBERT, KRISTIN M | School Department Substitute Teacher | \$322.00 |
| GUSTAFSON, JULIA E | School Department Substitute Teacher | \$329.00 |
| O'CONNOR, REINA R | School Department Substitute Teacher | \$330.00 |
| O'TOOLE , RYAN M | School Department Substitute Teacher | \$341.01 |
| O'NEAL, BRANDON R | School Department Substitute Teacher | \$360.00 |

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| BEUCAGE, KIM M | School Department Substitute Teacher | \$420.00 |
| O'CONNOR, JENNIFER A | School Department Substitute Teacher | \$420.00 |
| BIDDLE, TIMOTHY J | School Department Substitute Teacher | \$420.00 |
| SALINERO, JANICE | School Department Substitute Teacher | \$420.00 |
| PAPPAS, MARY BETH | School Department Substitute Teacher | \$600.00 |
| CARON, JOHN H | School Department Substitute Teacher | \$660.00 |
| REIDY, THOMAS R | School Department Substitute Teacher | \$660.00 |
| REMILLARD, BARBARA | School Department Substitute Teacher | \$690.00 |
| SWENSON, MARGARET A | School Department Substitute Teacher | \$750.00 |
| WHITE, JESSICA L | School Department Substitute Teacher | \$750.00 |
| BEUCLER, FREDERICK P | School Department Substitute Teacher | \$840.00 |
| BERUBE, KATHY J. | School Department Substitute Teacher | \$858.00 |
| SMITH, CATHERINE O | School Department Substitute Teacher | \$1,080.00 |
| BELLIVEAU, KARLA | School Department Substitute Teacher | \$1,100.00 |
| GINISI, BRIAN J | School Department Substitute Teacher | \$1,140.00 |
| KACH, ANN C | School Department Substitute Teacher | \$1,560.00 |
| MADDOCKS, GEORGIA A | School Department Substitute Teacher | \$1,650.00 |
| NEARY, M. JACQUELINE | School Department Substitute Teacher | \$1,920.00 |
| MELLEN, LAURIE M. | School Department Substitute Teacher | \$2,010.00 |
| SHERMAN, JOAN | School Department Substitute Teacher | \$2,092.50 |
| RIVERA, HIPOLITO | School Department Substitute Teacher | \$2,615.40 |
| MORAWSKI, ROBERT P | School Department Substitute Teacher | \$2,700.00 |
| CRAIN, JOANN | School Department Substitute Teacher | \$2,700.00 |
| ARMSTRONG, JEAN E | School Department Substitute Teacher | \$3,060.00 |
| VIGNEAU, ELIZABETH | School Department Substitute Teacher | \$3,118.40 |
| CORCORAN, NANCY L. | School Department Substitute Teacher | \$3,120.00 |
| COTE, JACQUELINE M | School Department Substitute Teacher | \$3,150.00 |
| MIELE, EVA M | School Department Substitute Teacher | \$3,385.00 |
| BIEN, MARGARET | School Department Substitute Teacher | \$3,401.97 |
| DOGGART, JENNIFER | School Department Substitute Teacher | \$3,980.00 |
| BATTYE, GORDON | School Department Substitute Teacher | \$4,200.00 |
| NELSON, JACKIE | School Department Substitute Teacher | \$4,230.00 |
| NASH, CLAUDIA | School Department Substitute Teacher | \$5,610.00 |
| MATSON, KAREN L. | School Department Substitute Teacher | \$5,825.75 |
| CHAPMAN, DIANE | School Department Substitute Teacher | \$6,540.00 |
| PARENTEAU, DALE | School Department Substitute Teacher | \$6,675.00 |
| PAULIN, MICHAEL J | School Department Substitute Teacher | \$8,395.00 |
| PLANT, LAURIE A | School Department Substitute Teacher | \$8,550.00 |
| MAMISHIAN, MARY | School Department Substitute Teacher | \$8,946.75 |
| TRIGGS, ROBERT | School Department Substitute Teacher | \$48,497.00 |
| MAXWELL , KEITH M. | After School Program Worker | \$36.75 |

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| MAGUIRE, PATRICK J | After School Program Worker | \$145.13 |
| LEBRIE, AMANDA | After School Program Worker | \$310.50 |
| O'LEARY, KATHRYN | After School Program Worker | \$457.33 |
| COLLASIUS, AUTUMN R | After School Program Worker | \$626.00 |
| MELLEN, ELYSSA K | After School Program Worker | \$629.88 |
| HUTTER, SARAH M | After School Program Worker | \$732.00 |
| HUGHES, DAVID F | After School Program Worker | \$848.64 |
| PINCKERT, AMBER | After School Program Worker | \$1,147.00 |
| LACOUTURE, JENNIFER | After School Program Worker | \$1,186.33 |
| CARLSON, MEGAN | After School Program Worker | \$1,200.04 |
| HERBOLD, KATE E | After School Program Worker | \$1,207.10 |
| CHAPMAN, LAUREN J | After School Program Worker | \$1,984.00 |
| KING, MELISSA | After School Program Worker | \$2,032.15 |
| RAGAINI, JOSEPH | After School Program Worker | \$2,184.61 |
| ECKLAND, CATHERINE T. | After School Program Worker | \$2,324.43 |
| LUONG, JAM | After School Program Worker | \$2,469.53 |
| MAYNARD, SCOTT | After School Program Worker | \$2,544.97 |
| BRISTOL, LISA A | After School Program Worker | \$2,642.10 |
| MITCHELL, ELIZABETH | After School Program Worker | \$2,883.97 |
| MONTIGNY, BRIAN L | After School Program Worker | \$3,359.44 |
| BROWN, JOHN L | After School Program Worker | \$3,437.16 |
| KENDALL, ADAM Q | After School Program Worker | \$3,626.64 |
| BERUBE, IRENE E | After School Program Worker | \$3,726.50 |
| LUDVIGSON, MICHAEL D | After School Program Worker | \$3,795.21 |
| PERHAM, KRISTINA | After School Program Worker | \$3,919.30 |
| GRENIER, DAVID A | After School Program Worker | \$4,169.63 |
| THULIN, LINDSAY | After School Program Worker | \$4,878.85 |
| KEPHART, JENNIFER | After School Program Worker | \$5,106.63 |
| BANFILL, TODD A | After School Program Worker | \$6,935.74 |
| CADRIN, NATHAN R | After School Program Worker | \$9,226.33 |
| DONOVAN, EVA | Poll Worker | \$123.00 |
| RIGATTI, ELLEN F | Poll Worker | \$123.00 |
| ARMY, CAROL ANN | Poll Worker | \$123.00 |
| ERICKSON, CHRISTINA | Poll Worker | \$123.00 |
| POWERS, ELEANOR | Poll Worker | \$123.00 |
| TABOR, ROSANNA | Poll Worker | \$123.00 |
| MORIN, CLAIRE R | Poll Worker | \$123.00 |
| MARCHAND, CATHERINE | Poll Worker | \$123.00 |
| GRUNDSTROM, RUTH E. | Poll Worker | \$123.00 |
| PALUSES, RITA M. | Poll Worker | \$123.00 |
| WOOD, VERONICA | Poll Worker | \$134.00 |

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| STANSBURY, BARBARA | Poll Worker | \$134.00 |
| WHITE, HELEN F | Poll Worker | \$134.00 |
| KARSOK, ALDONA R | Poll Worker | \$146.00 |
| PICHIERRI, ELIZABETH A | Poll Worker | \$146.00 |
| BLAVACKAS, BARBARA F. | Poll Worker | \$146.00 |
| CARRIGNAN, HELEN | Poll Worker | \$234.00 |
| HUCHOWSKI, SHIRLEY A | Poll Worker | \$234.00 |
| BIANCULLI, DORIS E | Poll Worker | \$234.00 |
| BOIRE, AQUILINA | Poll Worker | \$234.00 |
| PISCITELLI, FILOMENA | Poll Worker | \$234.00 |
| HAGSTROM, FEROL | Poll Worker | \$245.00 |
| CAFORIO, JOAN | Poll Worker | \$257.00 |
| CHASE, ELIZABETH A | Elmwood Street School Principal | \$30,557.00 |
| CHIRAS, CAROLE | Elmwood Street School Principal | \$55,286.21 |
| PIERCE, SUZANNE | School Department Business Manager | \$76,970.44 |
| FORD, ELAINE W | Raymond E Shaw School Principal | \$85,032.74 |
| GORMLEY, JAMES | High School Principal | \$90,030.39 |
| STOWE, JOANNE V | Assistant School Superintendent | \$104,280.67 |
| ROACH, DAVID E. | School Superintendent | \$108,890.49 |
| PERRY, KRISTIN L | High School Teacher | \$3,484.22 |
| NICOLETTI JR, ROBERT | High School Teacher | \$10,125.00 |
| CHRISTENSEN, HEIDI M | High School Teacher | \$10,488.18 |
| COUGHLAN, KRISTIN A | High School Teacher | \$12,357.00 |
| GROSS, LINDA M | High School Teacher | \$13,440.00 |
| FRIEDMAN, MATTHEW J | High School Teacher | \$14,182.35 |
| WILSON, HEIDI | High School Teacher | \$14,406.50 |
| DELUCIA, STEPHANIE E | High School Teacher | \$15,984.98 |
| DECOTEAU, THOMAS | High School Teacher | \$18,928.00 |
| CHRISTENSEN, ROBERT E | High School Teacher | \$19,481.00 |
| SMARRA, ELIZABETH | High School Teacher | \$21,395.50 |
| NOONE-YOON, KAREN P | High School Teacher | \$21,830.00 |
| KACH, JAIME L | High School Teacher | \$29,461.00 |
| BERNARD, SUSAN | High School Teacher | \$35,880.00 |
| MERRILL, KELLY | High School Teacher | \$37,743.00 |
| FITTON, LISA | High School Teacher | \$38,315.50 |
| FRANK, NOVA | High School Teacher | \$40,337.06 |
| LYON, JEFFREY P | High School Teacher | \$42,602.50 |
| ROSEN, WILLIAM | High School Teacher | \$43,486.00 |
| TISDELL, MARISA | High School Teacher | \$43,525.00 |
| SLATER, CHRISTINE | High School Teacher | \$44,759.00 |
| TARALLO, MATTHEW S | High School Teacher | \$46,848.00 |

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| MESERVEY, ANN E | High School Teacher | \$47,491.45 |
| PALANO, SALVATORE | High School Teacher | \$47,585.00 |
| COURTNEY, MARYELLEN | High School Teacher | \$50,126.96 |
| NELLIS, ELAINE B. | High School Teacher | \$50,998.00 |
| FAIRBANKS, GAIL M | High School Teacher | \$52,675.00 |
| THEBADO, KIM | High School Teacher | \$52,871.00 |
| BURNETT, ANDREW | High School Teacher | \$53,017.00 |
| EVERS, ROBERT | High School Teacher | \$54,489.70 |
| MACNUTT, ROBERTA | High School Teacher | \$54,841.00 |
| WOELFEL, PAULA | High School Teacher | \$55,793.00 |
| ROCHE, STEPHEN P. | High School Teacher | \$55,793.00 |
| BERGIN, RICHARD D | High School Teacher | \$55,932.00 |
| KERINS, JANE | High School Teacher | \$56,157.50 |
| HAMILTON, TERRY | High School Teacher | \$56,215.00 |
| WARGO, SUZANNE | High School Teacher | \$56,443.00 |
| BELLVILLE, ROBERT R. | High School Teacher | \$56,498.53 |
| BOBERG, M. LAURENS | High School Teacher | \$56,928.00 |
| WARREN, CHRISTINE M. | High School Teacher | \$57,277.40 |
| MYERS, JULIANNE | High School Teacher | \$57,789.00 |
| RAFFA, KARIN | High School Teacher | \$58,449.00 |
| PALAZZI, DAVID | High School Teacher | \$59,158.00 |
| NYCE, MARIBETH | High School Teacher | \$59,219.50 |
| KACH, ANNE C. | High School Teacher | \$59,506.00 |
| SUTPHEN, MARK A | High School Teacher | \$59,776.00 |
| DAWICKI, BONNIE S | High School Teacher | \$60,535.00 |
| MEDEIROS, JOANN | High School Teacher | \$61,011.00 |
| RENO, STEPHEN J. | High School Teacher | \$61,321.00 |
| HILLIER, JOHN P. | High School Teacher | \$61,377.00 |
| CRANSKA, MICHELLE | High School Teacher | \$61,451.50 |
| ROBINSON, GARY | High School Teacher | \$61,685.00 |
| KEMPTON, MARY | High School Teacher | \$62,272.00 |
| GENESE JR, EUGENE | High School Teacher | \$62,644.00 |
| BOUDREAU, GERALD | High School Teacher | \$63,107.50 |
| DUFAULT, ROBERT | High School Teacher | \$63,131.00 |
| DESROSIERS, ROGER L | High School Teacher | \$63,731.00 |
| ARCHAMBEAULT, KATHY | High School Teacher | \$64,122.00 |
| GAUTHIER, PAULINE | High School Teacher | \$64,122.00 |
| VARIN, SUSAN E | High School Teacher | \$64,122.00 |
| ST. JOHN, SUSAN | High School Teacher | \$64,312.00 |
| HEALEY, SCOTT W | High School Teacher | \$64,509.40 |
| DEBS, BARBARA | High School Teacher | \$64,907.00 |

| | | |
|----------------------|-------------------------------|-------------|
| ZERSKY, ELIZABETH | High School Teacher | \$65,696.00 |
| GRAVES, PAMELA | High School Teacher | \$65,930.00 |
| DESROSIERS, DONALD E | High School Teacher | \$66,016.00 |
| WITKOWSKI, NANCY | High School Teacher | \$66,185.13 |
| CLANCY JR, PAUL P | High School Teacher | \$67,933.22 |
| NAGY JR, MICHAEL | High School Teacher | \$68,307.00 |
| STEPIEN, SYLVIA | High School Teacher | \$69,759.00 |
| WILBUR, DAVID | High School Teacher | \$69,881.00 |
| MURRAY, THOMAS | High School Teacher | \$73,614.65 |
| SAUCIER, DONNA R | High School Teacher | \$73,844.60 |
| MORRILL, FRANK J | High School Teacher | \$74,133.00 |
| DUNHAM, RONALD | High School Teacher | \$76,490.45 |
| SWENSON, LINDA | High School Teacher | \$76,579.63 |
| LUIKEY, RICHARD P | Raymond E Shaw School Teacher | \$1,500.00 |
| COLLINS, ALLISON M | Raymond E Shaw School Teacher | \$12,357.00 |
| WALSH, DEBORAH R | Raymond E Shaw School Teacher | \$19,497.00 |
| LOEHMANN, ELAINE | Raymond E Shaw School Teacher | \$30,991.00 |
| YASKIS, JOSEPH D | Raymond E Shaw School Teacher | \$38,093.97 |
| RUCHO, TIMOTHY J | Raymond E Shaw School Teacher | \$38,864.00 |
| DAWSON, JANICE | Raymond E Shaw School Teacher | \$43,038.00 |
| ROLLINS, JAMES | Raymond E Shaw School Teacher | \$43,403.00 |
| SULLIVAN, ROBERT D | Raymond E Shaw School Teacher | \$43,502.00 |
| BICKFORD, SUSAN A. | Raymond E Shaw School Teacher | \$43,914.00 |
| BARTLEY, STEPHANIE S | Raymond E Shaw School Teacher | \$45,595.48 |
| DESROSIERS, JANICE | Raymond E Shaw School Teacher | \$45,995.65 |
| POZZESSERE, JULIE A | Raymond E Shaw School Teacher | \$48,290.60 |
| MCKEON, MICHAEL | Raymond E Shaw School Teacher | \$48,356.00 |
| CANALI, KAREN L | Raymond E Shaw School Teacher | \$55,013.00 |
| WOJCIECHOWSKI, JANE | Raymond E Shaw School Teacher | \$55,793.00 |
| TARKA, MICHAEL | Raymond E Shaw School Teacher | \$58,436.00 |
| DUBE, MARY ANN | Raymond E Shaw School Teacher | \$58,452.00 |
| SCHROEDER, DEBRA J | Raymond E Shaw School Teacher | \$60,799.00 |
| LACEY, DEBORAH M. | Raymond E Shaw School Teacher | \$61,393.00 |
| SIIMES, PATRICIA A | Raymond E Shaw School Teacher | \$61,722.00 |
| CLARK, KATHERINE | Raymond E Shaw School Teacher | \$62,268.00 |
| BERRIDGE, SHARON J | Raymond E Shaw School Teacher | \$63,036.00 |
| MASON, JANE | Raymond E Shaw School Teacher | \$63,131.00 |
| SMITH, RICHARD | Raymond E Shaw School Teacher | \$63,392.00 |
| LARIVIERE, LINDA | Raymond E Shaw School Teacher | \$63,422.00 |
| BOUCHARD, KAREN | Raymond E Shaw School Teacher | \$63,769.00 |
| BALDINO, MAUREEN M | Raymond E Shaw School Teacher | \$63,783.00 |

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|-----------------------------|-------------------------------|-------------|
| WHITE, PATRICIA | Raymond E Shaw School Teacher | \$64,122.00 |
| KERINS, TIMOTHY | Raymond E Shaw School Teacher | \$64,122.00 |
| O'CONNELL, DIANE | Raymond E Shaw School Teacher | \$64,281.00 |
| CHASE, JANICE | Raymond E Shaw School Teacher | \$64,281.00 |
| POWER, GAYLE | Raymond E Shaw School Teacher | \$64,287.00 |
| BERTHIAUME, JANICE | Raymond E Shaw School Teacher | \$64,823.48 |
| JACQUES, NORMAN | Raymond E Shaw School Teacher | \$67,316.00 |
| OROSZKO, LINDA | Raymond E Shaw School Teacher | \$67,778.90 |
| FERKLER, DIANE M | Raymond E Shaw School Teacher | \$70,505.33 |
| CONNELLY, ALLISON N | Elmwood Street School Teacher | \$12,357.00 |
| DIGANGI, MICHAEL J | Elmwood Street School Teacher | \$13,514.00 |
| TETZEL, KATE | Elmwood Street School Teacher | \$14,797.75 |
| RYAN, M.KATE | Elmwood Street School Teacher | \$32,540.70 |
| STODULSKI, KATHRYN ANNE | Elmwood Street School Teacher | \$37,743.00 |
| KENARY, AUDRA E | Elmwood Street School Teacher | \$38,848.00 |
| FLAMAND, JENNIFER L | Elmwood Street School Teacher | \$40,103.10 |
| MCQUADE, MEGAN A | Elmwood Street School Teacher | \$41,014.08 |
| BOUTIETTE, ELIZABETH M | Elmwood Street School Teacher | \$42,132.92 |
| ROGERS, CAROL E | Elmwood Street School Teacher | \$43,330.00 |
| COTE, CHERI A | Elmwood Street School Teacher | \$44,730.01 |
| DONOHUE, DONNA | Elmwood Street School Teacher | \$45,009.00 |
| WISE, KIMBERLY A | Elmwood Street School Teacher | \$48,351.00 |
| WILSON, JAMIE A | Elmwood Street School Teacher | \$48,397.25 |
| HEINO, CHERYL D. | Elmwood Street School Teacher | \$51,505.40 |
| MONTIMURRO, THOMAS | Elmwood Street School Teacher | \$54,815.95 |
| BOULANGER, KRISTIN L | Elmwood Street School Teacher | \$55,304.16 |
| WENC, LEE | Elmwood Street School Teacher | \$55,365.08 |
| VILANDRE, MARY ELIZABETH R. | Elmwood Street School Teacher | \$56,223.00 |
| LACOMFORA, MARGARET | Elmwood Street School Teacher | \$57,108.00 |
| TOBACK, ROBIN E | Elmwood Street School Teacher | \$57,631.00 |
| HEDLUND, BETTY | Elmwood Street School Teacher | \$60,436.00 |
| BRISSON, MARY DIANE | Elmwood Street School Teacher | \$60,485.00 |
| ROGERS, SUSAN | Elmwood Street School Teacher | \$60,485.00 |
| GAUTHIER, MICHELLE S. | Elmwood Street School Teacher | \$60,580.00 |
| STEAD, JERILYN | Elmwood Street School Teacher | \$61,355.00 |
| GRIFFITH, MARY L | Elmwood Street School Teacher | \$61,744.00 |
| DOWGERT, DEBORAH A | Elmwood Street School Teacher | \$61,744.00 |
| CHAFETZ, OLIVIA | Elmwood Street School Teacher | \$62,268.00 |
| PEASE, LEANE | Elmwood Street School Teacher | \$62,322.00 |

| | | |
|------------------------|-------------------------------|-------------|
| MAGNANT, KAREN | Elmwood Street School Teacher | \$62,322.00 |
| PALUSES, DIANE M | Elmwood Street School Teacher | \$62,772.00 |
| TABOR, NANCY C | Elmwood Street School Teacher | \$62,822.00 |
| DANNA, ZITA | Elmwood Street School Teacher | \$63,472.00 |
| SIMULAVICH, LINDA | Elmwood Street School Teacher | \$63,622.00 |
| FAGAN, ANNE | Elmwood Street School Teacher | \$64,072.00 |
| MAGUIRE, KAREN | Elmwood Street School Teacher | \$64,072.00 |
| FOTOS, CAROL S | Elmwood Street School Teacher | \$64,122.00 |
| POWERS, ELLEN | Elmwood Street School Teacher | \$65,302.00 |
| MARGIANO, SUZANNE G. | Elmwood Street School Teacher | \$65,308.30 |
| JACQUES, ELIZABETH | Elmwood Street School Teacher | \$66,148.00 |
| MCKEON, MARY JO | Elmwood Street School Teacher | \$67,506.00 |
| HAGGERTY, PATRICIA M | Elmwood Street School Teacher | \$67,687.50 |
| TOSCANO, JUDITH | Elmwood Street School Teacher | \$67,871.00 |
| ASHCRAFT, PATRICIA T. | School Department Cafeteria | \$31,793.26 |
| SURETTE, PAUL | School Nurse | \$60.00 |
| GABRIEL, JANETTE M. | School Nurse | \$47,519.00 |
| CARLSON, JILL T. | School Nurse | \$49,511.00 |
| DROMGOOLE, JODI | School Nurse | \$58,493.00 |
| OMARA, MARIE J | Teacher (Miscellaneous) | \$12,584.06 |
| ROACH, HELEN | Teacher (Miscellaneous) | \$13,256.56 |
| HAMILTON, THOMAS F | School Department Custodial | \$2,820.50 |
| HANRATTY JR, CHESTER P | School Department Custodial | \$56,687.29 |
| HANRATTY, JAY | Member School Department | \$1,928.04 |
| MARBLE, ALAN K | Member School Department | \$1,928.04 |
| VIGNEAU, LESLIE | Member School Department | \$1,928.04 |
| CLAWSON, THOMAS J. | Member School Department | \$1,928.04 |
| POJANI, JANE | Member School Department | \$2,410.80 |
| NELSON, ERIKA A | Teacher (Miscellaneous) | \$1,177.35 |
| STAPIEN, DOUGLAS A. | Teacher (Miscellaneous) | \$3,330.00 |
| GAGLIASTRE, ANTHONY | Teacher (Miscellaneous) | \$12,250.00 |
| HEBERT, BRIAN P. | School Department Coach | \$2,765.00 |
| RICHARDS, RAYMOND | School Department Coach | \$2,765.00 |
| SPRING, DANIEL P | School Department Coach | \$2,790.00 |
| GONYEA, NORMAN | School Department Coach | \$4,265.00 |

REPORT OF THE FINANCE DIRECTOR

To the honorable Board of Selectmen and to the Citizens of the Town of Millbury:

I hereby submit my sixth annual report as the Town Accountant (Auditor) and first as the Finance Director. The following statements reflect the Town's financial activity and position for the fiscal year ending June 30, 2003:

- Consolidated Balance Sheet
- Budget Appropriations and Expenditure Summary
- General Fund Undesignated Fund Balance Reconciliation
- Sewer Enterprise Undesignated Fund Balance Reconciliation

Department Salaries for Fiscal Year 2003:

| | |
|-----------------------------------|-------------|
| Gerald J. Bleau, Finance Director | \$60,000.00 |
| Therese H. O'Brien, Clerk | \$ 6,735.67 |
| Kim Kalil, Clerk | \$20,897.49 |

The Town Manager's charter based reorganization plan has taken shape during fiscal year 2003 in the financial departments with my appointment as Finance Director and Denies Marlborough's appointment as Treasure/Collector. We will continue to strive to provide the residents of Millbury the same stable and conservative financial management they have received in the past.

I wish to express my appreciation to all Town Officials and personnel for the cooperation extended to my office throughout the year.

Respectfully submitted,
Gerald J. Bleau
Finance Director

CONSOLIDATED BALANCE SHEET

AS OF: JUNE 30, 2003

| | Balance |
|---|--------------------------|
| Assets | |
| Cash in Banks | \$12,710,651.91 |
| Personal Property | 7,218.69 |
| Real Estate | 202,273.36 |
| Motor Vehicle Excise | 169,731.29 |
| Boat Excise | 1,479.00 |
| Foreclosures | 9,306.26 |
| Tax Liens & Litigation | 281,840.36 |
| Other Accounts Receivable | 33,319.78 |
| Sewer Use | 127,471.46 |
| Sewer Use On Real Estate | 3,957.69 |
| Apportioned Betterments | 4,880.71 |
| Committed Interest | 2,255.73 |
| Unapportioned Betterments | 834,176.43 |
| Allowance For Abatements | (198,724.52) |
| Total Assets | \$14,189,838.15 |
| Liabilities | |
| Accounts & Warrants Payable | (\$67,782.28) |
| Employee Withholdings | (91,802.86) |
| Bans, Gans & WPAT Notes Payable | (35,205,977.00) |
| Deferred Revenue | (1,479,186.24) |
| Total Liabilities | (36,844,748.38) |
| Fund Balance | |
| General Fund Balance | (\$5,948,476.71) |
| Articles Funded with Stabilization Funds | (2,175.83) |
| Special Revenue Fund Balance | (550,455.72) |
| Capital Projects Fund Balance | 33,419,812.98 |
| Sewer Enterprise Fund Balance | (2,759,739.29) |
| Trust Fund Balance | (1,504,055.20) |
| Total Fund Balance | 22,654,910.23 |
| Total Liabilities & Fund Balance | (\$14,189,838.20) |

**GENERAL FUND
UNDESIGNATED FUND BALANCE RECONCILIATION
FY 2003**

| | | |
|--|----------------------|----------------------------------|
| UNDESIGNATED FUND BALANCE 7/1/2002 | | \$3,273,091.94 |
| ADD | | |
| FREE CASH APPROPRIATED AT ATM | \$2,525,760.00 | |
| FREE CASH APPROPRIATED AT 2/25/03 STM | 117,614.00 | |
| CLOSE OTHER FINANCING SOURCES | 574,227.18 | |
| CLOSE FY2002 ARTICLES CARRIED FORWARD | 43,120.79 | |
| CLOSE FY2002 ENCUMBRANCES | 457,070.00 | |
| ADJUSTMENT FOR FY2003 OVERSPENT EXPENDITURES | 505,166.80 | |
| CLOSE FY2003 REVENUE | <u>23,238,999.54</u> | 27,461,958.31 |
| LESS | | |
| FY2003 FREE CASH | 2,478,770.00 | |
| CLOSE CHERRY SHEET PRIOR YEAR UNDERESTIMATES | 9,242.00 | |
| CLOSE PRIOR OVER EXPENDITURES RAISED ON RECAP | 7,842.47 | |
| CLOSE OTHER FINANCING USES | 511,352.96 | |
| FY2003 YEAR END ENCUMBRANCES | 875,247.52 | |
| FY2003 ARTICLE CARRIED FORWARD | 315,597.90 | |
| RESERVE FOR 2 1/2 DEBT (UNSPENT IN FY2003) | 121,660.41 | |
| CLOSE FY2003 EXPENDITURES | <u>23,613,653.29</u> | <u>27,933,366.55</u> |
| UNDESIGNATED FUND BALANCE 6/30/2003 | | <u><u>\$2,801,683.70</u></u> |

**SEWER ENTERPRISE FUND
UNDESIGNATED FUND BALANCE RECONCILIATION
FY 2003**

| | | |
|--|-------------------|--------------------------------|
| UNDESIGNATED FUND BALANCE 7/1/2002 | | \$451,173.06 |
| ADD | | |
| CLOSE PRIOR YEAR FREE CASH | \$832,678.00 | |
| CLOSE FY2002 ARTICLES CARRIED FORWARD | 702,600.00 | |
| ADJUSTMENT FOR FY2003 OVERSPENT APPROPRIATIONS | 8,817.73 | |
| CLOSE FY2002 ENCUMBERED | 8,763.37 | |
| CLOSE FY2003 REVENUE | <u>756,015.40</u> | 2,308,874.50 |
| LESS | | |
| FY2003 ARTICLES CARRIED FORWARD | \$1,193,600.00 | |
| FY2003 YR END ENCUMBRANCES | 13,294.80 | |
| FY2003 FREE CASH | 451,173.00 | |
| CLOSE FY2003 EXPENDITURES | <u>(8,509.46)</u> | 1,649,558.34 |
| UNDESIGNATED FUND BALANCE 6/30/2003 | | <u><u>1,110,489.22</u></u> |

FY 2003 BUDGET APPROPRIATION AD EXPENDITURE SUMMARY

| DESCRIPTION | BUDGET | EXPENDITURES | ENCUMBRANCE | BUDGET BALANCE |
|----------------------------------|-----------|--------------|-------------|----------------|
| MODERATOR | | | | |
| MODERATOR-SALARIES-ELECTED | 200.00 | 200.00 | .00 | .00 |
| SELECTMEN | | | | |
| SELECTMEN SALARY ELECTED | 16,800.00 | 17,050.00 | .00 | (250.00) |
| SELECTMEN SUPPLIES | 1,000.00 | 960.84 | .00 | 39.16 |
| SELECTMEN IN STATE TRAVEL | 500.00 | .00 | .00 | 500.00 |
| SELECTMEN OTHER EXPENSE | 1,500.00 | 1,442.78 | .00 | 57.22 |
| ART 8-01 PERSONAL PROP. CLAIMS | 500.00 | 64.50 | .00 | 435.50 |
| ART 13-01 ABANDONED PROPERTY | 10,000.00 | 5,000.00 | .00 | 5,000.00 |
| ART.8-2000 PERS. PROPERTY DAMAGE | 500.00 | .00 | .00 | 500.00 |
| ART 53-01 POLICE IOD EXPENSE | 4,076.00 | 1,677.75 | .00 | 2,398.25 |
| POLICE MGT STUDY - STM 10/9/01 | 15,229.68 | 385.50 | .00 | 14,844.18 |
| ART8-02 PERSONAL PROP. CLAIMS | 500.00 | .00 | .00 | 500.00 |
| ENCUMB. SELECTMEN OTHER EXP. | 308.47 | .00 | .00 | 308.47 |
| TOWN MANAGER | | | | |
| TOWN MGR. SALARIES ADMIN | 70,000.00 | 70,000.00 | .00 | .00 |
| TOWN MGR. SALARIES ALL OTHER | 66,121.00 | 65,811.48 | .00 | 309.52 |
| TOWN MGR. SUPPLIES | 2,500.00 | 1,952.45 | 225.10 | 322.45 |
| TOWN MGR. IN STATE TRAVEL | 1,800.00 | 1,800.00 | .00 | .00 |
| TOWN MGR. OTHER EXPENSE | 11,500.00 | 11,148.37 | .00 | 351.63 |
| ART 8-03 PERSONAL PROP CLAIMS | 500.00 | .00 | .00 | 500.00 |
| ART13-03 ABANDON PROP. DISPOSAL | 10,000.00 | .00 | .00 | 10,000.00 |
| CLEANUP 86 MCCracken RD | 42,964.81 | 41,745.81 | .00 | 1,219.00 |
| ASA WATERS MANSION UPKEEP | 10,000.00 | 9,835.85 | .00 | 164.15 |
| COMPUTER UPGRADES | 15,000.00 | 37,800.10 | .00 | (22,800.10) |
| TAX TITLE - TREASURER | 2,000.00 | 940.98 | .00 | 1,059.02 |
| POLICE CRUISERS | 55,334.00 | 55,334.00 | .00 | .00 |
| MOWERS - PARKS & RECREATION | 9,776.14 | 9,776.14 | .00 | .00 |
| TOWN HALL IMPROVEMENT | 50,000.00 | 60,841.38 | .00 | (10,841.38) |
| FIRE DEPT. PROTECTIVE CL | 20,000.00 | 19,999.29 | .00 | .71 |
| REPLACE PLAY GROUND EQUIP | 17,200.00 | 17,133.50 | .00 | 66.50 |
| IRRIGATION LOWER GREENWOOD | 12,000.00 | 476.00 | 11,524.00 | .00 |

FY 2003 BUDGET APPROPRIATION AD EXPENDITURE SUMMARY

| DESCRIPTION | BUDGET | EXPENDITURES | ENCUMBRANCE | BUDGET BALANCE |
|----------------------------------|-----------|--------------|-------------|----------------|
| RENOVATION MSB FIELD | 5,000.00 | .00 | 5,000.00 | .00 |
| STATION 5 ROOF & WINDOW | 7,200.00 | 5,140.00 | .00 | 2,060.00 |
| FIRE DEPT - PORTABLE RADIO | 5,000.00 | 5,000.00 | .00 | .00 |
| ENCUMB. NON-RECUR. & CAPITAL | 12,169.00 | 12,169.00 | .00 | .00 |
| HOUSING PARTNERSHIP | | | | |
| HOUSING PARTNERSHIP SUPPLIES | 50.00 | .00 | .00 | 50.00 |
| ASA WATERS MANSION | | | | |
| ASA WATERS SALARY ADMIN. | 10,377.00 | 10,376.60 | .00 | .40 |
| ASA WATERS SUPPLIES | 3,550.00 | 3,495.25 | .00 | 54.75 |
| ASA WATERS IN STATE TRAVEL | 50.00 | .00 | .00 | 50.00 |
| ASA WATERS OTHER EXPENSE | 8,506.00 | 8,483.43 | .00 | 22.57 |
| FINANCE COMMITTEE | | | | |
| FINANCE COMMITTEE SAL. OTHER | 855.00 | 855.00 | .00 | .00 |
| FINANCE COMMITTEE OTHER EXP. | 700.00 | 619.74 | .00 | 80.26 |
| FINANCE DIRECTOR | | | | |
| FINANCE DIRECTOR - SALARY ADMIN | 60,000.00 | 60,000.00 | .00 | .00 |
| FINANCE DIRECTOR SAL. OTHER | 28,922.00 | 27,633.16 | .00 | 1,288.84 |
| FINANCE DIRECTOR SUPPLIES | 2,000.00 | 1,841.50 | 109.35 | 49.15 |
| FINANCE DIRECTOR IN STATE TRAVEL | 250.00 | 250.00 | .00 | .00 |
| RENOVATION MSB FIELD | 16,511.59 | 16,864.27 | (465.33) | 112.65 |
| STATION 5 ROOF & WINDOW | 17,090.49 | 17,522.14 | (533.25) | 101.61 |
| ASSESSORS | | | | |
| ASSESSORS SALARY ADMIN. | 45,332.00 | 45,332.00 | .00 | .00 |
| ASSESSORS SALARY OTHER | 57,301.00 | 57,300.23 | .00 | .77 |
| ASSESSORS SUPPLIES | 1,500.00 | 1,344.02 | 16.50 | 139.48 |
| ENCUMB. ASSESSOR SUPPLIES | 26.35 | 26.35 | .00 | .00 |
| ASSESSORS-IN STATE TRAVEL | 150.00 | 102.60 | .00 | 47.40 |
| ASSESSORS OTHER EXPENSE | 10,750.00 | 10,162.41 | .00 | 587.59 |

FY 2003 BUDGET APPROPRIATION AD EXPENDITURE SUMMARY

| DESCRIPTION | BUDGET | EXPENDITURES | ENCUMBRANCE | BUDGET BALANCE |
|-------------------------------------|------------|--------------|-------------|----------------|
| TREASURER/COLLECTOR | | | | |
| ART. 9-01 FORECLOSURE EXPENSE | 74.02 | 74.02 | .00 | .00 |
| ART. 9-02 TREASURER FILING FEES | 747.24 | 384.59 | .00 | 362.65 |
| TREASURER/COLLECTOR SAL. ADMIN | 74,214.00 | 74,214.00 | .00 | .00 |
| TREASURER/COLLECTOR SAL. OTHER | 98,521.00 | 95,335.05 | .00 | 3,185.95 |
| FRINGE BENEFITS - PAYROLL TAXES | 107,880.91 | 107,880.91 | .00 | .00 |
| TREASURER/COLLECTOR SUPPLIES | 4,200.00 | 2,000.85 | 98.00 | 2,101.15 |
| TREASURER/COLLECTOR IN STATE TRAVEL | 300.00 | 296.20 | .00 | 3.80 |
| TREASURER/COLLECTOR OTHER EXP. | 39,350.00 | 29,307.52 | 10,042.48 | .00 |
| ART 9-03 TAX TITLE FORECLOSURES | 2,000.00 | 30.00 | .00 | 1,970.00 |
| TOWN COUNSEL | | | | |
| TOWN COUNSEL-SPECIAL SERVICES | 149,561.16 | 142,651.84 | 6,909.32 | .00 |
| TOWN CLERK | | | | |
| TOWN CLERK SALARY ADMIN | 102,653.00 | 102,653.00 | .00 | .00 |
| TOWN CLERK SALARY OTHER | 52,498.00 | 45,899.11 | .00 | 6,598.89 |
| TOWN CLERK SUPPLIES | 10,270.00 | 9,443.77 | 760.00 | 66.23 |
| TOWN CLERK OTHER EXPENSE | 26,000.00 | 25,818.49 | 181.51 | .00 |
| ART. 19-01 RECORD PRESERVATION | 22.00 | .00 | .00 | 22.00 |
| ART.20-01 CODE & PRINT BYLAWS | 972.62 | .00 | .00 | 972.62 |
| ENCUMB TOWN CLERK OTHER EXP. | 30.00 | .00 | .00 | 30.00 |
| CONSERVATION | | | | |
| CONSERVATION SALARY OTHER | 13,535.00 | 13,535.00 | .00 | .00 |
| CONSERVATION SUPPLIES | 275.00 | 265.56 | .00 | 9.44 |
| CONSERVATION IN STATE TRAVEL | 300.00 | 297.30 | .00 | 2.70 |
| CONSERVATION OTHER EXP. | 500.00 | 492.68 | .00 | 7.32 |
| PLANNING BOARD | | | | |
| PLANNING BRD. SALARY ADMIN. | 54,075.00 | 54,074.92 | .00 | .08 |
| PLANNING BRD. SALARY OTHER | 15,700.20 | 15,700.20 | .00 | .00 |
| PLANNING BRD. SUPPLIES | 1,300.00 | 746.18 | 475.74 | 78.08 |
| PLANNING BRD. IN STATE TRAVEL | 600.00 | 594.23 | .00 | 5.77 |
| PLANNING BRD. OTHER EXP. | 2,400.00 | 2,166.80 | 72.90 | 160.30 |

FY 2003 BUDGET APPROPRIATION AD EXPENDITURE SUMMARY

| DESCRIPTION | BUDGET | EXPENDITURES | ENCUMBRANCE | BUDGET BALANCE |
|----------------------------------|--------------|--------------|-------------|----------------|
| APPEALS | | | | |
| APPEALS SALARY OTHER | 2,805.00 | 2,805.00 | .00 | .00 |
| APPEALS SUPPLIES | 130.00 | 47.79 | .00 | 82.21 |
| APPEALS OTHER EXPENSE | 50.00 | 50.00 | .00 | .00 |
| RE-DEVELOPMENT | | | | |
| RE-DEVELOPMENT SUPPLIES | 50.00 | .00 | .00 | 50.00 |
| RE-DEVELOPMENT OTHER EXPENSE | 50.00 | .00 | .00 | 50.00 |
| MUNICIPAL OFFICE BUILDING | | | | |
| M O B SALARY ALL OTHER | 80,910.00 | 88,320.37 | .00 | (7,410.37) |
| M O B SUPPLIES | 3,800.00 | 3,725.92 | 58.72 | 15.36 |
| M O B OTHER EXPENSE | 103,901.35 | 96,526.43 | 7,374.92 | .00 |
| TOWN REPORTS | | | | |
| TOWN REPORTS | 4,000.00 | 3,469.42 | .00 | 530.58 |
| POLICE | | | | |
| POLICE DEPT SALARY ADMIN | 93,205.00 | 93,205.00 | .00 | .00 |
| POLICE DEPT SALARY OTHER | 1,332,839.00 | 1,304,922.49 | .00 | 27,916.51 |
| POLICE DEPT SUPPLIES | 3,600.00 | 3,599.38 | .00 | .62 |
| POLICE DEPT IN STATE TRAVEL | 4,594.20 | 4,594.20 | .00 | .00 |
| ENCUMB. POLICE IN STATE TRAVEL | 561.52 | 561.52 | .00 | .00 |
| POLICE DEPT OUT OF STATE TRAVEL | 1,000.00 | 382.50 | .00 | 617.50 |
| POLICE DEPARTMENT EXP. | 77,211.00 | 99,957.42 | .00 | (22,746.42) |
| SAFETY OFFICER | | | | |
| SAFETY OFFICER SALARY OTHER | 24,546.00 | 19,993.60 | .00 | 4,552.40 |
| SAFETY OFFICER SUPPLIES | 650.00 | 650.00 | .00 | .00 |
| SAFETY OFFICER OTHER EXP. | 200.00 | 75.00 | .00 | 125.00 |
| FIRE DEPARTMENT | | | | |
| FIRE DEPT. SALARY ADMIN | 41,922.00 | 41,922.00 | .00 | .00 |
| FIRE DEPT. SALARY OTHER | 188,379.00 | 184,055.06 | .00 | 4,323.94 |
| FIRE DEPT. SUPPLIES | 43,050.00 | 39,936.02 | 3,046.38 | 67.60 |
| ENCUMB. FIRE DEPT. SUPPLIES | 9,250.00 | 7,540.08 | .00 | 1,709.92 |
| FIRE DEPT. IN STATE TRAVEL | 2,000.00 | 2,000.00 | .00 | .00 |

FY 2003 BUDGET APPROPRIATION AD EXPENDITURE SUMMARY

| DESCRIPTION | BUDGET | EXPENDITURES | ENCUMBRANCE | BUDGET BALANCE |
|-----------------------------------|------------|--------------|-------------|----------------|
| FIRE DEPT. OTHER EXPENSE | 32,900.00 | 31,420.62 | 1,449.90 | 29.48 |
| ART 28-02 PHIL DAY SR. MED. BILLS | 1,960.00 | .00 | .00 | 1,960.00 |
| ART 16-03 PHIL DAY SR. MED. BILLS | 3,000.00 | .00 | .00 | 3,000.00 |
| ENCUMB. FIRE DEPT EXPENSE | 631.57 | 598.14 | .00 | 33.43 |
| ART 30-03 FIRE TRUCK & EQUIP. | 280,000.00 | 573.25 | .00 | 279,426.75 |
| FOREST FIRE | | | | |
| FOREST FIRE DEPT. SALARY ADMIN | 2,465.00 | 2,465.00 | .00 | .00 |
| FOREST FIRE DEPT. SALARY OTHER | 5,181.00 | 3,188.53 | .00 | 1,992.47 |
| FOREST FIRE DEPT. SUPPLIES | 1,600.00 | 1,570.47 | .00 | 29.53 |
| FOREST FIRE DEPT. OTHER EXP. | 500.00 | 213.82 | 253.92 | 32.26 |
| HYDRANT SERVICE | | | | |
| HYDRANT SERVICE | 153,449.00 | 135,381.29 | .00 | 18,067.71 |
| AMBULANCE SERVICE | | | | |
| ART18-02 AMBULANCE SERVICE | 108.32 | .00 | .00 | 108.32 |
| ART 14-03 AMBULANCE SERVICE | 82,500.00 | 82,500.00 | .00 | .00 |
| INSPECTORS | | | | |
| BUILDING INSP. SALARY ADMIN | 24,508.31 | 24,508.31 | .00 | .00 |
| BUILDING INSP. SALARY OTHER | 29,281.00 | 25,597.12 | .00 | 3,683.88 |
| BUILDING INSP. SUPPLIES | 1,200.00 | 1,101.35 | 80.90 | 17.75 |
| BUILDING INSP. IN STATE TRAVEL | 3,600.00 | 3,541.72 | .00 | 58.28 |
| BUILDING INSP. OTHER EXP. | 1,600.00 | 1,600.00 | .00 | .00 |
| GAS INSP. SALARY ADMIN. | 6,292.00 | 6,291.96 | .00 | .04 |
| GAS INSP. SALARIES OTHER | 467.00 | .00 | .00 | 467.00 |
| PLUMBING INSP. SALARY ADMIN | 8,802.04 | 8,802.04 | .00 | .00 |
| PLUMBING INSP. SALARY OTHER | 467.00 | .00 | .00 | 467.00 |
| WEIGHTS & MEASURES EXPENSE | 2,090.00 | 427.83 | .00 | 1,662.17 |
| ELECTRICAL INSP. SALARY ADMIN | 9,305.00 | 9,305.00 | .00 | .00 |
| ELECTRICAL INSP. SALARY OTHER | 467.00 | 467.00 | .00 | .00 |
| GASOLINE & DIESEL FUEL | | | | |
| GASOLINE & DIESEL FUEL | 50,000.00 | 49,871.99 | .00 | 128.01 |

FY 2003 BUDGET APPROPRIATION AD EXPENDITURE SUMMARY

| DESCRIPTION | BUDGET | EXPENDITURES | ENCUMBRANCE | BUDGET BALANCE |
|--------------------------------|--------------|--------------|-------------|----------------|
| EMERGENCY MANAGEMENT | | | | |
| EMERGENCY MGMT. SALARY ADMIN | 615.00 | 615.00 | .00 | .00 |
| EMERGENCY MGMT. SUPPLIES | 400.00 | 394.00 | .00 | 6.00 |
| EMERGENCY MGMT. OTHER EXP. | 800.00 | 743.94 | .00 | 56.06 |
| DOG OFFICER | | | | |
| DOG OFFICER | 22,500.00 | 22,500.00 | .00 | .00 |
| TREE WARDEN | | | | |
| TREE WARDEN SALARIES ADMIN | 3,992.00 | 3,992.00 | .00 | .00 |
| TREE WARDEN SALARY OTHER | 16,141.00 | 15,004.59 | .00 | 1,136.41 |
| TREE WARDEN SUPPLIES | 850.00 | 700.29 | .00 | 149.71 |
| TREE WARDEN IN STATE TRAVEL | 235.00 | 228.64 | .00 | 6.36 |
| TREE WARDEN OTHER EXPENSE | 13,637.11 | 13,230.14 | 406.97 | .00 |
| STREET LIGHTS | | | | |
| STREET LIGHTS | 56,700.00 | 52,898.27 | 3,791.85 | 9.88 |
| SCHOOLS | | | | |
| SCHOOL INSTRUCTION | 9,444,021.10 | 8,779,733.39 | 664,287.71 | .00 |
| ENCUMB. INSTRUCTION | 377,934.92 | 368,096.43 | .00 | 9,838.49 |
| SCHOOL OTHER SERVICES | 934,916.39 | 873,866.76 | 61,049.63 | .00 |
| ENCUMB. OTHER SERVICES | 6,404.00 | 6,404.00 | .00 | .00 |
| SCHOOL ADMINISTRATION | 333,843.09 | 332,102.34 | 1,740.75 | .00 |
| ENCUMB. ADMINISTRATION | 6,540.00 | 5,928.75 | .00 | 611.25 |
| SCHOOL OPERATION & MAINT | 1,196,846.58 | 1,129,391.65 | 65,293.56 | 2,161.37 |
| ENCUMB. OPERATION & MAINT. | 34,841.26 | 34,431.28 | .00 | 409.98 |
| SCHOOL FIXED CHARGES | 26,406.33 | 26,406.33 | .00 | .00 |
| SCHOOL PROGRAMS W/O SYSTEMS | 400,856.51 | 353,273.17 | .00 | 47,583.34 |
| ART 19-03 SCHOOL CARGO VAN | 21,000.00 | 20,973.00 | .00 | 27.00 |
| SCHOOL COMMITTEE SAL. ELECTED | 10,123.00 | 10,122.96 | .00 | .04 |
| HIGH SCHOOL ATHLETIC EXPENSE | 81,697.00 | 81,697.00 | .00 | .00 |
| ENCUMB. ATHLETIC DEPT. EXPENSE | 2,588.00 | 2,588.00 | .00 | .00 |

FY 2003 BUDGET APPROPRIATION AD EXPENDITURE SUMMARY

| DESCRIPTION | BUDGET | EXPENDITURES | ENCUMBRANCE | BUDGET BALANCE |
|--|------------|--------------|-------------|----------------|
| BLACKSTONE VALLEY REGIONAL SCHOOL | | | | |
| B.V.REG.SCHOOL - ASSESSMENT | 235,777.00 | 235,777.00 | .00 | .00 |
| B.V.REG.SCH.LONG TERM DEBT | 93,574.00 | 93,574.00 | .00 | .00 |
| B.V.SCH.COMM.MEMB-SALARY ELECT | 1,928.00 | 1,928.00 | .00 | .00 |
| B.V.REG.COMM.MEM- IN STATE TRAVEL | 500.00 | 500.00 | .00 | .00 |
| ENGINEERING & CONSULTING | | | | |
| ENGINEERING & CONSULTING | 1,000.00 | 708.20 | .00 | 291.80 |
| PUBLIC WORKS DIRECTOR | | | | |
| PUBLIC WORKS DIR. SAL. ADMIN. | 60,000.00 | 58,723.60 | .00 | 1,276.40 |
| PUBLIC WORKS DIR. SAL. OTHER | 28,921.00 | 28,436.61 | .00 | 484.39 |
| PUBLIC WORKS DIR. SUPPLIES | 2,500.00 | 1,707.74 | 792.26 | .00 |
| PUBLIC WORKS DIR. IN STATE TRAVEL | 300.00 | 41.00 | .00 | 259.00 |
| PUBLIC WORKS DIR. OTHER EXP. | 2,000.00 | 1,850.18 | 149.82 | .00 |
| HIGHWAY DEPARTMENT | | | | |
| HIGHWAY DEPT. SALARY ADMIN | 52,104.00 | 5,988.96 | .00 | 46,115.04 |
| HIGHWAY DEPT. SALARY OTHER | 349,154.00 | 467,236.95 | .00 | (118,082.95) |
| HIGHWAY DEPT. SUPPLIES | 130,896.00 | 211,326.06 | 1,924.35 | (82,354.41) |
| HIGHWAY DEPT. OTHER EXPENSE | 79,009.77 | 79,024.93 | 7,867.18 | (7,882.34) |
| TRANSFER STATION | | | | |
| TRANSFER STATION SALARY OTHER | 88,898.87 | 88,898.87 | .00 | .00 |
| TRANSFER STATION SUPPLIES | 1,500.00 | 1,427.79 | 72.21 | .00 |
| ENCUMB. TRANSFER STA SUP. | 450.00 | 450.00 | .00 | .00 |
| TRANSFER STATION OTHER EXP. | 68,900.00 | 68,803.39 | 96.61 | .00 |
| GARBAGE COLLECTION | | | | |
| GARBAGE COLLECTION | 19,467.00 | 19,467.00 | .00 | .00 |
| CEMETERY | | | | |
| CEMETERY SALARY ADMIN | 3,916.00 | 3,916.00 | .00 | .00 |
| CEMETERY SALARY OTHER | 34,725.00 | 33,286.38 | .00 | 1,438.62 |
| CEMETERY SUPPLIES | 3,550.00 | 3,246.03 | .00 | 303.97 |
| CEMETERY OTHER EXPENSE | 2,950.00 | 2,380.59 | 538.83 | 30.58 |

FY 2003 BUDGET APPROPRIATION AD EXPENDITURE SUMMARY

| DESCRIPTION | BUDGET | EXPENDITURES | ENCUMBRANCE | BUDGET BALANCE |
|-------------------------------|------------|--------------|-------------|----------------|
| HEALTH DEPARTMENT | | | | |
| HEALTH DEPT. SALARY ELECTED | 4,800.00 | 4,800.00 | .00 | .00 |
| HEALTH DEPT. SALARY ADMIN. | 38,780.00 | 45,383.83 | .00 | (6,603.83) |
| HEALTH DEPT. SALARY ALL OTHER | 16,358.00 | 26,516.22 | .00 | (10,158.22) |
| HEALTH DEPT. SUPPLIES | 500.00 | 470.98 | .00 | 29.02 |
| HEALTH DEPT. IN STATE TRAVEL | 300.00 | 300.00 | .00 | .00 |
| HEALTH DEPT. OTHER EXPENSE | 8,300.00 | 4,981.90 | 579.11 | 2,738.99 |
| DISTRICT NURSE | 32,000.00 | 21,515.96 | 3,000.00 | 7,484.04 |
| BLACK. VALLEY MENTAL HEALTH | 4,075.00 | 4,074.96 | .00 | .04 |
| COUNCIL ON AGING | | | | |
| C.O.A. SALARY ADMIN. | 43,484.00 | 42,654.00 | .00 | 830.00 |
| C.O.A. SALARY OTHER | 41,323.00 | 39,135.77 | .00 | 2,187.23 |
| C.O.A. SUPPLIES | 3,200.00 | 2,518.73 | 681.27 | .00 |
| C.O.A. IN STATE TRAVEL | 50.00 | 49.75 | .00 | .25 |
| C.O.A. OTHER EXPENSE | 21,700.00 | 19,690.64 | 2,009.36 | .00 |
| ENCUMB. C O A EXPENSE | 1,425.00 | 564.02 | .00 | 860.98 |
| VETERANS SERVICES | | | | |
| VETERANS SERVICES SAL. ADMIN | 13,219.00 | 13,168.48 | .00 | 50.52 |
| VETERANS SERVICES SAL. OTHER | 500.00 | 250.00 | .00 | 250.00 |
| VETERANS SERVICES SUPPLIES | 150.00 | (86.94) | .00 | 236.94 |
| VETERANS SERVICE OTHER EXP. | 75,584.64 | 74,917.46 | 667.18 | .00 |
| VETERAN PLAQUE - PVT. P | 1,680.00 | .00 | .00 | 1,680.00 |
| ENCUMB. VETERAN SERV. OTHER | 2,685.00 | 2,332.29 | .00 | 352.71 |
| LIBRARY | | | | |
| LIBRARY SALARY ADMIN. | 82,490.00 | 78,302.60 | .00 | 4,187.40 |
| LIBRARY SALARY ALL OTHER | 131,682.00 | 131,808.32 | .00 | (126.32) |
| LIBRARY SUPPLIES | 49,000.00 | 48,977.63 | .00 | 22.37 |
| LIBRARY IN STATE TRAVEL | 150.00 | 3.90 | .00 | 146.10 |
| LIBRARY OUT OF STATE TRAVEL | 900.00 | .00 | .00 | 900.00 |
| LIBRARY OTHER EXPENSE | 37,044.69 | 26,872.26 | 10,044.69 | 127.74 |

FY 2003 BUDGET APPROPRIATION AD EXPENDITURE SUMMARY

| DESCRIPTION | BUDGET | EXPENDITURES | ENCUMBRANCE | BUDGET BALANCE |
|----------------------------------|--------------|--------------|-------------|----------------|
| PARKS | | | | |
| PARKS DEPT SALARIES ADMIN | 39,359.00 | 40,867.83 | .00 | (1,508.83) |
| PARKS DEPT SALARY OTHER | 13,250.00 | 15,631.36 | .00 | (2,381.36) |
| PARKS DEPT SUPPLIES | 13,900.00 | 13,048.37 | 800.00 | 51.63 |
| PARKS DEPT OTHER EXPENSE | 11,900.00 | 10,708.55 | 1,000.00 | 191.45 |
| ENCUMB. PARKS OTHER EXPENSE | 784.24 | 479.81 | .00 | 304.43 |
| WINDLE FIELD SALARY ALL OTHER | 7,500.00 | 7,485.12 | .00 | 14.88 |
| WINDLE FIELD SUPPLIES | 1,700.00 | 1,186.57 | .00 | 513.43 |
| WINDLE FIELD OTHER EXPENSE | 4,030.00 | 3,782.34 | 209.68 | 37.98 |
| HISTORICAL COMMISSION | | | | |
| HISTORICAL COMMISSION SUPPLIES | 100.00 | .00 | .00 | 100.00 |
| HISTORICAL COMM. IN STATE TRAVEL | 150.00 | .00 | .00 | 150.00 |
| HISTORICAL COMM. OTHER EXP. | 250.00 | 55.76 | .00 | 194.24 |
| DEBT SERVICE | | | | |
| RETIREMENT OF TOWN DEBT | 1,172,121.00 | 1,305,394.79 | .00 | (133,273.79) |
| INTEREST ON TOWN DEBT | 1,303,630.00 | 1,132,966.52 | .00 | 170,663.48 |
| INSURANCE | | | | |
| HEALTH INSURANCE-TOWN | 642,506.00 | 623,846.29 | 564.86 | 18,094.85 |
| ENCUMB. ED HEALTH INSURANCE | 440.67 | 440.67 | .00 | .00 |
| HEALTH INSURANCE - SCHOOL | 1,392,978.00 | 1,283,702.31 | .00 | 109,275.69 |
| COMPULSORY & LIABILITY INS. | 326,167.00 | 325,718.92 | .00 | 448.08 |
| ENCUMB. COMPULSORY INS. (02-02) | 8,430.91 | 8,430.91 | .00 | .00 |
| COMMONWEALTH ASSESSMENTS | | | | |
| COUNTY TAX ASSESSMENTS | 15,794.00 | 15,794.00 | .00 | .00 |
| SPECIAL EDUCATION ASSESSMENT | 7,082.00 | 7,624.00 | .00 | (542.00) |
| CHARTER SCHOOL ASSESSMENTS | .00 | 189,629.00 | .00 | (189,629.00) |
| COUNTY RETIREMENT (CS) | 469,243.00 | 469,243.00 | .00 | .00 |
| RMV NON-RENEWAL FEES (CS) | .00 | 7,320.00 | .00 | (7,320.00) |
| SCHOOL CHOICE ASSESSMENTS | .00 | 45,016.00 | .00 | (45,016.00) |
| CENTRAL MASS MOSQUITO CONTROL | 27,806.00 | 29,109.00 | .00 | (1,303.00) |
| AIR POLLUTION ASSESSMENT | 2,651.00 | 2,651.00 | .00 | .00 |
| REGIONAL PLANNING ASSESSMENT | 2,591.32 | 2,591.32 | .00 | .00 |
| W R T A ASSESSMENT | 40,843.00 | 39,939.00 | .00 | 904.00 |

FY 2003 BUDGET APPROPRIATION AD EXPENDITURE SUMMARY

| DESCRIPTION | BUDGET | EXPENDITURES | ENCUMBRANCE | BUDGET BALANCE |
|----------------------------------|---------------|---------------|-------------|----------------|
| OTHER | | | | |
| FINAL CLAIMS AND SETTLEMENTS | .00 | 78,746.48 | .00 | (78,746.48) |
| TOWN AUDIT | 17,500.00 | 17,500.00 | .00 | .00 |
| RESERVE FUND | 319.96 | .00 | .00 | 319.96 |
| SEWER ENTERPRISE FUND | | | | |
| SEWER DEPT. SALARIES - ELECTED | 3,620.00 | 2,413.20 | .00 | 1,206.80 |
| SEWER DEPT. SALARIES - ADMIN | 52,674.00 | 52,674.00 | .00 | .00 |
| SEWER DEPT. SALARIES - ALL OTHER | 146,314.00 | 155,131.73 | .00 | (8,817.73) |
| SEWER SUPPLIES | 41,470.00 | 41,288.98 | 134.79 | 46.23 |
| ENCUMBERED SEWER SUPPLIE | 226.63 | 226.63 | .00 | .00 |
| SEWER - IN STATE TRAVEL | 100.00 | 19.10 | .00 | 80.90 |
| SEWER - OUT OF STATE TRAVEL | 2,000.00 | 1,196.19 | .00 | 803.81 |
| SEWER - OTHER EXPENSE | 180,610.00 | 152,074.87 | 12,172.31 | 16,362.82 |
| ENCUMBERED -SEWER EXPENSE | 8,536.74 | 8,077.71 | .00 | 459.03 |
| SEWER - CAPITAL OUTLAY | 40,000.00 | 9,674.13 | 987.70 | 29,338.17 |
| GREENWOOD STREET PUMP ST | .00 | (492,000.00) | .00 | 492,000.00 |
| ART 44-01 SPEC GREENWOOD ST | 702,600.00 | 1,000.00 | .00 | 701,600.00 |
| SEWER INDIRECT COSTS | 59,714.00 | 59,714.00 | .00 | .00 |
| GRAND TOTAL | 25,734,238.77 | 23,605,143.83 | 888,542.32 | 1,329,451.49 |

REPORT OF THE TOWN TREASURER/COLLECTOR

To the Honorable Board of Selectmen, Town Manager, and the Citizens of
The Town of Millbury

I hereby submit my 1st Annual Report for the period ending 06/30/03.

Cash Summary

| | | |
|------------------------------|-----------------|------------------------|
| Bank Balance @ 07/01/02 | \$14,973,535.71 | |
| Receipts 07/01/02 - 06/30/03 | \$63,998,746.21 | <u>\$78,972,281.92</u> |
| Bank Balance @ 07/01/03 | \$12,710,651.91 | |
| Payables 07/01/02 - 06/30/03 | \$51,283,093.92 | |
| Payroll 07/01/02 06/30/03 | \$14,978,536.09 | <u>\$78,972,281.92</u> |

Earnings on Investments:

| | |
|------------------------------------|----------------------------|
| Interest Income-General Fund | \$122,810.36 |
| Interest Income-Sewer Enterprise | \$46,089.22 |
| Interest Income-Stabilization Fund | \$20,695.72 |
| Interest Income-Trust Funds | \$8,456.92 |
| Total Earnings | <u>\$198,052.22</u> |

Tax Title Collections:

| | |
|---------------------------|---------------------------|
| Tax Liens Redeemed | \$76,641.37 |
| Tax Title Interest & Fees | \$19,372.74 |
| Total Collected | <u>\$96,014.11</u> |

Respectfully submitted,
Denise Marlborough
Town Treasurer/Collector

REPORT OF THE TOWN COLLECTOR

| YEAR | CLASSIFICATION | BALANCE FORWARDED | COMMITTED | REFUNDED AND/OR ADJUST. | COLLECTED | ABATED VOID OR APPORT. | TAX TITLE AND/OR LITIGATION | BALANCE TO COLLECT |
|------|--------------------------|----------------------|--------------|-------------------------------|--------------|------------------------------|-----------------------------------|--------------------------|
| 1988 | MOTOR VEHICLE EXCISE | 42.50 | | | 42.50 | | | \$0.00 |
| 1989 | MOTOR VEHICLE EXCISE | 50.94 | | | 50.94 | | | \$0.00 |
| 1990 | MOTOR VEHICLE EXCISE | 50.00 | | | 50.00 | | | \$0.00 |
| 1991 | MOTOR VEHICLE EXCISE | 65.00 | | | 65.00 | | | \$0.00 |
| 1993 | MOTOR VEHICLE EXCISE | 2777.32 | 0.00 | 0 | \$0.00 | 2777.32 | | \$0.00 |
| 1994 | MOTOR VEHICLE EXCISE | 1941.06 | 0.00 | \$0.00 | \$0.00 | \$1,941.06 | 0 | \$0.00 |
| 1995 | MOTOR VEHICLE EXCISE | \$2,361.36 | \$0.00 | \$0.00 | \$0.00 | \$2,361.36 | | \$0.00 |
| 1996 | MOTOR VEHICLE EXCISE | \$2,819.60 | \$0.00 | \$0.00 | \$0.00 | \$2,819.60 | | \$0.00 |
| 1997 | MOTOR VEHICLE EXCISE | \$4,172.41 | \$0.00 | \$0.00 | \$82.29 | \$4,090.12 | | \$0.00 |
| 1998 | MOTOR VEHICLE EXCISE | \$3,796.71 | \$0.00 | \$0.00 | \$0.00 | \$3,796.71 | | \$0.00 |
| 1999 | REAL ESTATE | \$12.80 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$12.80 |
| | SEWER USE ON REAL ESTATE | \$582.27 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$582.27 |
| | MOTOR VEHICLE EXCISE | \$5,483.36 | \$0.00 | \$0.00 | \$791.69 | \$0.00 | | \$4,691.67 |
| 2000 | REAL ESTATE | \$681.59 | \$0.00 | \$0.00 | \$355.68 | \$0.00 | \$0.00 | \$325.91 |
| | PERSONAL PROPERTY | \$990.42 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$990.42 |
| | MOTOR VEHICLE EXCISE | \$9,303.01 | \$0.00 | \$1,075.99 | \$4,321.01 | \$1,108.40 | | \$4,949.59 |
| 2001 | REAL ESTATE | \$14,734.43 | | \$11,835.12 | \$8,692.66 | \$7,175.57 | \$9,027.28 | \$1,674.04 |
| | SEWER APPORTIONMENT | \$187.50 | | | \$0.00 | | \$0.00 | \$187.50 |
| | COMMITTED INTEREST | \$101.10 | | | \$0.00 | | \$0.00 | \$101.10 |
| | SEWER USE ON REAL ESTATE | \$725.40 | | | \$209.38 | | \$258.11 | \$257.91 |
| | BOAT EXCISE | \$381.00 | | | \$0.00 | \$0.00 | | \$381.00 |
| | PERSONAL PROPERTY | \$326.09 | | | \$0.00 | \$0.00 | | \$326.09 |
| 2002 | MOTOR VEHICLE EXCISE | \$24,432.22 | \$24,062.36 | \$2,354.48 | \$33,081.07 | \$3,411.46 | | \$14,356.53 |
| | REAL ESTATE | \$155,658.01 | \$0.00 | \$22,464.54 | \$118,218.50 | \$7,300.04 | \$46,034.99 | \$6,569.02 |
| | SEWER APPORTIONMENT | \$2,320.00 | \$0.00 | \$0.00 | \$1,907.50 | \$52.50 | \$360.00 | \$0.00 |
| | COMMITTED INTEREST | \$1,136.21 | \$0.00 | \$0.00 | \$891.12 | \$39.91 | \$205.18 | \$0.00 |
| | SEWER USE ON REAL ESTATE | \$2,107.63 | \$0.00 | \$0.00 | \$1,837.42 | \$96.53 | \$173.68 | \$0.00 |
| | SEWER USE | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00* |
| | BOAT EXCISE | \$508.00 | \$0.00 | \$0.00 | \$25.00 | \$0.00 | | \$483.00 |
| | PERSONAL PROPERTY | \$2,158.19 | \$0.00 | \$0.00 | \$702.55 | \$0.00 | | \$1,455.64 |
| | MOTOR VEHICLE EXCISE | \$101,372.73 | \$307,708.35 | \$15,757.44 | \$363,942.27 | \$25,583.24 | | \$35,313.01 |

REPORT OF THE TOWN COLLECTOR

| | | | | | | | |
|------|------------------------------|-----------------|------------|-----------------|--------------|-------------|----------------|
| 2003 | REAL ESTATE | \$11,889,024.00 | \$9,165.73 | \$11,521,170.69 | \$136,893.50 | \$45,925.50 | \$194,200.04 |
| | SEWER APPORTIONMENT | \$80,444.11 | \$90.00 | \$76,490.40 | \$198.00 | \$150.00 | \$3,695.71 |
| | COMMITTED INTEREST | \$36,759.17 | \$28.80 | \$34,907.54 | \$58.20 | \$48.00 | \$1,774.23 |
| | SEWER USE ON REAL ESTATE | \$23,229.96 | | \$19,720.53 | | \$622.82 | \$2,886.61 |
| | SEWER USE (+2002 Carry over) | \$583,081.65 | \$3,759.17 | \$492,090.42 | \$3,880.36 | | \$127,687.01** |
| | PERSONAL PROPERTY | \$805,970.99 | \$1,113.72 | \$801,924.34 | \$1,480.43 | | \$3,679.94 |
| | MOTOR VEHICLE EXCISE | \$1,167,156.31 | \$8,422.24 | \$1,024,678.82 | \$40,468.38 | | \$110,431.35 |
| | ROLL BACK TAXES | \$791.05 | | \$791.05 | | | \$0.00 |
| | TOTALS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | MUNICIPAL LIENS - \$32175.00 | | | | | | |

CERTIFICATE FOR DISSOLVING BETTERMENTS - \$264.00

*ROLLED-OVER TO 2003 SEWER USE

**CERTIFIED TO ASSESSORS FOR ADDITION TO FISCAL 2004 R.E.

**REPORT OF THE BOARD OF ASSESSORS
RECAPITULATION SHEET FOR TAXATION
FISCAL YEAR 2003**

| | |
|---|-------------------|
| Total appropriations to be raised by taxes | \$23,090,470.00 |
| Total appropriations to be taken from available funds: | 752,022.00 |
| Total appropriations to be taken from Sewer Enterprise: | 526,502.00 |
| Total appropriations to be taken from Free Cash: | <u>100,000.00</u> |
| | \$24,468,994.00 |

Offsets to Cherry Sheets:

| | | |
|------------------------|------------------|-------------|
| School Lunch Programs: | \$ 9,329.00 | |
| Public Libraries: | <u>15,944.00</u> | |
| | \$25,273.00 | \$25,273.00 |

Other Local expenditures to be raised:

| | | |
|---------------------------------|-----------------|--------------|
| Worcester County Retirement: | \$469,243.00 | |
| Central Mass Regional Planning: | 2,591.32 | |
| Fine from DEP- Oil Spill | <u>7,842.47</u> | |
| | \$476,676.79 | \$476,676.79 |

| | |
|------------|--------------|
| County Tax | \$103,035.00 |
| Overlay | \$327,167.85 |

| | |
|-----------------------------------|------------------------|
| Gross amount to be raised: | \$25,401,146.64 |
|-----------------------------------|------------------------|

ESTIMATED FUNDS AND AVAILABLE FUNDS:

| | |
|------------------------------------|-----------------|
| Estimated Receipts from the State: | \$ 7,427,868.00 |
| Available Funds | 852,022.00 |
| Free Cash to Reduce Rate | 2,525,760.00 |
| Enterprise Fund | 526,502.00 |

LOCAL ESTIMATED RECEIPTS:

| | |
|------------------------------------|----------------|
| Motor Vehicle Excise | \$1,000,000.00 |
| Penalties & Int. on Taxes & Excise | 45,000.00 |
| Payments in Lieu of Taxes | 5,000.00 |
| Fees | 20,000.00 |
| Rental | 20,000.00 |
| Other Department Revenue | 30,000.00 |
| Licenses & Permits | 124,000.00 |
| Fines & Forfeits | 15,000.00 |
| Investment Income | 115,000.00 |

| | | |
|---------------------------------|-----------------------|-----------------------|
| Total Estimated Receipts | \$1,374,000.00 | \$1,374,000.00 |
|---------------------------------|-----------------------|-----------------------|

| | |
|--|------------------------|
| Total of Estimated Receipts & Other Available Funds | \$12,706,152.00 |
| Real Estate Property Valuations: \$792,601,600 @ 15.00 | 11,889,024.01 |
| Personal Property Valuations: \$ 53,731,375 @ 15.00 | 805,970.63 |

| | |
|---------------------------------------|------------------------|
| TOTAL TAXES LEVIED ON PROPERTY | \$12,694,994.64 |
|---------------------------------------|------------------------|

In addition to town meetings, and other functions, the Board of Assessor's individual member Attendance is as follows:

| | Scheduled | Attended |
|--------------------|------------------|-----------------|
| Walter T. Hagstrom | 22 | 20 |
| Dennis J. Piel | 22 | 20 |
| Michael Ragaini | 22 | 22 |

BUDGET REPORT – JULY 1, 2002 thru June 30, 2003

| | <u>APPROPRIATED</u> | <u>EXPENDED</u> | <u>BALANCE</u> |
|------------------------|---------------------|-----------------|----------------|
| SALARIES ELECTED: | 7,200.00 | 7,200.00 | -0- |
| Walter J. Hagstrom | 2,400.00 | 2,400.00 | -0- |
| Dennis J. Piel | 2,400.00 | 2,400.00 | -0- |
| Michael Ragaini | 2,400.00 | 2,400.00 | -0- |
| SALARY ADMINISTRATIVE: | 45,332.00 | 45,332.00 | -0- |
| Paula Aspinwall | | | |
| SALARIES ALL OTHER: | 57,301.00 | 57,300.22 | .78 |
| Marie Boire | 28,921.81 | 28,921.41 | .40 |
| Joyce May | 20,856.18 | 20,856.18 | -0- |
| Jean Moroski | 7,523.01 | 7,522.63 | .38 |
| SUPPLIES & MATERIALS: | 1,500.00 | 1,344.02 | 155.98 |
| OTHER EXPENSES: | 10,750.00 | 10,162.41 | 587.59 |
| IN-STATE-TRAVEL | 150.00 | 102.60 | 47.40 |

Respectfully submitted,
Walter T. Hagstrom
Dennis J. Piel
Michael Ragaini

REPORT OF THE FINANCE COMMITTEE

To the Honorable Board of Selectmen and the Citizens of the Town of Millbury:

I hereby submit the Annual Report of the Finance Committee for the fiscal year ending June 30, 2003:

The Finance Committee is charged with the review of the Town Budget and Warrant Articles. The recommendations we make to the voters at the Town Meetings are the produce of many hours of discussions and deliberations with town officials. We carefully review requests for expenditures versus projected income for the upcoming fiscal year in order that we may give each budget and article due consideration and recommend the most cost effective scenario to you, the citizens of Millbury. The Finance Committee also oversees the Reserve Fund. This fund is used as a supplement to approved budgets in the event of unforeseen, unbudgeted and unavoidable expenditures.

The Finance Committee met 21 times during the past fiscal year. The members and their respective attendance were as follows:

| | Present | Absent |
|-----------------------------------|----------------|---------------|
| J. Bruce Arrington, Chairman | 21 | 0 |
| Michael Chludenski, Vice Chairman | 16 | 5 |
| Kathleen Foster, Clerk | 19 | 2 |
| Janet Grahn | 15 | 6 |
| Edmond Hachey | 20 | 1 |
| Marsha Landry | 18 | 3 |

The salaries paid for Fiscal Year 2003 for the Finance Committee were: Secretarial \$855.00

The members of the Finance Committee would like to thank the Town Manager and the Superintendent of Schools, whose cooperation was greatly appreciated.

Respectfully submitted,

Kathleen Foster, Clerk
July 30, 2003

REPORT OF THE BUILDING DEPARTMENT

The Building Inspector is appointed annually by the Millbury Town Manager (Millbury Town Charter) to administer and enforce the Massachusetts State Building Code, 780 CMR, under the provisions of Massachusetts General Laws, Chapter 30A.

The Building Inspector and his/her assistants administer and enforce Appendix D, Zoning, of the Millbury Town By-Laws (Appendix D, Articles 1 through 5, inclusive, of the Millbury Town By-Laws).

The Wiring Inspector is appointed annually, by the Millbury Town manager to enforce and administer the Massachusetts Electrical Code, 527 CMR 12.00 under the provisions of the Massachusetts general Laws, Chapter 143, Section 31, annotated.

The Plumbing/Gas Inspector is appointed by the Millbury Town Manager, (Millbury Town Charter) to administer and enforce the Massachusetts State Plumbing Code 248 CMR 2.00 and the Massachusetts Fuel Gas Code, 248 CMR 3.00 through 8.00 under the provisions of Massachusetts General Laws, Chapter 142, Section 13, annotated.

I. REPORT OF THE BUILDING INSPECTOR/ZONING AGENT

To the Honorable Board of Selectmen and the Residents of Millbury:

I hereby submit my annual report as Building Inspector/Zoning agent for the Town of Millbury, duly appointed by the Town Manager for fiscal year 2003.

| BUILDING PERMITS ISSUED | | |
|-------------------------|-----------------------------|------------------------------|
| # PERMITS | CLASSIFICATION | EST. COST OF CONSTRUCTION |
| 24 | Single family dwelling | 3,642,610 |
| 40 | Residential additions | 1,814,474 |
| 105 | Residential renovations | 953,540 |
| 14 | Residential garages | 332,900 |
| 19 | Above ground pools | 91,811 |
| 12 | In-ground pools | 207,903 |
| 16 | Porches | 145,536 |
| 27 | Decks | 115,320 |
| 6 | Sheds | 20,940 |
| 14 | Commercial new construction | 22,158,877 |
| 0 | Commercial additions | 0 |
| 4 | Commercial renovations | 10,442,381 |
| 4 | Industrial new construction | 4,449,886 |

| | | |
|-----------------------------|-----------------------------------|----------------|
| 0 | Industrial additions | 0 |
| 3 | Industrial renovations | 1,166,636 |
| 6 | Residential demolitions | 17,500 |
| 7 | Commercial/industrial demolitions | 92,230 |
| 10 | Wood/coal permits | - |
| 11 | Temporary signs | - |
| 13 | Permanent signs | - |
| Total permits issued | | 357 |
| Inspections | | 751 |
| Re-inspections | | 217 |
| Total inspections | | 968 |
| Total cost of construction | | 1,575,545 |
| Total fees collected | | 299,213 |

Please be advised that all temporary and permanent signs posted within the Town of Millbury must have a permit and meet all the requirements of the Millbury Zoning By-Laws, as to location and size.

The Building Department office is located in the Municipal Office Building, 127 Elm Street. The office is open Monday through Wednesday 9:00 AM to 4:00 PM, Thursdays 9:00 Am through 7:00 PM, Friday 9:00 AM through 1:00 PM.

Respectfully submitted,

Glenn Hand
Building Inspector

II. REPORT OF THE GAS INSPECTOR

To the Honorable Board of Selectmen and the Residents of Town of Millbury:

I hereby submit my report as Gas Inspector for the Town of Millbury for the fiscal year 2003.

GAS PERMTIS ISSUED

| CLASSIFICATION | # PERMITS ISSUED |
|-------------------------|------------------|
| Single family dwelling | 1 |
| Residential additions | 1 |
| Residential renovations | 8 |

| | |
|--|-----------------------|
| Residential hot water heaters | 30 |
| Residential furnace/conversion burners | 15 |
| Residential unit heaters | 4 |
| Residential appliances | 21 |
| Residential pool heaters | 5 |
| Commercial new construction | 0 |
| Commercial additions | 9 |
| Commercial renovations | 6 |
| Condo's 3units | 5 |
| Condo's 4units | 5 |
| Total permits issued | 110 |
| Inspections | 121 |
| Re-inspections | 25 |
| Total inspections | 146 |
| Total fees collected | \$5,235.00 |

The Gas Inspector may be contacted and permits obtained through the Building Department. The office is open Monday through Wednesday 9:00 AM to 4:00 PM, Thursday 9:00 Am to 7:00 PM and Friday 9:00 AM to 1:00 PM for your convenience.

Respectfully submitted,

Gregory Gauthier
Gas Inspector

III. REPORT OF THE PLUMBING INSPECTOR

To the honorable Board of Selectman and the Residents of Millbury:

I hereby submit my annual report as the Plumbing Inspector for the Town of Millbury for the fiscal year 2003.

PLUMBING PERMITS ISSUE

| CLASSIFICATION | # PERMITS ISSUED |
|-------------------------------|-------------------------|
| Single family dwellings | 22 |
| Residential additions | 8 |
| Residential renovations | 32 |
| Residential hot water heaters | 51 |
| Residential water connections | 5 |

| | |
|---------------------------------|-----------------------|
| Residential sewer connections | 3 |
| Residential appliances | 3 |
| Residential back flow | 2 |
| Commercial new construction | 10 |
| Commercial addition | 1 |
| Commercial renovations | 13 |
| Commercial back flow | 0 |
| Condo's 3units | 5 |
| Condo's 4units | 5 |
| Total permits issued | 160 |
| Inspections | 264 |
| Re-inspections | 49 |
| Total inspections | 313 |
| Total fees collected | \$6,444.00 |

Plumbing permits may be obtained and the Inspector contacted through the Building Department, Monday to Wednesday 9:00 AM to 4:00pm, Thursday 9:00 AM to 7:00 PM and Friday 9:00 AM to 1:00 PM.

Respectfully submitted,

Gregory Gauthier
Plumbing Inspector

IV. REPORT OF THE WIRING INSPECTOR

To the Honorable Board of Selectmen and the Residents of the Town of Millbury:

I hereby submit my annual report as Wiring Inspector for the Town of Millbury, duly appointed for the fiscal year 2003.

WIRING PERMITS ISSUED

| CLASSIFICATION | # PERMITS ISSUED |
|---|-------------------------|
| Single family dwelling | 19 |
| Residential additions | 25 |
| Residential renovations | 28 |
| Residential garages | 6 |
| Residential furnaces/conversion burners | 4 |
| Residential hot water heaters | 2 |

| | |
|--|------------------------|
| Residential low voltage security systems | 17 |
| Above ground pools | 5 |
| In-ground pools | 12 |
| Service upgrades | 25 |
| Service changes | 25 |
| Commercial new construction | 14 |
| Commercial additions | 0 |
| Commercial renovations | 33 |
| Industrial renovations | 5 |
| Temporary service | 17 |
| Additional non-specific | 48 |
| Energy management equipment | 0 |
| Total permits issued | 301 |
| Inspections | 572 |
| Re-inspections | 75 |
| Total inspections | 5647 |
| Total fees collected | \$34,362.00 |

Wiring permits may be obtained and the Wiring Inspector contacted through the Building Department. The office is open Monday through Wednesday 9:00AM to 4:00 PM, Thursday 9:00AM to 7:00 PM and Friday 9:00AM to 1:00 PM, for your convenience.

Respectfully submitted,

Vincent J. Cormier
Inspector of Wires

REPORT OF THE CONSERVATION COMMISSION

To the Honorable Selectmen and the Citizens of Millbury:

We hereby submit the report of the Conservation Commission for the fiscal year 2002-2003.

The Commission held 18 meetings and the attendance was as follows:

| | Present | Absent |
|-----------------------------|---------|--------|
| Richard P. Luikey, Chairman | 12 | 8 |
| Donald Flynn, Vice-Chairman | 17 | 3 |
| Margaret Lavellee | 16 | 4 |
| Robert Luikey | 16 | 4 |
| Thomas Donnelly | 10 | 4 |
| Anthony Cameron | 5 | 1 |

The following is a list of activities done by this Conservation Commission:

| | |
|--|----|
| Notice of Intent | 34 |
| Request for Determination of Applicability | 12 |
| Abbreviated Notice of Resource Area | |
| Delineation | 0 |
| Certificate of Compliance | 11 |
| Extension Permits | 1 |
| Amendments | 5 |
| Enforcement Orders | 5 |

The Millbury Conservation Commission is responsible for administering the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, Section 40, as it relates to issues in the Town of Millbury. All public hearings and public meetings concerning the filing of a Notice of Intent (N.O.I.), an Abbreviated Notice of Resource Area Delineation (ANORAD) or a Request for Determination of Applicability (R.D.A.) continue to be advertised in the Millbury Journal.

Maps of the Town's Conservation Lands are available to interested parties at the Municipal Office Building. We continue to encourage all to use these areas for passive recreation such as hiking and bird watching. The Police Department should be notified if any hunting or use of A.T.V. vehicles is noticed on these lands. Civic groups and individuals volunteering to help maintain or establish new trails are always welcomed and greatly appreciated.

The Conservation Commission can be reached by dialing 508 865-5411 at the Municipal office Building. If no one is available, you may leave a message on our answering machine. The Commission normally meets on the first and third Wednesday evening of each month beginning at 7:00 p.m. One meeting a month is generally scheduled in July and August. Comments and inquiries from the public are always welcome.

REPORT OF THE PLANNING BOARD

To the Honorable Town Manager, Board of Selectmen and the Townspeople of Millbury: as members of the Millbury Planning Board we respectfully submit our Annual Report for Fiscal Year 2003.

Attendance for the Planning Board meetings in Fiscal Year 2003 was as follows:

| Members | Present | Absent | Total |
|---------------------------------|----------------|---------------|--------------|
| Donald Allaire, Chair | 18 | 1 | 19 |
| Roger Raymond, Vice-Chair | 19 | 0 | 19 |
| Leonard Mort | 2 | 0 | 2 |
| Richard Gosselin | 19 | 0 | 19 |
| Raymond Nietupski | 18 | 0 | 18 |
| Joan Raymond | 6 | 0 | 6 |
| Kenneth I Schold | 16 | 1 | 17 |
| Ronald Floser, Associate Member | 2 | 0 | 2 |

APPROVAL NOT REQUIRED PLANS

There were ten plans filed under Chapter 41 Section 81P of the General Laws, Approval-Not-Required, during Fiscal Year 2003. These plans represent perimeter surveys, division of land with adequate frontage on public streets as required by the Millbury Zoning Bylaws, easement descriptions, or additions to existing lots. A total of 7 new lots were created through this process.

SPECIAL PERMITS

There are numerous situations and proposals that require a Special Permit, a process in which the Planning Board is charged to make a decision whether a particular situation should be allowed to occur. The town's zoning bylaw lists the criteria for making these decisions, based on the Board's analysis of extensive technical and public input. Below is a summary of the various special permits applied for during the fiscal year, and the Board's decisions:

Site Plan Review: There were two applications filed under this section of the Zoning Bylaw which were approved by the Board: Millbury Federal Credit Union, 50 Main Street, to renovate and expand the existing building; and Astro Environmental, property located at Providence-Worcester Turnpike, for the construction of a gas station, convenience store and drive-thru. In addition, there were two modifications to site plan review special permits previously issued by the Planning Board which were approved: The Shoppes At Blackstone, for the construction of a 3,012 seat movie theater; and Brierly Pond Village, an over 55 community, property located off of Beach Street, for the addition of four dwelling units.

Multi-Family Special Permits: There were 4 applications filed under this section of the Zoning Bylaw, creating a total of 4 additional dwelling units. All 4 applications were approved, with conditions.

Earth Removal Special Permit. There was one (1) application filed for an Earth Removal Special Permit for property located off of Providence Road. This application was approved.

SUBDIVISIONS

There was one new subdivision approved by the Board: Park Hill Village, property located off of Park Hill Avenue, 19 lots, approved as an open space subdivision.

There are 6 subdivisions that are active (meaning that they were in some stage of construction during the FY 03 year). The planning department actively monitored those projects for compliance with permits, regulations and industry standards.

In addition, there was one condominium project that was approved by the Board: Oakes Circle, property located off of Oakes Street, 22 units approved under multifamily and site plan review.

CURRENT ISSUES

With the Route 146/Mass Turnpike project well under way, the Town has begun to realize the additional residential, commercial and industrial development that was anticipated.

During FY 03, a great deal of time and energy was devoted to the “Shoppes of Blackstone Valley” project. This special permit application was for the 750,000 square foot shopping center. Development of this project is expected to generate significant revenue through local property taxes, and will be responsible for some “off site” roadway upgrades. Development of an updated, computer-mapping system of town-wide data, implementation of the Master Plan, and protection of our natural and built resources will continue to be the Board’s primary focal points.

The Millbury Planning Board holds its regular meetings on the second and fourth Mondays of each month. These meetings are now televised on local access channel 13. Concerned citizens are invited to attend and anyone wishing to meet with the Board should call the Planning Department at the Municipal Office Building to make arrangements. The Planning Board encourages public participation in every element of the planning process. The Director of

Planning & Development is available during regular business hours to meet with the public to address any planning issue.

Respectfully,

Donald Allaire, Chairman
Roger Raymond, Vice-Chairman
Leonard Mort, Clerk

Raymond Nietupski
Richard Gosselin
Ronald Floser, Associate Member

REPORT OF THE BOARD OF APPEALS

To the Honorable Board of Selectmen and Citizens of Millbury:

The Board of Appeals is comprised of five members and two alternates. The are as follows:

Chairman, Richard P. Valentino

Vice Chairman, Allan Garden

Clerk, Leonard Mort

Harold Proodian

Paul Nigosian

Alternates: Jeff Lemoine

Daniel Mezynski

The Board's powers are as follows:

To hear and decide applications for special permits, upon which the Board is empowered to act based on Chapter 40A, 40B, and 41 of the General Laws, and to hear and decide appeals or petitions for variances for use with respect to particular land or structures.

Respectfully submitted,

Richard P. Valentino, Chairman
Board of Appeals

REPORT OF THE BOARD OF HEALTH

To the Honorable Board of Selectmen and Citizens of Millbury:

We hereby submit our annual report for the year ending June 30, 2003.

The Board of Health has investigated more than 116 complaints. We wish to state that the Board of Health has aggressively pursued non-licensed companies and individuals resulting in \$11,900.00 in fines and licensing fees.

Further, the Board of Health is also involved in attending seminars and classes for Emergency Preparedness, so residents (through the Board of Health), will be able to receive medicines, emergency medical services, and other services, in conjunction with other Town Offices, in the event of a Terrorist Attack.

We wish to remind residents that all animal bites and communicable diseases are reportable, by law, to our office. The following numbers were reported from July 1, 2002 to June 30, 2003.

| | |
|---|-----------------|
| 5 | animal bites |
| 9 | hepatitis |
| 1 | meningitis |
| 1 | giardia |
| 2 | campylobacter |
| 6 | lyme |
| 3 | salmonella |
| 1 | shigella |
| 1 | cryptosporidium |
| 1 | smallpox |

A total of 315 permits and licenses were issued.

| | |
|----|-----------------------------|
| 4 | catering |
| 26 | disposal works construction |
| 64 | food establishment |
| 3 | funeral director |
| 6 | frozen dessert |
| 4 | massage therapist |
| 4 | massage establishment |
| 10 | mobile food |
| 52 | percolation tests |
| 30 | septic system plan reviews |
| 36 | disposal works installer |

| | |
|----|---------------------|
| 1 | milk pasteurization |
| 47 | milk & cream |
| 16 | rubbish hauler |
| 9 | septic hauler |
| 2 | tanning salons |
| 2 | tobacco permits |

13 board meetings were held and board member attendance was as follows:

13 – Thomas Brown
 11 – James Morin
 12 – Armand White

Respectfully submitted,

James M. Morin, Chairman
 Armand O. White, Vice-Chairman
 Thomas G. Brown, Clerk/Agent

REPORT OF COUNCIL ON AGING

To the Honorable Board of Selectmen and Citizens of Millbury:

I respectfully submit the following report for 2003

| | Meeting | Present | Absent |
|---------------------------------|----------------|----------------|---------------|
| Harold Ostrowski, Chairman | 10 | 10 | 0 |
| Richard Townsend, Vice Chairman | 10 | 9 | 1 |
| Aldona Karsok, Clerk | 10 | 10 | 0 |
| Everett Grahm | 10 | 8 | 2 |
| Helen Mankevetch | 10 | 10 | 0 |
| Betty Hamilton | 10 | 6 | 4 |
| Gertrude Ellis | 10 | 10 | 0 |
| Stuart Mulhane | 10 | 9 | 1 |
| *June Cote | 4 | 1 | 3 |
| Lorraine Hayes | 10 | 9 | 1 |
| Stanley Stickney | 10 | 10 | 0 |
| **Steven Walinsky | 6 | 5 | 1 |
| Judith O'Connor, Director | 10 | 10 | 1 |

The Council on Aging office, Senior Center and Drop in lounge are located at 1 River Street. We are in our 30th year serving those 60 years and older.

The days and hours of operation are as follows: Monday through Friday 8:00 A.M. to 4:00 P.M., and Wednesday evening from 6:00 P.M. to 9:00 P.M. The Town's elder population is 2,570.

The following programs and services are being offered:

Intergenerational Programs (Helping Hands, M.O.V.E. Program), Socialization, Information, Referral and Client Advocacy, Fuel Assistance Program, Legal Aid, AARP Free Tax Program, Periodical Informational/Educational Programs, Friendly Visitors Program, Evening Activities, and I.D. Cards for Senior Citizens.

Nutrition Program: Through a grant from the Age Center of Worcester, we provide a hot lunch program at the Senior Center, Monday thru Friday at 12 noon. We provided a total of 11,631 congregate meals and 13,123 home delivered meals.

Our health services include: Podiatrist Clinic, Health Education Clinic, Hearing Aid Clinic; Osteoporosis Forums, Flu Shot Clinic, along with our weekly Stay Well Clinic, Exercise Classes are also offered.

Social Activities; There are many social activities that the Council on Aging provides: Cards, bingo, crafts, walking club, sing-a-long, whist, craft store, yoga, movies, and line dancing. These along with parties, trips, and bowling that are done away from the Center, Exercise class, Tai Chi, birthday parties. Summer concerts are provided in the garden, and are co-sponsored with the Millbury Cultural Council. We have also worked with the Blackstone Valley Tourism to encourage more events such as the "Chain of Lights". Our evening activities and weekend events are extremely successful and gives the younger elder population some wonderful things to do and to keep them active.

Transportation: The Council on Aging runs four (4) vehicles. During the past year we provided 16,464 one way rides to the elderly and handicapped of Millbury. Our service also, provides rides for all ADA Clients, (Americans with Disabilities).

Grants Received: The Council on Aging was successful in obtaining three (3) grants, this past year. They were \$12,670.00 from the Executive Office of Elder Affairs for program services for year 2002 at the Senior Center, \$22,000.00 for a Tourism Grant, \$36,000.00 for a replacement vehicle from the Executive Office of Transportation and Construction, \$750.00 for Summer Concerts from the Cultural Council. Through the efforts of our Friends of the Millbury Seniors, we were able to do the needed work and projects for the building. They are providing the funding for the upkeep of the Victorian Garden.

To the staff: A sincere thanks for doing outstanding jobs and implementing the programs and services at the Senior Center. Special thanks to all the wonderful volunteers who do an outstanding job at a whole variety of different things, we are 101 strong.

The Council on Aging Board and I sincerely thank all Town Departments, Town Agencies, Churches, Merchants, Civic Groups and all the Townspeople for their continued support.

Respectfully submitted

Judith A. O'Connor, Director

Salaries 7/1/02 to 6/30/03

| | |
|------------------|-------------|
| Judith O'Connor | \$43,460.00 |
| Susan Foote | \$13,812.24 |
| Francis Beaudoin | \$11,707.80 |
| Carol Widen | \$10,624.50 |

REPORT OF THE VETERANS AGENT

To the Honorable Board of Selectman and the Citizens of Millbury:

I respectfully submit the annual report of the Millbury Veterans Service Department for fiscal year ending June 30, 2003.

This department averaged 12 clients being assisted financially and with medical expenses along with assisting them filing for other State and Federal benefits they may be entitled to. Assistance has been provided in enrolling numerous Veterans into the Veterans Affairs health care program allowing them to obtain their health care and prescriptions through the VA

I wish to extend my thanks to the Board of Selectmen, The Town Manager and other Town Departments for their continued co-operation and assistance in making this department operate in a smooth manner.

VETERAN'S BENEFITS:

| | |
|---|--------------------|
| CASH GRANTS: Ordinary Benefits | \$20,803.50 |
| Fuel/Heat | \$12,128.00 |
| DOCTORS | \$ 284.30 |
| MEDICATION | \$11,927.66 |
| HOSPITAL AND CLINICS | \$ 245.31 |
| BURIALS | \$ 4,449.00 |
| MISCELLANEOUS (includes health insurance) | <u>\$23,623.64</u> |
| TOTAL EXPENDITURES FOR FISCAL YEAR 2003 | \$73,461.41 |

DEPARTMENT EXPENSE

| | |
|--|-----------------|
| SALARIES (AGENT) | \$13,219.00 |
| OTHER | <u>\$250.00</u> |
| TOTAL DEPARTMENT EXPENSES FOR FISCAL YEAR 2003 | \$13,469.00 |

Sincerely yours,

Phillip D. Bruso
Veterans' Agent

REPORT OF THE COMMISSION ON DISABILITY

To the Honorable Board of Selectmen and the citizens of the Town of Millbury:

We hereby submit the Annual Report of Commission on Disability for the fiscal year ending June 30, 2003.

At the 2001 Annual Town Meeting, the Millbury Commission on Disability was established under Massachusetts General Law Chapter 40 § 8J. The purpose of the Commission on Disability is to serve as an advisory board to the town of Millbury on issues of equal access for individuals with disabilities.

The Commission on Disability is here to provide information, referral, coordination and technical assistance to public and private entities interested in providing equal access to persons with disabilities. We are here to address any concerns of Millbury residents with disabilities and will work in conjunction with all town departments, agencies and clubs to address their issues and needs.

This year we have been working with town officials and we were able to apply for a Community Development Block Grant (CDBG) in the amount of \$50,000.00. If Millbury is awarded this grant, it will be used to conduct an Americans with Disabilities Act (ADA) Self Evaluation in town to identify access issues in the town's programs and services. Access issues of the towns programs and services identified through the Self Evaluation are then written into a Transition Plan with timelines for completion of the necessary modifications.

The ADA requires that state and local governments with 50 or more employees conduct a Self Evaluation by January 26, 1993. Structural changes identified in the Transition Plan needed to be completed by January 26, 1995. Seeing that the town of Millbury is quite late in this federal mandate, it is one of the Commissions' top priorities to get this done. To that end, we also submitted an article in the 2004 annual town meeting for the same amount of money as the CDBG in case the town is not awarded this grant.

The Commission usually meets in the Millbury Town Hall on the second Tuesday of the month at 6PM. However, dates, times and locations are subject to change, so check out the meeting postings at the Town Hall if you're interested in attending. Our meetings are open to the public.

For more information or if you are a person with a disability interested in joining the Commission, you can email me at mikekennedy32@yahoo.com or call 508-865-2655.

Respectfully Submitted,
Mike Kennedy, Chairperson
Kent Stowe, Vice chair
Kristen Stowe, Secretary
Saras Reddy
Brad Turner

REPORT OF THE ASA WATERS MANSION TASK FORCE

To the Honorable Board of Selectmen and the Citizens of Millbury:

We hereby submit our Annual Report for the fiscal year of July 1, 2002 through June 30, 2003.

The Asa Waters Task Force continues in its efforts to preserve the Asa Waters Mansion. Revenue is generated through rentals for business meetings, showers, weddings, anniversary parties, bereavement receptions, and class reunions. Millbury Community Service Organizations hold meetings in the mansion free of charge, and residents may use the 19th century style bandstand at no cost for wedding photographs.

The Director, Catherine Elliott, and the Task Force continue to be members of the Blackstone Valley Chamber of Commerce, the Central Massachusetts Convention Bureau, and Blackstone Valley Tourism Council. Over the past year the Mansion was highlighted in numerous feature section of the local newspapers and periodicals including *Bride and Groom Magazine*, the *Blackstone Valley Visitor Guide*, and the *Worcester Telegram and Gazette's* "Wedding Showcase."

Renovations of the kitchen were completed. A tile floor was installed, the cabinets and walls were painted. A new sink, stove, and refrigerator were added. New formica counter tops and back splash and the building of a moveable counter island were made possible through the generosity of the Millbury Women's Club.

Outside improvements continued as well. The windows in the ell have been repaired and re-glazed, locks replaced, and outside sashes painted black. The Mansion's parking lot was resurfaced which was coordinated through the Highway Department.

Ben and Jean Miles financed the purchasing of curtains for the third floor windows. In memory of Fred Cauldwell, their husband and father, Karen Cauldwell and daughters donated an antique clock for the rose room. Lincoln and Virginia Bordeaux donated the funds to purchase an oil painting of the Waters Mansion by local artist Michael Graves. This beautiful work of art now graces the great room.

With grant money, the Task Force updated the fire alarm and smoke detectors. A central panel has been installed. This will alert the Millbury fire station immediately in the event of a fire.

During the severe winter, seeping water damaged the ceilings in the Millbury Historical Society Museum and in the great room. With money recovered from the insurance claim, local contractors were hired to do the repairs.

The Blackstone River Valley National Heritage Corridor Commission has erected a landmark sign on mansion property which identifies the Asa Waters Mansion.

In mates from the Sheriff's Department painted the walls and did the ceiling in the Groom's Room. The Friends of the Asa Waters Mansion funded the replacement of the wood floor, which completed the renovation of that room.

Events sponsored by the Friends of the Asa Waters Mansion included the Asa Waters Annual Christmas Festival held in conjunction with the Chain of Lights Celebration. In June, a Teddy Bear Picnic/Teddy Roosevelt visit was held to commemorate the 100th Anniversary of the advent of the teddy bear. The event was very well attended in spite of the inclement weather.

Dolores White and Steve White, members of the Friends of the Asa Waters Mansion, coordinate bereavement receptions which are staffed by volunteers within the community. We are also grateful to volunteers who assist with the maintenance of the beautiful gardens, which surround the Mansion.

The Asa Waters Task Force and the Friends of the Asa Waters Mansion collectively work together to keep the mansion a treasure for the Town of Millbury. We thank the citizens and business community for their continued support of our endeavor in "watching an old building with care."

The following members attended meetings of the Asa Waters Task Force during the fiscal year.

| | <u>Scheduled</u> | <u>Attended</u> |
|-------------------------------|------------------|-----------------|
| Sandra J. Cristo, Chairperson | 11 | 11 |
| Grace M. Laflash, Clerk | 11 | 11 |
| Carol Vultor | 11 | 11 |
| Armand O. White | 11 | 8 |
| Mary Griffith | 11 | 4 |
| Linda Pothier | 11 | 11 |
| Cherise Edmond | 11 | 3 |
| Jeffrey Dore, Alternate | 11 | 10 |

Respectfully submitted,

Grace M. Laflash, Clerk

REPORT OF THE PUBLIC LIBRARY

The Board of Trustees of the Millbury Public Library is pleased to submit the following report.

The Trustees are pleased to welcome to the Board Mr. Paul Anderson as our newest Trustee. Mr. Anderson brings a new vitality and perspective to the Board.

The staff and newly hired “interim consultant” Elaine Weischedel helped to maintain the library hours and services during fiscal year 2003. During this period, the staff participated with the Library Director, Mr. Perlow, in Customer Service and Team Building seminars obtained through a Library Services and Technology Act Grant. The Trustees are confident that these seminars will increase the staff’s sensitivity to the community’s needs and their role and involvement in satisfying those needs. We will seek customer feedback via questionnaires and these responses will help measure our customer service efforts and bring further improvement.

The Trustees’ expectations for the Library are to continue to move forward with a patron-orientated focus. During FY03 a “wireless network” in the building was proposed. This would allow anyone with a laptop to work in the Library without “plugging in.” Patrons will also have access to laptop computers for in-house use during year. Mr. Perlow, our Director, has been actively working to get financial support to join CWMARS. (Central/Western Massachusetts Automated Resource Sharing system).

The Trustees have begun research on a web site. Based on results from a survey we, with the Director, plan to build a stronger Library presence on the Town’s web site to better meet the needs of Library customers.

Library building issues are close to being resolved, thanks to the diligent efforts of former members of the Building Committee, who worked in concert with the Town Manager, the architectural firm and the contractor and Mr. Perlow to bring these issues to a positive resolution.

We are pleased with Mr. Perlow’s report that circulation for FY03 was 61,889 as compared to 55,000 in FY02. There are 6,726 resident adults and 2,963 resident juveniles holding Millbury Library cards and another 2,650 nonresident adults and 980 nonresident juveniles holding our cards. The Library planned a variety of children’s programs during the summer and our meeting room is satisfying a community need for meeting space. Our staff provides our patrons with the latest best sellers and will obtain most books requested as promptly as possible, particularly through Inter-Library Loan.

We are proud of our building and the staff and thank them for their contributions. We thank the Friends and their continued commitment to the Library. During 2003, their contributions included several landscaping projects and fundraisers to further support programs.

As elected officials, the Trustees take our charge of “custody and management” of the Library seriously. As was done in 2003, during 2004 we will set new goals for the Board, work with the Director to enhance policies, and revise Performance Objectives for the Director – all with a purpose of providing continued and improved quality service for our patrons, and to ensure that we maintain a community resource “where people and information come together.”

Respectfully submitted,

Leah E. Devine, Chairperson
Joan A. Wackell
Elaine Loehmann
Paul Anderson
Carole Burke
Paul DiCicco
Ann Thurlow

REPORT OF THE HOUSING AUTHORITY

The Millbury Housing Authority hereby presents the annual report for the fiscal year ending September 30, 2003.

CHAPTER 200-1

The Chapter 200-1 Program consists of twenty-five Cape Cod houses located on Memorial Drive. These houses were originally built to house veterans after World War II. While veterans are given a preference under this program, the units also provide safe, decent, sanitary housing at affordable rents for families of low income regardless of veteran status. The units continue to be completely occupied.

The Housing Authority pays a designated fee “in lieu of taxes” on these properties and pays the ongoing rate designated for sewer usage.

CHAPTER 705

The Housing Authority currently houses twelve low-income families under this program. Five of the scattered site properties owned by the Housing Authority house six of the families and another six families are housed in a three duplex site located on Burbank Street. These units also continue to be completely occupied.

The Housing Authority pays sewerage use and real estate taxes on all of its 705 properties.

MRVP PROGRAM

At the end of September 2003 there were two individuals or families participating in the Massachusetts Rental Voucher Program. Participants in this program are entitled to a fixed voucher payment, made directly to their landlord. The voucher payment is based on the household size, income, composition and the geographical location of the rental unit. These vouchers continue to be mobile allowing participants to use the vouchers anywhere in the state.

A **Transitional House** provides the necessary training for older adolescent girls to live independently. The Housing Authority has a contract with **YOU, INC.** to provide this training. The house can accommodate up to four girls. A subsidy under the **Massachusetts Rental Voucher Program (MRVP)** from the Department of Housing and Community Development provides the necessary funding.

CHAPTER 667-C

This program is made up of one hundred forty-six units of low income housing for the elderly and handicapped. Thirty-two of the units are located on Pearl Street, sixty units are located on Colonial Drive and another fifty- four units are located at 95 Elm Street. All units continue to be fully occupied.

CHAPTER 667-4

The Chapter 667-4, Congregate Housing Program, located on Colonial Drive, consists of five apartments with a total of twenty-three bedrooms. This program is designed to provide affordable housing together with supportive social and health services to help individuals maintain independent living and prevent early and unnecessary rest home or nursing home placement. It provides companionship, yet offers privacy to its participants. At the end of September 2003 there were twenty-three residents living in the Congregate facility.

A separate application must be filed for this program. Applicants must first meet the same financial and age requirements as our conventional housing programs to be eligible. For application or program information, call the Millbury Housing Authority at 508-865-2660 or Lisa Bennes, Congregate Coordinator, at 508-865-2960.

The Millbury Housing Authority continues to act as sponsor for the Congregate Housing Program under a grant from the Executive Office of Elder Affairs.

Also located in the Congregate Building on Colonial Drive is the Adult Day Health Care Center. This program provides assistance on a daily basis, including meals, recreation, socialization, personal care and medication management for frail elders and disabled individuals. Janet Clawson, RN, directs the program, which is managed by the Auburn District Nursing Association, Inc.

MAINTENANCE

Our maintenance program involves maintenance of forty-four buildings that include one hundred eighty-nine apartments. Common areas, grounds, and parking lots in our elderly developments are maintained by the Housing Authority's maintenance personnel. Families in single or duplex housing units maintain their own grounds.

Our maintenance staff consists of four full-time positions: Richard Baroni, Head of Maintenance, Allen Marcell, Thomas Austin, and David Perkins, all Maintenance Mechanics 1. The dedication and excellent work performance of our maintenance department is reflected in the condition of the Housing Authority's properties.

ADMINISTRATION

Management and maintenance of all Housing Authority programs and properties is administered by the Executive Director and approved by the Board of Directors. Office hours are 8:30 A.M. to 4:00 P.M. Monday through Friday.

The administrative staff consists of one (1) part-time office clerk, Linda Vernon, and (3) full-time employees, Secretary/Clerk, Judith Flynn, Congregate/Service Coordinator, Lisa Bennes, and Executive Director, Janet L. Cassidy.

ELIGIBILITY REQUIREMENTS

Age Limit: - (Elderly) 60 years of age or older
(Handicapped) No age limit

Asset Limit: - The asset limit for admission is as follows:

- (a) When net family assets are \$5,000 or less, the actual income from assets is used;
- (b) When net family assets are more than \$5,000, the greater of the following is used:
 - (i) actual income from assets; or
 - (ii) imputed income from assets based on the passbook rate established by HUD.

| | | | |
|---------------------------|----------|---|--------------|
| Income Limit (net) | 1 person | = | \$ 32,700.00 |
| | 2 people | = | 37,400.00 |
| | 3 people | = | 42,050.00 |
| | 4 people | = | 46,700.00 |

| | | |
|----------|---|-----------|
| 5 people | = | 50,450.00 |
| 6 people | = | 54,200.00 |
| 7 people | = | 57,950.00 |
| 8 people | = | 61,650.00 |

Anyone meeting the eligibility requirements is encouraged to apply. All regulations are posted at the office of the Millbury Housing Authority located at 89 Elm Street. Applications are available at the housing office or will be mailed upon request. Tel. 508-865-2660.

THANK YOU

On behalf of the citizens residing in our elderly/handicapped and family developments, I wish to thank the Millbury Lions' Club, the Millbury Lionesses, the Millbury Police Department, and the many organizations, businesses and clubs for the numerous services and kindness rendered them during the year.

A special note of thanks to both the Police and Fire Departments for their conscientious service and quick response to our alarms.

A "Thank You" to the Millbury Board of Health for providing the monthly blood pressure clinics.

RECORD OF ATTENDANCE FOR BOARD MEMBERS

October 1, 2002 through September 30, 2003

| | Meetings Held – |
|---|-----------------|
| | 11 |
| William Bedord, Chairman and State Appointee | 10 |
| Barbara Blavackas, Vice-Chairman | 10 |
| Robert F. White, Treasurer | 11 |
| Ronald Brewer, Assistant Treasurer | 8 |
| Richard Dwinell, Member | 8 |

The Millbury Housing Authority lost a good friend and loyal board member when Ronald F. Brewer passed away in August 2003. Ron served on our board for eight years. His dedication and service to the board was very much appreciated and he will be greatly missed.

MILLBURY HISTORICAL COMMISSION

ANNUAL REPORT FY2002-2003

To the Honorable Board of Selectmen and the citizens of Millbury:

This report covers a twelve-month period, July 2002 through June 2003.

The following members attended meetings of the Millbury Historical Commission during this fiscal year:

| | <u>Scheduled</u> | <u>Attended</u> |
|-------------------|------------------|-----------------|
| Cynthia K. Burr | 7 | 7 |
| Christopher Mahan | 7 | 5 |
| Bruce Nichols | 7 | 7 |
| Armand White | 7 | 3 |

Guard Changes:

This fiscal year again saw no changes in membership. The number of meetings noted above does not give a true picture of our level of activity this year. We did research, spent hours at Planning Board hearings and Zoning Board Hearings, met with project proponents, and consulted with state and federal officials.

Planning and Outreach Activities:

We were busy: we saw successes such ... and most importantly the Hull House sale and future re-use, and the renovation of the Cordis Mill for medical offices and housing. We had some disappointments: Additionally, we had the opportunity to provide research and comment on one cell tower application before the Planning Board.

Rt. 146 / MA Turnpike: After quite a bit of bureaucratic delay, the MA Turnpike Authority (MTA) assures us that the sale of the Elias Hull Farmhouse to the proprietor of Gina's Antiques should take place imminently. Later this year, we should see this structurally sound 1830's Greenwood Street farmhouse renovated and open for business. The building will be preserved, placed back on the tax roles, and become the new home to a Millbury business.

Cordis/Windle Mill Renovation to Offices and Housing: All we can say is "Wow!!" This project, the embodiment of our Master Plan, is an outstanding example of historic preservation at its best. The developer, R.H. White Development Corporation of Auburn, is working diligently to ready the mill for occupancy late this year. We urge all Millbury residents to stop by for a tour of the building.

Addition to the Millbury Federal Credit Union: We reviewed the plans for this major expansion project and found the project to be a brilliant example of how to integrate new construction

within an existing neighborhood of many historic structures. The new structure, to be built around the existing one, is reminiscent of the old Town Hall. It takes elements of classic architecture (gables, arches, clock towers, etc.) and uses modern design and construction to produce a building that will provide the Credit Union with the space they need well into the future.

L B Railco: Our primary concern with this project was its impact upon the Blackstone River Bikeway and the Blackstone River & Canal National Register Historic District.

Latti Farm Housing Development: we reviewed this project for possible impact to historic resources and determined that there would be no negative impact.

Millbury Branch Bikepath: We suggested in 1988 that this abandoned rail corridor that had reverted to Commonwealth of Massachusetts control in the 1970's or early 1980's, could eventually serve as a bike/walking trail. The Open Space Committee, an arm of the Planning Board, continues to lobby for this trail. The Town Manager has begun negotiations with the Commonwealth for the Town to gain control of this right of way. We are optimistic that this trail will soon become a reality!

Cell Towers: Things were relatively quiet with cell towers this year. Only the tower at Red Farm, on Colton Road, off Riverlin Street came before us. Red Farm is a historic farm, listed in our Inventory of Historic Properties. The Massachusetts Historical Commission negotiated with the telecommunications company to mitigate the impact to the farm.

Educational and Grant Activities:

“Teddy Roosevelt’s Visit to the Asa Waters Mansion”: We applaud the efforts of the Waters Mansion Task Force, supported by Millbury Improvement Initiative and the Millbury High School History Club, under the guidance of Roger Desrosiers, to bring “Teddy Roosevelt” to town in early June. Although the day was one of the wettest of the spring, the modified event was enjoyed by all who attended.

Blackstone River Valley National Heritage Corridor Commission: along with the Blackstone Canal Conservancy, the Worcester Historical Museum, and many groups along the Blackstone Canal route, we are participating in the plans for the celebration of the 175th anniversary of the opening of the Canal. Look for events all throughout the fall.

Grants: We had no grant activity this year.

Asa Waters Mansion:

We continue to provide counsel to the Asa Waters Mansion Task Force when asked and support wholeheartedly their historic landscape plan.

We consulted with the members of the Task Force and the Commission on Disabilities as they worked through the issue of where to locate two new handicapped parking spaces that would serve the Millbury Post Office.

As always, we wish to thank Phil Day, the Municipal Office Building Custodian, for his continued maintenance to the lawns and woods around the Asa Waters Mansion and the Town Hall.

Wrap-up:

We meet the second Monday of the month at 7:00 p.m. in the Waters Mansion and invite interested townspeople to join us. We have vacancies: if you are interested in an appointment to the Commission, please contact any of us, any member of the Board of Selectmen, or the Town Manager.

If nothing else this year, we have learned again that much of historical preservation is patience and perseverance!

Respectfully submitted,

Cynthia K. Burr, Chairman
Armand White, Vice Chairman
Christopher Mahan, Clerk
Bruce Nichols

TOWN OF MILLBURY

REPORT OF THE FIRE DEPARTMENT

To the Honorable Board of Selectmen and the Citizens of Millbury: I hereby submit my annual report for the fiscal year of July 1, 2002 through June 30, 2003.

BUILDING & PROPERTY

Headquarters

126 Elm Street
Built 1947

Building and property: overall condition is good.
Headquarters houses:
Engine 1-2000 Ferrara Ignitor, condition is excellent.
Aerialscope-1977 Mack, condition is good.
Rescue Truck-1981 Ford, condition is fair.
Hose 1-1972 Mack hose reel truck, condition is good.
Rescue Boats (2), Boat Trailer
1975 Mack, out of service, waiting for disposal.

1 Captain, 3 Lieutenants, and 16 firefighters man Headquarters.

Station 2

207 West Main St.
Built 1978

Building and property: overall condition is good.
Station 2 houses:
Engine 2-1977 Mack, rebuilt 1991, condition is poor
Engine 4-1989 Mack Tanker/Pumper, condition is good.
Rescue Boat

1 Captain, 2 Lieutenants, and 9 firefighters man Station 2.

Station 3

1489 Grafton Rd
Built 1972

Building and property: overall condition is good.
Station 3 houses:
Engine 3-1997 Freightliner condition is good.
Forestry 1-condition is fair.
Foam Trailer

1 Captain, 1 Lieutenant, and 7 firefighters man Station 3.

Station 5

240 Millbury Ave.
Built 1954

Building and property: overall condition is good
Station 5 houses:
Engine 5-2001 Ferrara Ignitor, condition is excellent.
1980 Mack, out of service, waiting for disposal.

1 Captain, 1 Lieutenant, and 10 firefighters man Station 5.

ATTENDANCE REPORT

There were 27 meetings posted for the Board of Fire Engineers during the fiscal year 2002-2003. The attendance report for the meetings is as follows:

| | <u>Attended</u> |
|--|------------------------|
| Chief Engineer David J. Rudge | 26 |
| 1 st Asst. Chief Marc T. Auclair | 26 |
| 2 nd Asst. Chief Philip J. Day, Jr. | 25 |
| 3 rd Asst. Chief Jeffrey A. Dore | 26 |
| 4 th Asst. Chief Matthew R. Belsito | 27 |

ORGANIZATION

The Board of Fire Engineers reorganized on July 6, 2002 as follows:

Chief Engineer David J. Rudge
First Asst. Chief Marc T. Auclair
Second Asst. Chief Philip J. Day, Jr.
Third Asst. Chief Jeffrey A. Dore
Fourth Asst. Chief Matthew R. Belsito.

FIRE INCIDENT REPORT FOR JULY 1, 2002-JUNE 30, 2003:

| | |
|-----------------------|------------|
| STRUCTURE FIRES | 24 |
| VEHICLE FIRES | 16 |
| CHIMNEY FIRES | 2 |
| OUTSIDE/RUBBISH FIRES | 6 |
| BRUSH FIRES | 10 |
| SERVICE CALLS | 109 |
| CHIEF ONLY CALLS | 15 |
| FALSE ALARMS | 47 |
| MUTUAL AID CALLS | 21 |
| ACCIDENT/RESCUE CALLS | 23 |
| ALARM MALFUNCTIONS | 59 |
| BOMB THREATS | 0 |
| TOTAL ALARMS | 332 |

An estimated damage loss for all fire incidents is \$268,600.

INSPECTIONS, PERMITS, AND FEES

The following are permits/inspections completed by the Millbury Fire Department during the fiscal year of July 1, 2002 through June 30, 2003:

| | |
|----------------------------|-----|
| SMOKE DETECTOR PERMITS | 236 |
| OIL BURNER PERMITS | 60 |
| PROPANE TANK PERMITS | 18 |
| FIRE SYSTEMS INSTALLATIONS | 27 |
| BLASTING PERMITS | 31 |
| FIRE REPORTS | 4 |
| TANK TRUCK INSPECTIONS | 42 |
| TANK REMOVAL PERMITS | 7 |
| MISC. STORAGE PERMITS | 2 |

Buildings such as schools, nursing homes, residential complexes, inns, and various business facilities are inspected by the fire department.

REVENUE

Money collected from permits, fees, and inspections totaled \$9,810 for the period of July 1, 2002 to June 30, 2003. This includes \$2,800 collected in fees for services rendered on the Massachusetts Turnpike. All funds collected are turned in monthly to the Treasurer's Office.

DEPARTMENT TRAINING

As part of his duties, Asst. Chief Matthew Belsito was assigned to handle and organize the training for the Fire Department. There were 54 training sessions conducted this year, resulting in more than 8,500 man-hours being put in for training. This was a re-certification year for First Responder and CPR training. The three-hour classes were held at the High School on Monday evenings during the months of February, March, and April. Other training included: attack and supply, pump operations, ground ladder operations, Rapid Intervention Team training, and confined space rescue.

The Board of Fire Engineers again took advantage of the recruit training program offered by District 7. A second group of recruits started this training in January, 2003. Graduation took place at the Oxford High School on May 13, 2003. The following recruits completed the program: Todd Beaucage, Andrew Raffa, Jason Rodopoulos, Mark Strom, and William Thompson.

FIRE PREVENTION

Asst. Chief Marc Auclair headed up our fire prevention program this year. With the help of our firefighters and members of the Ladies Auxiliary, this program was again a success. The open house was attended by hundreds of Millbury residents. Papa Gino's provided the pizza and more than forty of our local merchants provided other supplies or donated items for as raffle prizes.

This was the first year that Millbury was eligible to apply for the Student Awareness of Fire Education (S.A.F.E.) Grant. Millbury was awarded \$900 to use in presenting this program to schoolchildren of all ages.

WAGES

The following is a list of personnel who received wages from the Fire Department during fiscal year July 1, 2002 through June 30, 2003:

| | |
|--------------------------------|-------------|
| PVT. MARK ADAMS | \$ 4,916.60 |
| ASST. CHIEF MARC T. AUCLAIR | 5,614.97 |
| PVT. PETER BALKUS | 2,195.30 |
| ASST. CHIEF MATTHEW R. BELSITO | 5,698.73 |
| PVT. RYAN BOUCHER | 1,517.21 |
| LT. PETER BOUTHILLETTE | 7,437.91 |
| PVT. STEPHEN BROCK | 2,840.74 |
| PVT. JASON CADRIN | 2,946.27 |
| PVT. TIMOTHY CLUETT | 3,314.27 |
| PVT. BRIAN COPPOLA | 2,397.27 |
| PVT. MICHAEL COUTURE | 1,842.46 |
| PVT. STEVEN COUTURE | 1,989.76 |
| PVT. BRIAN DAY | 1,599.85 |
| PVT. CHRISTOPHER DAY | 2,761.82 |
| ASST. CHIEF PHILIP J. DAY, JR. | 5,830.59 |
| ASST. CHIEF JEFFREY A. DORE | 5,254.41 |
| PVT. SEAN ERHARTIC | 677.46 |
| LT. BRIAN GASCO | 3,428.00 |
| CAPT. RICHARD HAMILTON | 4,512.64 |
| LT. BRIAN HAYNES | 2,881.90 |
| CAPT. RAYMOND HOBIN | 2,817.74 |
| CAPT. DAVID KING | 3,771.94 |
| LT. FRANCIS KING | 4,159.10 |
| PVT. RYAN KING | 1,359.37 |
| PVT. MICHAEL KNISKERN | 1,520.25 |
| PVT. STEVEN KOSIBA | 4,499.90 |
| LT. JOSEPH C. KOSIBA, JR. | 5,192.29 |
| PVT. ANDREW KRUMSIEK | 3,614.47 |
| PVT. ANTHONY KRUMSIEK | 3,628.72 |
| PVT. MATTHEW KRUMSIEK | 2,750.74 |
| CAPT. MICHAEL KRUMSIEK | 3,183.07 |
| PVT. THOMAS KRUMSIEK | 1,979.34 |

| | |
|----------------------------|---------------------|
| PVT. KEITH LACROSSE | 2,998.95 |
| PVT. ROBERT LAHAIR | 4,037.55 |
| PVT. RICHARD LAVALLEE | 2,123.10 |
| PVT. TOM LAVALLEE | 1,943.92 |
| PVT. JOHN LEAVENS | 628.77 |
| CLERK REGINA A. MARKEY | 23,468.04 |
| PVT. MATTHEW MORRISSEY | 4,806.88 |
| PVT. KEITH NEWLANDS | 3,576.33 |
| PVT. ALBERT NICHOLSON | 3,536.16 |
| PVT. TOM O'CONNELL | 3,986.61 |
| PVT. MICHAEL PAPPAS | 2,103.35 |
| CLERK ANDREA PAQUETTE | 783.59 |
| PVT. RAY PEARE | 4,089.99 |
| LT. STEVEN PISCITELLI | 5,321.83 |
| PVT. FRANK PISCITELLI, III | 798.43 |
| CHIEF DAVID J. RUDGE | 24,394.00 |
| PVT. MICHAEL SCIASCIA | 1,652.61 |
| PVT. JASON SHILINSKY | 2,293.44 |
| PVT. GORDON SIEBENHAAR | 2,199.55 |
| PVT. ROBERT SILVER | 1,464.16 |
| PVT. FRANK STACHURA | 4,342.45 |
| PVT. WILLIAM STEVENS, IV | 1,374.49 |
| PVT. BRIAN STOWELL | 3,261.58 |
| PVT. TED STRZELECKI | 3,195.20 |
| LT. VINCENT F. STRZELECKI | 5,239.94 |
| PVT. VINCENT V. STRZELECKI | 1,230.97 |
| PVT. JAMES WARD | 2,280.22 |
| PVT. MARTYN WRIGHT | 709.77 |
| TOTAL | \$225,977.00 |

SUMMARY

This fiscal year, the Millbury Fire Department took delivery of a new 2001 Ferrara fire truck, with a 1000-gallon tank and a 1500 g.p.m. pump. The truck is also capable of flowing foam and will comfortably seat six firefighters in its enclosed cab. This state-of-the-art apparatus is housed at Station 5 in the Dorothy Pond section of Town. Please feel free to stop in and look it over. The next piece of apparatus to be replaced is Engine 2-a 1977 Mack. This will be done sometime in the next fiscal year.

I would like to extend congratulations to our newest members: Robert Lahair, Ryan Boucher, Sean Erhartic, Michael Kniskern, Christopher Day, Brian Coppola, Ryan King, Matthew Morrissey, Matthew Krumsiek, Stephen Brock, Michael Sciascia, and Thomas Krumsiek. All were appointed as new firefighters after successfully completing an extensive recruit training program. The Town should be proud of their dedication and accomplishments. If you are interested in joining the Millbury Fire Department, please stop in at Fire Headquarters and pick up an application.

The Millbury Fire Department's Ladies Auxiliary raised enough funds over the past year to purchase and donate a multi-gas detector to the Fire Department. I thank them for their support

and hard work. Besides the fundraisers, the group is also “toned out” at fire calls to provide refreshments like water, coffee, soda, food, and dry socks for the firefighters. This group is a great asset to the Fire Department.

In closing, I would like to thank the Board of Selectmen, all town departments, and our clerk Regina Markey, for their help and continuing support of the Fire Department. Thank you also to our dispatchers and police officers who send us where we are needed and look over us as we work.

Sincerely,
David J. Rudge
Fire Chief

REPORT OF THE FOREST FIRE DEPARTMENT

To the Honorable Board of Selectmen and the Citizens of Millbury:

I hereby submit my annual report for the fiscal year of July 1, 2002 through June 30, 2003.

BRUSH FIRES

Total of 10 brush fires.

OPEN BURNING PERMITS

There were 433 seasonal permits sold at \$5.00 each and 12 agricultural permits issued (at no cost) during the 2003-burning season. A total of \$2,165 was collected for permits. All funds collected are turned in monthly to the Treasurer’s Office.

WAGES

The following is a list of personnel paid out of the salary accounts for the fiscal year of 2002-2003:

| | |
|-------------------|----------|
| MARK ADAMS | \$ 92.57 |
| MARC T. AUCLAIR | 1,357.75 |
| PETER BALKUS | 38.12 |
| MATHEW R. BELSITO | 1,341.41 |
| RYAN BOUCHER | 21.78 |
| STEPHEN BROCK | 59.90 |
| JASON CADRIN | 16.34 |
| BRIAN COPPOLA | 59.22 |

| | |
|-----------------------|-------------------|
| MICHAEL COUTURE | 27.23 |
| STEVEN COUTURE | 49.01 |
| BRIAN DAY | 65.34 |
| CHRISTOPHER DAY | 21.78 |
| PHILIP J. DAY, JR. | 92.58 |
| JEFFREY A. DORE | 59.90 |
| SEAN ERHARTIC | 10.89 |
| BRIAN GASCO | 27.23 |
| RICHARD HAMILTON | 27.23 |
| BRIAN HAYNES | 98.01 |
| RAY HOBIN | 43.56 |
| DAVID KING | 70.79 |
| FRANCIS KING | 49.01 |
| RYAN KING | 21.78 |
| STEVEN KOSIBA | 70.79 |
| JOSEPH C. KOSIBA, JR. | 92.57 |
| ANDREW KRUMSIEK | 108.91 |
| ANTHONY KRUMSIEK | 108.91 |
| MATTHEW KRUMSIEK | 21.78 |
| MICHAEL KRUMSIEK | 32.67 |
| THOMAS KRUMSIEK | 65.34 |
| KEITH LACROSSE | 54.45 |
| ROBERT LAHAIR | 65.35 |
| TOM LAVALLEE | 16.34 |
| JOHN LEAVENS | 21.78 |
| KEITH MARDEROSIAN | 16.34 |
| REGINA A. MARKEY | 602.70 |
| MATTHEW MORRISSEY | 65.35 |
| ALBERT NICHOLSON | 59.90 |
| TOM O'CONNELL | 10.89 |
| RAY PEARE | 70.79 |
| STEVEN PISCITELLI | 108.91 |
| JASON RODOPOLOUS | 21.78 |
| MICHAEL SCIASCIA | 49.01 |
| JASON SHILINSKY | 49.01 |
| ROBERT SILVER | 65.34 |
| FRANK STACHURA | 32.67 |
| WILLIAM STEVENS, IV | 32.67 |
| BRIAN STOWELL | 49.01 |
| MARK STROM | 32.67 |
| TED STRZELECKI | 54.46 |
| VINCENT F. STRZELECKI | 10.89 |
| JAMES WARD | 10.89 |
| TOTAL | \$5,653.60 |

APPARATUS AND EQUIPMENT

- (1) Pick up truck 4X4, with slide in unit, condition is good.
- (1) Trailer in excellent condition
- (1) 10Kw generator (federal surplus), condition is good.

All equipment is stored at Station 3 in East Millbury

SUMMARY

Special thanks to Deputy Warden Marc T. Auclair and Deputy Warden Matthew R. Belsito for their assistance during my first year as Forestry Warden.

The 2004 burning season begins January 15 and runs through May 1. We hope to see another cautious year of open burning.

Sincerely,
David J. Rudge
Forestry Warden

DIRECTOR OF PUBLIC WORKS

I am pleased to submit my first report to the residents of Millbury. Having been an employee of the Town for 31 years, I have seen a lot of changes. The creation of a DPW has been a good change. It allows the Town to utilize to the full extent the talents of the employees and the efficient use of equipment.

All the divisions in the Public Works Department are to be commended for their can do attitude. The spirit of cooperation and participation within the departments has been a great asset to the Town. Projects have been completed in a timely, efficient manner as has the routine maintenance performed by all. The Town has successfully been granted it's first Storm Water Permits for the Town and for the following facilities: Transfer Station, Sewer Plant and the Highway Garage. The blizzard of Presidents day was a declared snow emergency. The Town received a reimbursement of \$18,494.36 for expenses incurred during the storm.

As I look forward to the upcoming year the departments will be busy with the construction of a new soccer field, the two 319 Grants for Lake Singletary and Dorothy Pond, the continued acceptance of CRT's, the beach at Little Dorothy and numerous projects scheduled for construction.

HIGHWAY DEPARTMENT

The seasonal work of cleaning catch basins and culverts, sweeping, roadside mowing and patching were performed on all Town roads. Numerous catch basins were repaired as required. Open gutters on Park Hill Ave., Stowe Rd., Oak Pond Ave., South Oxford Rd., Davis Rd., Auburn Rd., Greenwood St., Tainter Hill, McCracken Rd., Stone Rd., West Main St., Sunset Dr. and Singletary Rd were cleaned as required.

Central Massachusetts Mosquito Control

Numerous wet areas around town were treated for mosquito larvae. With the reported cases of Nile and Eastern Encephalitis in the State many of you took advantage of having your property sprayed at night. This is a service provided by mosquito control at no cost to the property owner. A waterways project was completed on Sullivan Place. The brook there had become overgrown with brush and blocked with debris, allowing water to stagnate. This has been cleaned and reshaped allowing the unobstructed flow of water.

Bridge Replacement

The Riverlin Street Bridge is under construction and should be finished in the fall of 2004. The Waters Street Bridge is well under way and will be completed in 2003. The new design features a 34 foot deck and sidewalk.

Line Painting

All major roads were double yellow stripped. Parking spaces were painted in the following: Center, municipal lots (Library and Center), senior center and the Office building. All cross walks were repainted.

Waste Oil Heater

To date 33,000 gallons of waste oil has been burned for heat.

Snow and Ice

Prompt attention is given to all roads during a storm. After a major storm snow is removed from the main roads in the center to provide parking and safe road widths. All sidewalks are also plowed or snow blown throughout the Town.

HIGHWAY DEPARTMENT CAPITAL EQUIPMENT

| | <u>Condition</u> |
|--|-------------------------|
| 1 2000 S7500 Sterling/multipurpose body/plow/radio | good |
| 1 1999 S7500 Sterling/multipurpose body/plow/snow wing/radio | good |
| 1 1999 Elgin sweeper/2 way radio | good |
| 1 1997 Sullivan Air Compressor with hammer and drill | good |
| 1 1997 Volvo L70C loader/plow/2way radio | good |
| 1 1997 Ford F8000 dump truck/plow/sander/2way radio | good |
| 1 1997 Ford F8000 dump truck/catch basin cleaner/2way radio | good |
| 1 1997 Ford LTS8000 10 whl dump truck/plow/2way radio | good |
| 1 1997 Ford F350 pickup/plow/radio | good |
| 1 1997 Ford Crown Victoria | good |
| 1 1996 International dump tr/multi purpose body/plow/2 way radio | good |
| 1 1996 MT Trackless, snow blower, plow, boom flail and front flail | good |
| 1 1995 Ford F8000 dump tr./sander/snow plow/2way radio | good |
| 1 1994 Elgin sweeper/2 way radio | good |
| 1 1991 Ford LN8000 plow/sander/2 way radio | good |
| 1 1990 Ford F800 dump tr./plow/sander/2 way radio | good |
| 2 1990 Ford F450 dump tr./plow/2 way radio | good |
| 1 1988 Ford 8000 dump tr./plow/sander/2 way radio | good |
| 1 1988 Ford 555B 4wd backhoe/plow/ 2 way radio | good |
| 1 1986 John Deere loader/plow/ 2 way radio | poor |
| 1 1986 Int.chassis mtd. sander./plow/sander/2 way radio | poor |
| 1 1986 Chevy one ton pickup/2 way radio | poor |
| 1 1982 Miller asphalt spreader | good |
| 1 1973 A&W grader/plow/2 way radio | fair |
| 1 1960 Warsaw snow blower. | poor |
| 1 1958 Oliver Cleatrac dozer | poor |
| 1 1928 A&W 15 ton roller | poor |

2 1940 V plows

poor

Misc. hand tools for maintenance and construction

12 pairs skid chains

3 heavy chains

3 chain saws

2 battery chargers

2 water pumps

1 waste oil heater

1 Miller Mig Welder

1 Lincoln Welder

Municipal Garage/built 1975 – 60' x 170' steel building

good

REPORT OF THE SEWER COMMISSIONERS

To the Honorable Board of Selectmen and the Citizens of the Town of Millbury, we respectfully submit our Annual Town Report for the fiscal year ending June 30, 2003.

Accomplishments of the Commission during this fiscal year were:

1. In fiscal year ending June 30, 2003, we issued 104 Sewer Connection Permits. This brings 92% of the accessible properties on line. The total miles of sewer lines is approximately forty-six (46) miles.
2. Meeting or exceeding the National Pollutant Discharge Elimination System (NPDES) Permit issued by the United States Environmental Protection Agency and the Massachusetts Department of Environmental Protection, Division of Water Pollution Control. This permit will expire on September 30, 2004.
3. Received an average sewage flow of 9.2562% the Town of Sutton, which based on their share of the eligible part of our budget, is \$36,953.77 (\$3,822.67 for the Town of Sutton's share of capital equipment and capital maintenance, and \$33,131.10 for their share of regular operation and maintenance).
4. The Massachusetts Department of Revenue, Division of Local Services informed the Board, that as of 7/1/01, the amount of available funds or "free cash" in the Sewer Enterprise Fund was \$832,678.00. These retained earnings can be used for future capital expenditures for the Sewerage Department upon approval at town meeting.
5. Earth Tech has completed the design phase for a gravity sanitary sewer system for the Lower Greenwood Street area, and as soon as Sewer Enterprise Funds become available the Board will look into sewerage that area.

6. Work toward the Upper Blackstone sewer connection is proceeding. Earth Tech has been meeting with the Board of Sewer Commissioners on a monthly basis keeping them informed of the progress of this project. Portions of the force main for this project were completed by Roads Corp. under Contracts #20 and #21 as part of the scope of the Route 146 Interchange. This work was completed in December 2001 and included approximately 3,800 lineal feet of force main at a cost of \$613,988.81. The remaining contracts; Contract #22 – majority of the force main project to be completed (approximately 12,000 feet) and Contract #23 – remaining force main from Route 146 to the Upper Blackstone Treatment Plant (approximately 5,000 feet) were combined as one contract for advertising. Construction on the force main started in January 2004. Construction on Contract #24 – the pumping station at the existing wastewater treatment plant site began in February 2003. Both construction contracts were awarded to P. Gioioso & Sons, Inc. as low bidder. It is expected that the connection into the Upper Blackstone Facility will be completed by November 2004.

General Information

The Wastewater Treatment Plant handled, treated, and discharged 410,846,000 gallons of effluent to the Blackstone River during the past fiscal year, which is approximately eight per cent (8%) less than fiscal 2001. The Town's sewer system is designed to handle is charges from **sinks and toilets only**. Sump pumps which discharge into the sewer system are in violation of the Rules and Regulations of the Town of Millbury Sewer Department, and possible alternative methods of discharge can be advised by Sewer Department employees. We trust the Town's people on the sewer system will co-operate in this effort to reduce extraneous flows in the sewer system.

In the upcoming months the Town of Millbury Sewer Department personnel will be making random inspections of properties connected into the town sewer system checking for any illegal connections.

Water Saving Ideas

Take shorter showers; only do full wash loads; run dishwasher when full; water lawns and gardens at night; check for leaking toilet tank with dye or food coloring; and shut off water when brushing teeth.

Goals For This Fiscal Year:

1. Continue construction into the Upper Blackstone Water Pollution Abatement District Facility.
2. Continue to strive for Federal and State funds for construction grants or low interest loans.
3. Continue to develop and manage the overall Master Plan, and strive to come up with a plan to sewer the balance of the Town.
4. Continuously strive to meet our Federal and State Discharge Permit.
5. Obtain sewer easements and land takings required for future areas of sewer construction.

The Wastewater Treatment Plant is always open to the public to view at any time during the working hours of the Department - Monday through Friday - 7:00 A.M. to 3:30 P.M.

Attendance Record

21 regular meetings and 4 special meetings were held in fiscal 2003

| | Regular Meetings | Spec Meetings |
|--|------------------|---------------|
| • Gary C. Nelson, Chairman | 21 | 4 |
| • Happy Erickson, Clerk | 19 | 1 |
| • Frank J. Gagliardi, Member | 20 | 3 |
| • J. Brad Lange, Supt. | 14 | |
| • | | |
| • During fiscal 2002 J. Bradford Lange attended 21 board meetings of the Upper Blackstone Water Pollution Abatement District, as representative of the Sewer Commission, and Happy Erickson attended 4 board meetings of the Upper Blackstone Water Pollution Abatement District, as alternate representative of the Sewer Commission. | | |

These meetings are held on the first and third Wednesdays of the month at 1:00 P.M. at the Upper Blackstone Facility in the Board Room.

Special meetings Sewer Commissioners attended during fiscal 2002

- 7/24/01 - BOARD OF SELECTMEN - Re: Sewer related issues. (Nelson, Erickson, Gagliardi)
- 8/28/01 - BOARD OF SELECTMEN - Re: Economic Development issues. (Nelson, Gagliardi)
- 1/9/02 - BOARD OF HEALTH - Re: Connection deadline. (Nelson, Gagliardi)
- 2/28/02 - MASS. TURNPIKE AUTHORITY - Re: Greenwood Street Pumping Station.

REPORT OF THE CEMETERY COMMISSION

Raymond Ledoux, Chairman
Richard Plante, Clerk
Kenneth Carrigant, Member

To the Honorable Board of Selectmen and the Citizens of Millbury, the following lists the cemetery employees and their salaries for the period from July 1, 2002 through June 30, 2003. Also listed are appropriations and expenditures for Budget #44-Central Cemetery.

Salaries (Administrative)

| Appropriated | Expended | Balance |
|---------------------|-----------------|----------------|
| \$ 3,916.00 | \$ 3,916.00 | \$ 00.00 |

Salaries (All Others)

| Appropriated | Expended | Balance |
|---------------------|-----------------|----------------|
| \$ 34,725.00 | \$33,186.38 | \$1,538.62 |

Supplies & Materials

| Appropriated | Expended | Balance |
|---------------------|-----------------|----------------|
| \$ 3,550.00 | \$ 3,246.11 | \$ 303.89 |

Other Expense

| Appropriated | Expended | Balance |
|---------------------|-----------------|----------------|
| \$ 2,950.00 | \$ 2,380.59 | \$ 569.41 |

Reported Salaries:

Administrative

| | |
|--------------------------|-----------------|
| Richard F. Plante | 3,916.00 |
|--------------------------|-----------------|

Others

| | |
|---------------------------|------------------|
| Raymond Ledoux | 11,730.00 |
| Kenneth Carrignant | 13,430.00 |
| Paul Spang | 2,631.60 |
| Bryan Richards | 4,404.06 |
| Adam Woelfel | 990.72 |

The Cemetery Department serviced 66 burials at Central Cemetery in fiscal year 2003. In addition 63 graves were sold @ \$250.00 a piece = \$15,750.00.

The Commissioners would like to thank the Town Manager, Police, Department of Public Works and especially the Tree Division for their assistance throughout the year.

Respectfully submitted,
Richard F. Plante, Clerk

REPORT OF THE PARKS COMMISSION

We hereby submit the report of the Parks Commission for the fiscal year 2002-2003. The Parks Commission is responsible for ensuring the maintenance and safety of all town parks.

The following is a list of Parks Commissioners:

Randy Mogren, Chairman

John Dufresne

Artie Corey

Ron Marlborough

Norm Gonyea

The following is the fiscal budget 7/1/02-6/30/03.

| | |
|----------------|----------|
| Salaries | \$52,609 |
| Supplies | \$13,900 |
| Other Expenses | \$11,900 |

The following parks fall under the responsibility of the Parks Commission:

Washington Street Park

Greenwood Street Park

East Millbury Park (Wheelock Ave.)

Jacques Field (West Main Street)

Tot Lot (Millbury Ave.)

Millbury Common

The following activities are sponsored by the Parks Commission:

July 4th Road Race

On an annual basis, the Parks Commission sponsors a road race for all age groups. The race starts at the High School and ends at Windle Field. All participants are given a free T-shirt.

Summer Basketball Program

Under the direction of Jim Morin, the Parks Commission subsidizes a summer basketball program at the Washington Street Park.

Santa on the Common

On an annual basis, the Parks Commission sponsor Santa on the Common. The candy is donated by the Millbury Police Department.

Millbury Youth Soccer Organization

Under the direction of Dana Letiecq, the Parks Commission subsidizes the fall soccer program.

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REPORT OF THE POLICE DEPARTMENT

To the Honorable Board of Selectmen and the Residents of the Town of Millbury:

I hereby submit my Annual Report for the Fiscal Year beginning July 1, 2002 through June 30, 2003.

This past year I have lost four good experienced police officers due to either full term retirements and the early retirement incentive. Officer Gerard M. Kelley, Jr. and Officer William C. Wilkinson have both retired after each provided over thirty years to the Town.

Sergeant Glen R Parath and Detective Ronald E Richard opted to partake in the early retirement incentive after each provided over twenty-five years to the Town.

I wish them the best of health and happiness in their retirement.

The Board of Selectmen hired four new officers to fill this void. They are Officer Andrea M. Warpula, Officer Daniel J. Daly, Officer Frank J. Piscitelli, III and Officer Robert J. Guyan.

I am pleased with and thankful to the Board of Selectmen for their efforts to keep our Department staffed at present levels in a tough economy.

We continue to receive grants at both the State and Federal levels to assist our educational and enforcement efforts and equipment.

Our police cruisers have gone retro, back to the day of the "black and whites" and this coming year the fleet should all match.

I would also like to take this time to remind people to lock the doors to their houses and vehicles to help reduce crime in our town. These two simple measures will help all of us tremendously.

I would like to commend all members of the Millbury Police Department for keeping the town "A Safe Place to Live and Do Business."

I always extend my grateful thanks to the residents of the Town of Millbury, to all employees of the Police Department, to all Departments and Department Heads, and to the Board of Selectmen for your past support and cooperation with the Department. I graciously ask for your continued support.

Respectfully Submitted,

Richard L. Handfield, Chief of Police

Arrests: July 1, 2002 through June 30, 2003

| | |
|---------------------------------------|-----------|
| Aggravated Assaults | 33 |
| All Other Offenses (except traffic) | 50 |
| Arson | 1 |
| Bad Checks | 1 |
| Burglary/Breaking and Entering | 5 |
| Destruction Damage Vandalism | 2 |
| Disorderly Conduct | 11 |
| Driving Under the Influence of Liquor | 21 |
| Drug/Narcotic Violations | 12 |
| Drunkenness (Protective Custody) | 22 |
| Forgery | 1 |
| Intimidation | 1 |
| Liquor Law Violations | 6 |
| Motor Vehicle Theft | 2 |
| Runaways | 2 |
| Simple Assaults | 5 |
| Traffic, Town Bylaws/Miscellaneous | 27 |
| Trespass of Real Property | 1 |

Total: 203

Accidents: July 1, 2002 through June 30, 2003

| | |
|--|------------|
| Fatal Injury | 1 |
| Bicycle and Motor Vehicle Accidents | 2 |
| Pedestrian and Motor Vehicle Accidents | 4 |
| Personal Injury (property damage) | 299 |

Total Accidents: 306

| | |
|--|---------------|
| Complaints Received/Calls for Service | 13,628 |
| Investigations/Incidents | 588 |
| Motor Vehicle Violations | 1,495 |
| Parking Tickets Issued | 90 |
| Property Stolen | 364,656 |

Reported Crimes: July 1, 2002 through June 30, 2003**Part One:**

| | |
|-------------------------------------|------------|
| Assault | 143 |
| Burglary | 87 |
| Forcible Rape | 1 |
| Larceny/Theft (no vehicles) | 157 |
| Motor Vehicle Theft | 30 |
| Robbery | 4 |
| Total Part One Crimes: | 422 |

Reported Crimes: July 1, 2002 through June 30, 2003**Part-Two/All Others:**

| | |
|--------------------------------------|------------|
| All Other Offenses (except traffic) | 218 |
| Arson | 3 |
| Bad Checks | 25 |
| Counterfeiting/Forgery | 13 |
| Credit Card/Automatic Teller Theft | 3 |
| Curfew/Loitering | 1 |
| Destruction/Damage/Vandalism | 76 |
| Disorderly Conduct | 16 |
| Driving Under the Influence | 29 |
| Drug Equipment Violations | 2 |
| Drugs/Narcotics Violation | 82 |
| Drunkenness/Protective Custody | 19 |
| False Pretenses, Swindling | 1 |
| Family Offenses, Non-Violent | 20 |
| Impersonation | 4 |
| Intimidation | 25 |
| Kidnapping/Abduction | 1 |
| Liquor Law Violations | 14 |
| Prostitution | 1 |
| Receiving Stolen Property Offenses | 24 |
| Runaway | 9 |
| Shoplifting | 1 |
| Statutory Rape | 2 |
| Traffic, Town By-Laws, Miscellaneous | 227 |
| Trespass of Real Property | 3 |
| Weapons Law Violation | 16 |
| Wire Fraud | 2 |
| Total Part-Two Crimes: | 836 |

Monies Received and Deposited

| | |
|---|---------------------|
| Administration Fee from Revolving Account | \$ 17,602.74 |
| Central District Court Fines | \$ 8,167.50 |
| Community Policing Grant | \$ 16,000.00 |
| Governor's Highway Safety Traffic Enforcement Grant | \$ 10,200.00 |
| Law Enforcement Equipment Grant | \$ 20,500.00 |
| LLEBG | \$ 37,521.00 |
| Miscellaneous Receipts | \$ 1,131.93 |
| Pistol Permits/Firearms Identification Cards | \$ 7,700.00 |
| Police Reports | \$ 1,742.50 |
| Registry of Motor Vehicle Fines | \$ 50,454.33 |
| VAWA Grant | \$ 11,811.00 |
| Total Monies Collected and Deposited: | \$182,830.50 |

There were approximately sixty-six (66) convictions at the Worcester Superior, District and Juvenile Courts based upon officer appearances at court. This number does not reflect the true number of convictions that were handled by the District Attorney's Office at pre-trial conferences, plea-bargaining, and juvenile diversion programs, which would reflect a much higher number of convictions. The courts do not tabulate this information.

IVENTORY OF THE MILLBURY POLICE DEPARTMENT**Office of the Chief of Police**

| | |
|---|--|
| 1 | Desk |
| 1 | Credenza |
| 1 | Desk Chair |
| 2 | Side Chairs |
| 1 | Table |
| 3 | Four-drawer File Cabinets |
| 1 | Bookcase |
| 1 | Telephone |
| 1 | Brothers SX 4000 Typewriter |
| 1 | CompuSmart Computer Station with Monitor |
| 1 | Locker |
| 1 | Hewlett-Packard PhotoSmart P1100 Printer |

Office of the Head Clerk

| | |
|---|--------------------------|
| 1 | Desk |
| 1 | Chair |
| 1 | Side Chair |
| 1 | Four-drawer File Cabinet |

- 2 Supply Cabinets
- 1 Telephone
- 1 Olympia Startype 131 I Typewriter
- 1 CompuSmart Computer with Monitor
- 1 Hewlett Parkard Laser Jet Printer

Sergeant's Office

- 1 Bookcase
- 1 Chair
- 1 CompuSmart Computer Station with Monitor
- 1 Desk
- 1 Four-drawer File Cabinet
- 1 Side Chair
- 1 Telephone

Office of the Detective

- 1 Desk
- 1 Chair
- 1 Four-drawer File Cabinet
- 1 Telephone
- 1 CompuSmart Laptop Computer with Docking Station & Monitor

Squad Room

- 1 Desk
- 2 Chairs
- 3 Chairs
- 1 Telephone
- 1 CompuSmart Computer Station with Monitor
- 1 GBC Paper Shredder, Model #: 1026S

Booking Room

- 1 Desk
- 4 Chairs
- 1 Telephone
- 1 CompuSmart Computer Station with Monitor
- 1 Draeger Ma 7110 Breathalyzer System
- 1 DC 50 200M Booking Camera with Stand

Firearms

- 4 AR-15 Bushmaster Rifle
- 1 AR-15 Colt Rifle
- 20 Glock 40cal. Semi-Automatic Handguns
- 1 Thompson Submachine Gun, 45 MIA1

Cruiser Equipment

| | |
|---|------------------------------|
| 3 | 100' Tape Measures |
| 5 | 50' Ropes |
| 6 | Water Rescue Lines |
| 4 | Blankets |
| 4 | Fire Extinguishers |
| 4 | First Aid Kits |
| 4 | Sets of Flippers and Masks |
| 1 | Targetron Radar (APBDSP 314) |
| 1 | Targetron Radar (APBDSP 315) |
| 1 | LTI Laser Radar, Model LRB |

| | | | |
|-----|----------|------|-------------------------|
| C1: | Unmarked | 2001 | Chevrolet Impala |
| C2: | Marked | 2000 | Ford LTD Crown Victoria |
| C3: | Marked | 2001 | Ford LTD Crown Victoria |
| C4: | Unmarked | 1996 | Ford Taurus GL |
| C5: | Marked | 2000 | Ford LTD Crown Victoria |
| C7: | Marked | 2001 | Ford LTD Crown Victoria |
| C8 | Marked | 2003 | Fort LTD Crown Victoria |

Lowband System

| Vehicle | Radio Type | Model # | Serial # | Ch | Watt | Year |
|---------|----------------------|---------------|------------|-----|------|------|
| C2 | Motorola Maxtrac 300 | D51MJA9JA5AK | 356TVJ1948 | 32 | 60 | 1995 |
| C3 | Vertex VX-4000 | VX4000LB | 2D060221 | 250 | 70 | 2002 |
| C5 | Motorola Maxtrac 300 | D51MJA9JA5AK | 356TVJ1960 | 32 | 60 | 1995 |
| C7 | Motorola Maxtrac 300 | D51MJA9JA5AK | 356TVJ1947 | 32 | 70 | 1995 |
| C8 | Vertex VX-4000 | VX4000LB | | 250 | 70 | 2002 |
| 395 | Motorola Base | C71LHB-3400CR | JA454U | 1 | 100 | 1972 |
| 34 | Motorola Base | C71RCB-3105D | 201CQA002 | 1 | 100 | 1990 |
| RegPd | Motorola Base | C71RTB-3145C | RA3100 | 2 | 100 | 1976 |
| 566 | Motorola Base | C71RTB-3105D | 201CQA0020 | 1 | 100 | 1990 |
| 34Bu | Motorola | L51888-1400AM | JA243U | 1 | 60 | 1971 |

UHF System

| Type | | Model | Serial # | Ch | Watt | Year |
|----------|------------------|--------------|------------|-----|------|------|
| C1 | Motorola GM300 | M44GMC29C4AA | 159TWAL026 | 16 | 40 | 1996 |
| C2 | Motorola Spectra | D44KXA7JA5BK | 624AWJ0072 | 99 | 40 | 1996 |
| C3 | Motorola Spectra | D44KXA7JA5BK | 624AWJ006 | 99 | 40 | 1996 |
| C4 | Motorola M120 | M44DGC20C4AA | 682FWY0805 | 16 | 40 | 1997 |
| C5 | Vertex VX-4000 | VX4000U | 1K070444 | 250 | 40 | 2002 |
| C7 | Motorola Spectra | D44KXA7JA5BK | 624AWJ0071 | 99 | 40 | 1996 |
| C8 | Motorola Spectra | D44KXA7JA5BK | 624AWJ0070 | 99 | 40 | 1996 |
| Control- | Motorola GM00 | M44GMC29C4AA | 159TWAL032 | 16 | 40 | 1996 |
| Base | Motorola GM300 | M44GMC29C4AA | 159TXLK529 | 16 | 40 | 1997 |
| Repeater | Motorola Quantro | T5365A | 448CWF0088 | 2 | 110 | 1996 |

| | | | | | | |
|---------|-----------------|--------------|------------|----|-----|------|
| M1 | Motorola HT1000 | H01SDC9AA3DN | 402TYWB525 | 6 | 4 | 1999 |
| M8 | Motorola HT1000 | H01SDC9AA3DN | 402TYWB541 | 16 | 4 | 1999 |
| M9 | Motorola HT1000 | H01SDC9AA3DN | 402TYWB528 | 16 | 4 | 1999 |
| M10 | Motorola HT1000 | H01SDC9AA3DN | 402TYWB455 | 16 | 4 | 1999 |
| M11 | Motorola HT1000 | H01SDC9AA3DN | 402TYWB461 | 16 | 4 | 1999 |
| M12 | Motorola HT1000 | H01SDC9AA3DN | 402TYWB468 | 6 | 4 | 1999 |
| M13 | Motorola HT1000 | H01SDC9AA3DN | 402TYWB530 | 16 | 4 | 1999 |
| M14 | Motorola HT1000 | H01SDC9AA3DN | 402TZEB521 | 16 | 4 | 1999 |
| M15 | Motorola HT1000 | H01SDC9AA3DN | 402TZEB442 | 6 | 4 | 1999 |
| M16 | Motorola HT1000 | H01SDC9AA3DN | 402TZEB470 | 6 | 4 | 1999 |
| M17 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6367 | 16 | 4 | 1996 |
| M18 | Motorola HT1000 | H01SDC9AA3DN | 402AWG6368 | 16 | 4 | 1996 |
| M19 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6359 | 16 | 4 | 1996 |
| M20 | Motorola HT1000 | H01SDC9AA3DN | 402TYWB542 | 16 | 4 | 1999 |
| M21 | Motorola HT1000 | H01SDC9AA3DN | 402TYWB513 | 16 | 4 | 1999 |
| M22 | Motorola HT1000 | H01SDC9AA3DN | 402TYWB520 | 16 | 4 | 1999 |
| M23 | Motorola HT1000 | H01SDC9AA3BN | 402TYWB540 | 16 | 4 | 1999 |
| M24 | Motorola HT1000 | H01SDC9AA3DN | 402TYWB519 | 16 | 4 | 1999 |
| M25 | Motorola HT1000 | H01SDC9AA3DN | 402AWG6352 | 16 | 4 | 1996 |
| M28 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6358 | 16 | 4 | 1996 |
| M29 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6361 | 16 | 4 | 1996 |
| M30 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6360 | 16 | 4 | 1996 |
| M31 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6351 | 16 | 4 | 1996 |
| M32 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6354 | 16 | 4 | 1996 |
| M33 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6362 | 16 | 4 | 1996 |
| M34 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6364 | 16 | 4 | 1996 |
| M35 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6365 | 16 | 4 | 1996 |
| M36 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6366 | 16 | 4 | 1996 |
| M37 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6353 | 16 | 4 | 1996 |
| M38 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6355 | 16 | 4 | 1996 |
| M39 | Motorola HT1000 | H01SDC9AA3BN | 402TZEB450 | 16 | 4 | 1999 |
| M40 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6356 | 16 | 4 | 1996 |
| M41 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6357 | 16 | 4 | 1996 |
| Mnt1 | Motorola HT1000 | H01SDC9AA3BN | 402AWG6363 | 16 | 4 | 1996 |
| Booking | Motorola Remote | | | 1 | n/a | 1989 |
| Backup | Motorola Remote | T1609CM | 222CQA0717 | 2 | n/a | 1989 |

REPORT OF THE SCHOOL COMMITTEE

The 2002-2003 school year brought the completion of the newly renovated and expanded buildings and their occupation by our students. Our enrollment has expanded to 1,935 students district wide.

We continue to work with the Building Committee as they equip and furnish these new spaces. Over the summer the School Committee made funds available to the town for the renewal of the track at the high school. At a special town meeting in October this proposal was approved, and work will be done during the summer of 2004 to achieve this.

The committee has undertaken the renewal of the Shaw facility. A new gym floor and bleachers were installed over the summer of 2003, and the committee is considering an upgrade of the technology infrastructure at Shaw to make it the equivalent of what is now available at our other schools.

Our students continue to perform well both academically and in extra curricular activities.

All members of our class of 2003 achieved the competency determination, now a graduation requirement in Massachusetts, one of only nine classes statewide to achieve this.

We strive to constantly improve and achieve our goal of quality education for all our students. We are able to do this because of the continued support of all the citizens of Millbury.

Respectfully submitted,
Jane Brady Pojani
Chairperson, School Committee

School Committee Attendance 2002-2003

| | Scheduled | Attended |
|----------------|------------------|-----------------|
| Jane Pojani | 16 | 16 |
| Alan Marble | 16 | 12 |
| Thomas Clawson | 16 | 14 |
| Leslie Vigneau | 16 | 16 |
| Jay Hanratty | 16 | 13 |

REPORT OF THE SUPERINTENDENT

The school year 2002-2003 ended with the completion of the seven-year process to revitalize and expand our school facilities. This effort began with a preliminary report to the School Committee in 1996 and culminated in a full and complete building project overseen by a town appointed Building Committee. The construction and renovation has resulted in modern, well-equipped classrooms becoming available to our students and sufficient space to accommodate increasing student enrollment. With three hundred and fifty three seventh and eighth grade students enrolled at the high school in September of 2003, the completion of this project came none too soon. We have taken advantage of these new physical resources the town has provided by renewing our focus on teaching and learning.

At the Elmwood Street School we continue to provide quality programs for young children. For the past two years teachers, paraprofessionals and administrators have been working on a self-study project for accreditation by the National Association for the Education of Young Children. This self-study involved an extensive process of reviewing instruction and curriculum to insure that teaching met individual needs and was developmentally appropriate. The school then had to undergo a site review by the Association. On May 29th the school was informed that it has received NAEYC Accreditation, validating it as a high quality early childhood program. This was a significant achievement for Elmwood Street School. This process was directed by Mrs. Carole Chiras, who retired at the end of the school year, concluding a distinguished thirty-three year career as an educator in Millbury.

At the R. E. Shaw Elementary School we continue to offer a wide array of programs to enhance and expand learning. Significant time and attention was devoted to making sure instruction and assessment were aligned to state requirements. In addition, a wide variety of academic support programs were made available to students who needed reinforcement in key skill areas. The district developed a formal individual student success plan for each student that needs this kind of support. In addition, Shaw offered a wide variety of opportunities for enrichment, including the Camp Bournedale Program, the Accelerated Reading Program, a burgeoning instrumental music program, and a variety of other programs supported by parents.

At the Millbury Memorial Junior/Senior High School the staff at grade seven and eight prepared to welcome three hundred fifty three students into a newly revitalized building. The high school staff took full advantage of the new technology provided in their classroom. Thirty members of the senior class earned college credit while still at the high school by taking advantage of the articulation agreements developed through the School-To-Career Program.

Throughout the district there was significant progress has been made in integrating technology throughout the curriculum. Standards were developed that outlined benchmarks for technology at each grade level. Teachers are designing lessons with these benchmarks in mind. Integration of technology is also a major initiative in the special education department. Teachers use assistive technology to teach skills and provide support with a variety of innovative strategies.

Elementary teachers apply a variety of new software programs such as “Inspiration” and “Kidspiration” to assist with all of the elements of the writing process. The high school offers ten courses in which instruction is delivered predominately through technology including Accounting, Digital Design, CAD, Digital Photography, and technological applications are required in many other courses. In addition, many teachers are developing their own web pages to aid communications with parents.

The school district continues to respond to the requirements of the federal legislation “No Child Left Behind.” This year we developed our strategic plan as the law requires which establishes our goals and strategies to make adequate yearly progress in mathematics and English. (*See below) Also, we have conformed to additional reporting requirements that insure our teachers meet the “highly qualified” standard. This law will continue to have profound implications for how local schools to do their business here and throughout the country.

In June this year the Millbury Public Schools conferred diplomas on its class of 2003, the first class impacted by the state competency requirement instituted as part of education reform in 1993. All ninety-one graduates met that requirement, one of only nine graduating classes in the state to do so.

Finally, on behalf of all of us who work in the schools, I want to acknowledge the significant contribution made to the school district by Mrs. Carol Schroeder who retired at the end of this school year. For thirty-one years, thirty as a secretary to the Superintendent of Schools, Mrs. Schroeder served with distinction and represented the Millbury Public Schools with dignity and class. We are grateful for that.

Respectfully submitted,
David E. Roach
Superintendent

***Millbury Public Schools
Adequate Yearly Performance of School**

| Gr. | Subject | Cycle II Perf. Index | AYP 02 |
|------------|--------------------------|---------------------------------|-------------------|
| 4 | English/Language Arts | 77.2 | Yes |
| 4 | MATH | 71.9 | Yes |
| 7/8 | English/Language Arts | 86.7 | Yes |
| 7/8 | MATH | 61.8 | Yes |
| 10 | English/Language Arts | 80.9 | Yes |
| 10 | MATH | 70.5 | Yes |

REPORT OF THE ASSISTANT SUPERINTENDENT

GRANTS

For the school year 2003-2004, the Millbury Public Schools was awarded \$867,707 in grant funds. All of these grant opportunities meet the requirements and intent of the authorizing state and federal legislation. Grant funds contribute significantly to our efforts to strengthen academic programs.

The Millbury Public Schools has submitted a No Child Left Behind (NCLB) consolidation planning grant to the Department of Education for the fiscal year 2004. The law mandates school districts to raise student achievement to the proficient levels in Reading/English, Language Arts and Math. The Millbury NCLB strategic plan aligns our district goals with all aspects of the NCLB regulations. These NCLB funds will support five strategic goals that expand upon our district's own initiatives and instructional priorities. Our plan includes research base strategies, proven criteria, state and national standards to guide our district to achieve the NCLB goals. Districts are to provide highly qualified professionals to lead students to higher achievement, a safe, drug free environment for learning and higher graduation rates.

The Millbury Title I Grant for this school year is in the amount of \$264,768. This federally funded program is designed to support the literacy and math learning of students in Targeted Assisted Schools. As a result of increased monies, we are able to have a Literacy and Math Facilitator at the K-4 levels. The Millbury Title I program will focus on assisting identified students, Kindergarten through Grade 4. Title I services will be provided mainly through an inclusionary model that is centered on flexible grouping and cooperative strategies. Title I teachers provide services to approximately one hundred twenty students grades preschool-3.

The Title II Part A Grant for \$63,114 has enabled us to hire an additional teacher at the second grade level in order to reduce class size. Funds will be used to support the district's Professional Development Plan and Mentoring Plan. Title II Part D Grant in the amount of \$9,783 will be used to promote relevant research-based curricula that integrates technology effectively into the district's curricula to improve student academic achievement. Title IV, Part A Grant will support our continued efforts to establish drug free schools by continuing our Peer Mediation Program \$11,215 will support education reform efforts that address improved student performance and are consistent with and support the Massachusetts Curriculum Frameworks and No Child Left Behind goals.

The Millbury Public Schools was also awarded \$14,000 through The Massachusetts and by implementing the Second Step Curriculum at the elementary level. Title V Grant for Service Alliance, which is associated with the National Americorps Program. The primary purpose is to give high school students authentic leadership roles in the implementation of community service learning. Funds will be used to support the youth council service learning program.

The Quality Full-Day Kindergarten Grant totals \$106,123. Grant funds have allowed us to continue to support the positions needed to staff seven full day kindergarten programs.

The Academic Support Grant for \$8,300 will support identified high school students in need of MCAS assistance in the areas of Math and English Language Arts. Tutors will be used to support students in both in-class setting and a tutorial setting.

In addition to the above grants, the Millbury Public Schools has received The Governor's Alliance Against Drugs Grant for \$15,000 which will provide for the continuation of DARE (Drug and Alcohol Resistance Training) services in grades 6 both at the Assumption School and R.E. Shaw Elementary School. This program will extend and enhance the basic drug and alcohol program already in place as part of the school's drug and alcohol programs.

SPECIAL EDUCATION

During the 2003-2004 school year, approximately 316 students received special education services. Developmental screening for three and four year olds is scheduled on a monthly basis in order to identify preschool children in need of special education. Starting at the preschool level, inclusion programs are available for integrating students with a wide range of special needs into the regular education classes. In September 2003, 138 kindergarten children were screened in the area of vision, hearing, speech, language, motor and readiness skills.

The provision of special education services to children is mandated by both state and federal laws. According to law, a child in need of special education is a child between the ages of three through twenty-one up to his/her twenty-second birthday. Both the current IDEA (Individuals with Disabilities Education Act) and the Massachusetts Special Education Regulations 603 CMR 28.00, ensure a free and appropriate education to children with special needs. The Office of Special Services has been consistently refining and improving special education services through the combined efforts of parents, staff, administrators and the School Committee. The Millbury Public Schools has developed a program evaluation model which provides for a systematic evaluation of all special education programs in a three year cycle as well as an annual review of all programs.

Personnel involved in servicing students based on their Individualized Educational Plan (IEP) include the special education coordinator, the team chairpersons, preschool staff, learning center teachers, adaptive physical education teachers, speech pathologists, occupational and physical therapists, teacher of the visually impaired, school psychologists, special instructional assistants and home/hospital tutors. The Special Education Parent Advisory Council is composed of parents and educators. The Council members assist the school staff in providing quality special education programs. The special education staff encourages all aspects of parental involvement and participation in the team evaluation process.

The federal special education allocation of \$339,863 supports Project Class. Funds have allowed for the continuation and expansion of programs to provide services for special needs students. The focus of Project Class has been to provide for small group/individual instruction with instructional assistants at each building level and to provide instructional and program management materials. An Early Childhood Grant in the amount of \$23,787 is being used to expand the instructional and support staff within our integrated preschool programs at the

Elmwood Street School. This grant will allow us to continue to service young children in an integrated preschool setting. The priority of the Special Education Program Improvement Grant for \$14,942 is to advance the skills of individuals involved with students with disabilities through professional development and training activities and by providing opportunities for instructional and curriculum development. Program activities will include Disability Awareness, Evaluations/Assessments, Student/Age Considerations, General Curriculum/Goals and Objectives and Benchmarks.

SCHOOL NURSES

The Millbury School Nurses goal is to facilitate the educational process by improving and strengthening the health status of the children and staff members. They provide quality health care, both acute and preventative, for all students and staff members.

Nurses are also health teachers by virtue of their education and experience. First aid, personal hygiene, nutrition, growth and development, safety, CPR, and communicable diseases are some of the lessons that are taught, both in the classroom and in the clinic.

Physical exam clinics, vision, hearing, and scoliosis screening are also part of the School Nurses' responsibilities. With MA Department of Public Health funding, the nurses coordinate the fluoride program in Grades 1-6, servicing 900 students. Additionally, the Nurses work with community agencies such as the Lion's Club, the Parents' Club, MA Association for the Blind, and the Millbury Board of Health to help promote the well being of the students.

In summary, we express our sincere appreciation to the School Committee, parents, teaching staff and administration for their consistent involvement, cooperation and efforts in providing opportunities that will encourage every student to succeed.

Respectfully submitted,
Joanne V. Stowe
Assistant Superintendent

REPORT OF MILLBURY MEMORIAL JUNIOR/SENIOR HIGH SCHOOL

The 2002-2003 school year began with 818 students enrolled in grades 7-12. Due to construction and renovation 167 seventh graders remained at the Shaw School for the entire year. The foresight of the community in undertaking this project was validated by the 340 students in grades 7 and 8 compared to the less than 200 in grades 11 and 12. This bulge in population will continue to necessitate an increase in staff, supplies and textbooks for the next few years until the increase levels off.

Academically the school continued to offer a variety of curricular and co-curricular programs. Courses were offered at Advanced Placement, Honors, College and Standard levels. The Humanities Scholars program, offered through the Worcester Consortium of Colleges, enrolled a dozen juniors in a year long study of American immigration. The Science Department held a Science Fair with more than thirty students participating. Six students went on to represent Millbury at the Worcester Regional Science Fair at WPI. Sarah McLeod received a third prize of \$100 and the school also received a \$100 prize which was accepted by Science Department Head Mrs. Pamela Graves. The Tech Prep Program continued to arrange articulation agreements with area colleges and prepare students for immediate employment.

The school tradition of Learning through Service to others was strongly upheld by students and staff. Mrs. Raffa's students held a clothing drive for Friendly House; the National Honor Society collected gifts for children at Christmas and raised money for the American Cancer Society; The Coin Competition raised over \$1000 for the Lions' Club Christmas Fund; more than a dozen Christmas trees were decorated at Ray's True Value by students and delivered to Millbury residents; more than 30 students volunteered with the Special Olympics; 1,500 cans of food were collected and donated to the local food bank; a well attended senior prom for senior citizens was hosted by the Class of 2003 and more than 20 Service Learning Projects were completed by students and staff under the direction of Ms. Heidi Wilson and Mrs. Patricia Haggerty. Thank you to Superintendent David E. Roach and the School Committee for their continued encouragement of this worthy tradition.

In athletics the girls' volleyball and basketball teams qualified for the state tourney. Boys' basketball and baseball also qualified with the baseball team winning the Central Mass. Championship and defeating Pioneer Valley, the Western Mass. Champion, for the right to play Marian High of Framingham in the state final. Despite a two hitter by David Gancarz, Marian High of Framingham prevailed 2-1 in an exciting contest played in Lowell at the minor league ball park of the Lowell Spinners, a Red Sox farm club.

The School Council was active in designing and reviewing the goals for the year as well as reviewing the student handbooks. Teachers Richard Bergin and Steven Roche; parents Mrs. Maryellen Blunt, MaryLou Mullhane and Anne Desmond and students Sean Dore and Laura Beaudoin faithfully served. The principal was an ex-officio member and chaired the monthly meetings.

Valedictorian Rebecca Leuenberger led the 91 graduates of the Class of 2003 at the graduation ceremony in Mechanics Hall, Worcester on Thursday evening June 5th. The number of students continuing their education remained noteworthy at more than 80%. More than thirty had already earned college credits through articulation agreements with local colleges. All of the graduates passed the state mandated MCAS exams. The graduates received more than \$70,000 in scholarships from Dollars for Scholars. This amount is up more than \$5,000 from the year before and is one more indicator of the tremendous support the community generates for the school.

Respectfully submitted,
James F. Gormley
Principal

REPORT OF THE RAYMOND E. SHAW ELEMENTARY SCHOOL

The Raymond E. Shaw School assisted in the high school building project with adding grade 7 to its enrollment for two years. The project has been completed and the final enrollment is 480 students in grades 4-6. The additional classrooms have provided space for art, music, band, guidance and special education classrooms.

Our academic programs are aligned with the State Frameworks, the “No Child Left Behind” regulations and the District’s goals. Our focus was in curriculum implementation, technology development, student support services and additional student learning opportunities.

Professional Development opportunities are provided throughout the year. Teachers continued to develop reading strategies to improve fluency, phonemic awareness and comprehension. The additional opportunities of Social Studies and Portfolio study groups, Technology Workshops, Community Service Learning Projects, New Teachers, Writing and Math strategies and MCAS analysis strengthened our commitment to the students’ success. The DOE Instructional Technology standards were aligned with our curriculum.

Technology development involved the expanding use of Internet resources linked to our curriculum, Accelerated Reading Program and classroom teacher workstations. Students developed their skills beginning with “Type to Learn” to “PowerPoint” presentations. Research projects, graphing, drill and practice lessons are presented using a variety of electronic resources.

After school, MCAS academic support in English/Language Arts and Math was provided to offer assistance in small group tutorial sessions. A grant from the Department of Education supported this successful program. Accelerated enrichment projects, special education accommodations

and modifications, anti-bullying, D.A.R.E., Fire and Bus Safety, and guidance programs are additional positive support services.

Our community service projects have included the Millbury Health Care Center, Board of Health, Providence Nursing Home, Veterans and Tree Warden. The Future Teachers and Student Athlete Mentoring programs bring together Shaw students with positive high school role models.

The home-school communication is strengthened through our calendar/handbook, school agenda, Shaw web site, monthly academic and quarterly Health and Fitness newsletters. We expanded our parent volunteer program to include assistance in classrooms, clubs, school store, Destination Imagination, Great Leaps reading and fluency program, and library assistance.

The positive culture and climate at Shaw School is supported by the dedicated staff, parents, School Council, Parents' Club, School Committee, Administration and the Community. Thank you for your commitment.

Respectfully submitted,
Elaine W. Ford
Principal

REPORT OF THE ELMWOOD STREET SCHOOL

Built in 1968 and renovated in 2001, the Elmwood Street School in its 35th year enrolled approximately 640 students in preschool through grade three. A strong team of administrators, teachers, specialists, and educational assistants worked to provide a dynamic learning community in partnership with parents and volunteers. Offering a full day kindergarten program, state of the art technology, a large, bright media center, and specialized areas for art and music, the Elmwood Street School provided excellent academic programs and a safe and nurturing environment for all students.

In 2003, after a comprehensive, multi-year process, the Elmwood Street School Preschool and Kindergarten programs were granted accreditation through the *National Association of Education of Young Children (NAEYC)*. Early childhood programs accredited by NAEYC have undergone a self-study and an external, professional review to verify compliance with criteria that designates a high quality program. This recognition is valid for three years.

The Millbury Public Schools continued its commitment to maintaining a highly qualified teaching force through ongoing professional development. Offerings for the Elmwood Street School this past year included the development of literacy and phonology techniques, teaching

mathematics with the use of manipulatives, the use of technology to enhance the curriculum, using assessments to measure learning- especially in science and literacy, and applied behavior analysis. In addition, Elmwood teachers were fortunate to attend a variety of conferences and workshops across the state designed to strengthen their educational expertise. The district's mentoring program provided support to new teachers and helped them to assimilate the culture, work ethic, and traditions of the Millbury Public Schools.

The Elmwood Street School continued to partner with the *Millbury Parents' Club* to offer enrichment programs to our students. This past year, funding from this dedicated organization allowed our students to extend their education in a variety of formats. Field trips, cultural arts programs, participation in *RIF (Reading is Fundamental)*, music for the newly formed grade three chorus and further collection development for the media center are only a few of the ways Elmwood students have benefited from this community connection.

Other ties to the community included association with the *Millbury Federal Credit Union* that provides an on-site banking program for students in grades kindergarten through three, fire safety education in conjunction with the *Millbury Fire Department*, fingerprinting and child safety programs through the *Millbury Police Department*, and the *Millbury Lions Club* that provides its state of the art van for vision/hearing screenings. Additionally, the *Volunteer Connection* recruits and trains dozens of volunteers that assist our students and teachers on a daily basis. The *Elmwood Street School Council*, a representative advisory group, continues to meet regularly to collaborate in planning for and implementing school improvement.

A transition in the leadership at the Elmwood Street School occurred in August of 2003 when Mrs. Carole Chiras retired after nine years as principal. The courtyard at the school was dedicated as the Carole Chiras Courtyard in tribute to her nurturing, dedicated legacy.

With eager students, involved parents, a supportive community, and teachers and administrators who continually strive for enhanced student learning, the Elmwood Street School continues its tradition of student success and educational excellence.

Respectfully submitted,
Elizabeth A. Chase
Principal

REPORT OF THE SCHOOL BUILDING COMMITTEE JULY 2002 – JUNE 2003

The Building Committee worked through the year with the architects and engineers from Alderman and MacNeish and contractors from J. F. White to complete the high school project. Substantial completion of the junior high wing was achieved January 28, 2003.

The firm of J. F. White Contracting Company was instrumental in working with the committee throughout the spring to complete punch list items and prepare the building for full occupancy in September of 2003 when 891 students enrolled. This final phase included completion of a fully renovated junior high school wing with networked classroom and a fully equipped computer lab.

The official rededication of the Millbury Memorial Junior/Senior High School took place on October 19, 2003.

The Building Committee continues to meet monthly to ensure proper closeout of the projects and completion of all state requirements regarding reimbursement.

Respectfully submitted,
Linda Lachance
Chairperson

School Building Committee Attendance

| Meetings Held 20 | Meetings Attended |
|-------------------------|--------------------------|
| *C. Hanratty | 10 |
| H. Harris-Keddy | 17 |
| I. Hughes | 16 |
| L. Lachance | 17 |
| B. Miles | 17 |
| F. Piscitelli | 18 |
| **J. Pojani | 7 |
| S. Widen | 16 |

*C. Hanratty School Committee term ended October 2002

**J. Pojani replaced C. Hanratty as the School Committee representative

GRANTS FY03 - 2002-2003 Annual Report

Academic Support Services #632-044-3-0186-D

| | |
|-------------------------------|------------------|
| Receipts | 80,300.00 |
| Expenditures | <u>80,300.00</u> |
| Balance on hand June 30, 2003 | .00 |

Early Childhood Special Education Allocation #262-138-3-0186-D

| | |
|-------------------------------|------------------|
| Receipts | 23,886.00 |
| Expenditures | <u>23,886.00</u> |
| Balance on hand June 30, 2003 | .00 |

Governors Alliance Against Drugs

| | |
|-------------------------------|------------------|
| Receipts | 14,973.67 |
| Expenditures | <u>14,973.67</u> |
| Balance on hand June 30, 2003 | .00 |

Quality Full Day Kindergarten #701-095-3-0186-D

| | |
|-------------------------------|-------------------|
| Receipts | 105,600.00 |
| Expenditures | <u>105,600.00</u> |
| Balance on hand June 30, 2003 | .00 |

Special Education Program Improvement #274-196-3-0186-D

| | |
|-------------------------------|------------------|
| Receipts | 19,994.00 |
| Expenditures | <u>19,994.00</u> |
| Balance on hand June 30, 2003 | .00 |

Title IIA, Improving Educator Quality #140-101-3-0186-D

| | |
|-------------------------------|------------------|
| Receipts | 50,470.00 |
| Expenditures | <u>50,470.00</u> |
| Balance on hand June 30, 2003 | .00 |

Title IID, Enhancing Education Through Technology #160-244-3-0186-D

| | |
|-------------------------------|-----------------|
| Receipts | 2,881.00 |
| Expenditures | <u>2,881.00</u> |
| Balance on hand June 30, 2003 | .00 |

Title IV, Safe & Drug Free Schools #331-108-3-0186-D

| | |
|-------------------------------|-----------------|
| Receipts | 7,027.00 |
| Expenditures | <u>7,027.00</u> |
| Balance on hand June 30, 2003 | .00 |

Title V, Innovative Programs #302-060-3-0186-D

| | |
|-------------------------------|-----------------|
| Receipts | 5,062.00 |
| Expenditures | <u>5,062.00</u> |
| Balance on hand June 30, 2003 | .00 |

P.L. 94-142

| | |
|---------------------------------|------------------|
| Project CLASS #240-100-2-0186-C | |
| Balance on hand July 1, 2002 | 10,422.42 |
| Expenditures | <u>10,422.42</u> |
| Balance on hand June 30, 2003 | .00 |

| | |
|---------------------------------|-------------------|
| Project CLASS #240-170-3-0186-D | |
| Receipts | 286,104.00 |
| Expenditures | <u>286,104.00</u> |
| Balance on hand June 30, 2003 | .00 |

TITLE I

| | |
|---------------------------------|------------------|
| Title I Grant #305-050-2-0186-C | |
| Balance on hand July 1, 2002 | 16,377.91 |
| Expenditures | <u>16,377.91</u> |
| Balance on hand June 30, 2003 | .00 |

| | |
|---------------------------------|-------------------|
| Title I Grant #305-127-3-0186-D | |
| Receipts | 108,088.00 |
| Expenditures | <u>108,088.00</u> |
| Balance on hand June 30, 2003 | .00 |

SUMMARY OF LUNCHES – 2003

| Student Meals | Free Meals | Reduced Meals | Adult Meals | Student Breakfast | Free Breakfast | Reduced Breakfast |
|------------------|---------------|------------------|----------------|----------------------|-------------------|----------------------|
| 134,838 | 22,044 | 7,021 | 5,326 | 2,710 | 4,411 | 366 |

MILLBURY SCHOOL DEPARTMENT CAFETERIA ACCOUNT

| | |
|---|------------------|
| BALANCE ON HAND AS OF JULY 2, 2002 | 42,846.75 |
|---|------------------|

| | |
|--------------------|------------|
| School Lunch Sales | 291,656.33 |
|--------------------|------------|

| | |
|---------------------|-----------|
| Other Cash Receipts | 17,093.03 |
|---------------------|-----------|

| | |
|----------------|-------------------|
| Reimbursements | <u>102,825.91</u> |
|----------------|-------------------|

| | |
|--------------|-------------------|
| Total Income | 411,575.33 |
|--------------|-------------------|

EXPENDITURES

| | |
|-------|------------|
| Labor | 211,186.55 |
|-------|------------|

| | |
|-------|-------------------|
| Bills | <u>217,448.16</u> |
|-------|-------------------|

| | |
|--------------------|-------------------|
| Total Expenditures | 428,634.71 |
|--------------------|-------------------|

| | |
|--|------------------|
| BALANCE ON HAND AS OF JUNE 30, 2003 | 25,787.37 |
|--|------------------|

FINANCIAL STATEMENTS – SCHOOL DEPARTMENT ACCOUNTS

July 1, 2002 to June 30, 2003

| | APPROPRIATED | | | BALANCE |
|-------------------------------|--------------|------------|--------------|-----------|
| ADMINISTRATION | 2002-03 | TRANSFERS | EXPENDED | 6/30/2003 |
| School Committee | 23,600.00 | 2,222.57 | 25,822.57 | 0.00 |
| Superintendent's Office | 274,273.00 | 31,333.83 | 305,606.83 | 0.00 |
| TOTAL ADMINISTRATION | 297,873.00 | 33,556.40 | 331,429.40 | 0.00 |
| | | | | |
| INSTRUCTION | | | | |
| Supervision | 63,643.00 | 1,602.75 | 65,245.75 | 0.00 |
| Principals' Offices | 485,902.00 | 40,581.82 | 526,483.82 | 0.00 |
| Teaching | 6,718,908.00 | -98,087.60 | 6,620,820.40 | 0.00 |
| Textbooks & Instruct. Equip. | 29,578.00 | 35,162.25 | 64,740.25 | 0.00 |
| Instructional Technology | 16,787.00 | 122,400.28 | 139,187.28 | 0.00 |
| Library Services | 154,393.00 | -29,866.83 | 124,526.17 | 0.00 |
| Audiovisual | 1,058.00 | -395.76 | 662.24 | 0.00 |
| Guidance | 407,281.00 | -29,982.16 | 377,298.84 | 0.00 |
| Psychological | 1,397,258.00 | 126,162.99 | 1,523,420.99 | 0.00 |
| TOTAL INSTRUCTION | 9,274,808.00 | 167,577.74 | 9,442,385.74 | 0.00 |
| | | | | |
| OTHER SERVICES | | | | |
| Health | 155,853.00 | 2,677.65 | 158,530.65 | 0.00 |
| Transportation | 706,674.00 | -72,341.87 | 634,332.13 | 0.00 |
| Food Services | 500.00 | -500.00 | 0.00 | 0.00 |
| Student Body Activities | 126,095.00 | 15,958.61 | 142,053.61 | 0.00 |
| TOTAL OTHER SERVICES | 989,122.00 | -54,205.61 | 934,916.39 | 0.00 |
| | | | | |
| OPERATION & MAINTENANCE | | | | |
| Custodial Salaries & Supplies | 468,701.00 | 57,382.67 | 526,083.67 | 0.00 |
| Utilities | 450,400.00 | -73,544.34 | 376,855.66 | 0.00 |
| Maintenance | 250,163.00 | 38,301.30 | 288,464.30 | 0.00 |
| TOTAL OPERATION & MAINTENANCE | 1,169,264.00 | 22,139.63 | 1,191,403.63 | 0.00 |
| | | | | |
| FIXED CHARGES | | | | |
| Pension & Insurance | 29,957.00 | -4,448.63 | 25,508.37 | 0.00 |
| TOTAL FIXED CHARGES | 29,957.00 | -4,448.63 | 25,508.37 | 0.00 |
| | | | | |

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|------------------------------------|-------------------|--------------------|-------------------|------------------|
| | | | | |
| FIXED ASSETS | | | | |
| Equipment | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FIXED ASSETS | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | |
| PROGRAMS WITH OTHER SYSTEMS | | | | |
| Vocational Education Tuition | 0.00 | 0.00 | 0.00 | 0.00 |
| Chapter 766 Tuition | 574,227.00 | -163,980.53 | 353,273.17 | 56,973.30 |
| TOTAL PROGRAMS W/O SYSTEMS | 574,227.00 | -163,980.53 | 353,273.17 | 56,973.30 |
| | | | | |
| OUT OF STATE TRAVEL | 2,500.00 | -2,500.00 | | 0.00 |
| | | | | |
| Total Budget | 12,337,751.00 | -1,861.00 | 12,278,916.70 | 56,973.30 |
| | | | | |
| SCHOOL COMMITTEE SALARIES | 10,123.00 | 0.00 | 10,122.96 | 0.04 |
| | | | | |
| | | | | |
| | | | | |
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MILLBURY TELEPHONE DIRECTORY

Please visit our web site at www.millbury-ma.org

| <u>DEPARTMENT</u> | <u>E-MAIL ADDRESS</u> | <u>TELEPHONE</u> |
|--|--------------------------------------|------------------|
| Police | | 865-3521 |
| Fire | | 865-3521 |
| Emergency | | 911 |
| | | |
| Town Manager | | 865-4710 |
| Selectmen's Office | | 865-4710 |
| Asa Waters Mansion | watersmansion@aol.com | 865-0855 |
| Assessor's Office | paspinwall@townofmillbury.net | 865-4732 |
| Building Inspector | callard@townofmillbury.net | 865-0438 |
| Finance Director | gerryb@townofmillbury.net | 865-9132 |
| Fire Dept | rmarkey@millburyfire@yahoo.com | 865-5328 |
| Burial Service-Cemetery Commissioner (Richard F. Plante) | | 865-6506 |
| Civil Defense Director | | 865-6957 |
| Conservation | | 865-6411 |
| Council on Aging (Sr. Center) | millburyjo@aol.com | 865-9154 |
| Council on Aging (Sr. Transportation) | | 865-9247 |
| District Nursing Society | | 865-4373 |
| Dog Officer and Animal Inspector | | 865-0234 |
| Health Dept. | tobrien@townofmillbury.net | 865-4721 |
| Highway Dept. (Providence St) | | 865-4966 |
| Parks & Recreation | | 865-2685 |
| Planning & Dev. Office | mdavolio@townofmillbury.net | 865-4754 |
| Public Library | | 865-1181 |
| Public Works Director | jchase@townofmillbury.net | 865-9143 |
| Public Works Office | dlewos@townofmillbury.net | 865-9143 |
| Sewer Dept. | | 865-9143 |
| Sewer Treatment Plant | | 865-3780 |
| Town Clerk | dplante@townofmillbury.net | 865-9110 |
| Treasurer/Collector | mgibson@townofmillbury.net | 865-9121 |
| Tree Warden | | 865-2396 |
| Veterans Service Agent | | 865-4743 |
| Water Dept. – Aquarion Water Co. | | 865-3998 |
| | | |
| <u>SCHOOLS</u> | | |
| Supt. of Schools | droach@millbury.k12.ma.us | 865-9501 |
| Asst. Superintendent | jstowe@millbury.k12.ma.us | 865-9501 |
| School – Business Office | spierce@millbury.k12.ma.us | 865-9501 |
| Millbury High School | kgormley@millbury.k12.ma.us | 865-5841 |
| Shaw School | eford@millbury.k12.ma.us | 865-3541 |
| Elmwood Street School | bchase@millbury.k12.ma.us | 865-5241 |